



***BEACH
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

Regular Meeting

***Monday
June 19, 2023
6:00 p.m.***

***Location:
12788 Meritage Blvd.,
Jacksonville, FL 32246***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Beach

Community Development District

250 International Parkway, Suite 208
Lake Mary FL 32746
321-263-0132

Board of Supervisors
Beach Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Beach Community Development District is scheduled for **Monday, June 19, 2023, at 6:00 p.m.** at the **12788 Meritage Blvd., Jacksonville, FL 32246**

An advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.

Should you have any questions regarding the agenda, please contact me at (321) 263-0132 X-193 or dmcinnes@vestapropertyservices.com. We look forward to seeing you at the meeting.

Sincerely,

David McInnes

David McInnes
District Manager

Cc: Attorney
Engineer
District Records

District: **BEACH COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Monday, June 19, 2023

Time: 6:00 PM

Location: 12788 Meritage Blvd.,
Jacksonville, FL 32246

Call-in Number: +1 (929) 205-6099

Meeting ID: 7055714830#

Agenda

I. Roll Call

II. Pledge of Allegiance

III. Audience Comments – *(limited to 3 minutes per individual for agenda items)*

IV. Seat 1 Vacancy – New Supervisor Selection

A. Selection of Candidate for Seat #1

1. Barry Ramesar [Exhibit 1](#)
2. Cristal Evans [Exhibit 2](#)
3. Deborah Hickman [Exhibit 3](#)
4. Elena Korsakova [Exhibit 4](#)
5. Karen Young [Exhibit 5](#)
6. Marie Watson [Exhibit 6](#)
7. Mark Delahunty [Exhibit 7](#)
8. Ryan Jones [Exhibit 8](#)

B. Oath of Office [Exhibit 9](#)

C. Acceptance or Waiver of Compensation

D. New Supervisor Information Sheet [Exhibit 10](#)

E. Form 1 [Exhibit 11](#)

F. Review Sunshine Law & Supervisor Duties [Exhibit 12](#)

V. Consent Agenda

A. Consideration for Approval – The Minutes of the Board of Supervisors Workshop Held on May 10, 2023 [Exhibit 13](#)

B. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held on May 15, 2023 [Exhibit 14](#)

C. Consideration for Acceptance – The May 2023 Unaudited Financial Statements [Exhibit 15](#)

VI. Business Items

- A. Consideration of Pavers Installation at Mailbox Proposal – *To Be Distributed* [Exhibit 16](#)
- B. Consideration of Pool Umbrellas, Based, & Seat Cushions Proposal
 - 1. Summary of Comparisons – *To Be Distributed*
 - 2. Southern Breeze [Exhibit 17](#)
 - 3. Leisure Creations [Exhibit 18](#)
 - 4. Palm Casual [Exhibit 19](#)
 - 5. FL Backyard [Exhibit 20](#)
- C. Consideration of Motion Sensors Hardware Installation Near Guardhouse Proposal – *To Be Distributed* [Exhibit 21](#)
- D. Consideration of Fitness Center Console Repair Proposal [Exhibit 22](#)
- E. Update on City of Jax Resolution – EGIS Response to Indemnity Question [Exhibit 23](#)

VII. Discussion Items

- A. Overnight Street Parking [Exhibit 24](#)
- B. Payment from Property Owners along Tamaya Blvd. for Landscape Maintenance
- C. Age of “Guest” for the Term Used in the Amenity Facility Policies

VIII. Staff Reports

- A. Lifestyle & Field Management Report – *To Be Distributed* [Exhibit 25](#)
- B. District Counsel
- C. District Manager
 - 1. Resident(s) Subject Disciplinary Action
 - 2. Incident Management Tracker
 - 3. Action Item Report [Exhibit 26](#)
 - 4. Meeting Matrix [Exhibit 27](#)
- D. District Engineer

IX. Vendor Reports

- A. Advanced Security Specialist

X. Audience Comments (*limited to 3 minutes per individual for non-agenda items*)

XI. Supervisors’ Requests

XII. Action Items Summary

XIII. Next Meeting Quorum Check: July 17th, 6:00 PM

(VACANT)	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Chance Wedderburn	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Sheila S. Papelbon	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Matt Calderaro	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Robert Renn	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO

XIV. Adjournment

EXHIBIT 1



Résumé, Barry Ramesar

Email: barryramesar@yahoo.com

Cell phone: 954-790-3330

Highly qualified and experienced skilled executive leader with over 25 years of experience leading, directing and managing within several major industry leading companies conducting operations worldwide. Recognized for global implementation and management of policies, procedures, and regulations. Expert at risk analysis measures, risk management plans, root cause analysis and corrective/preventative action measures and I am a certified auditor, with PMP, Lean Six Sigma Green Belt, and various leadership certifications.

WORK EXPERIENCE	Current role January 2021 to Present
Crowley Crowley provides Worldwide Logistics, Government, Marine and Energy Solutions, with offices in 35 countries. www.crowley.com	Director, Operations Integrity Responsible for establishing and maintaining the Management System requirements across all Vessels and Office Ports and Facilities in the USA, including the HQ in Jacksonville, and offices located in Tampa FL and Seattle WA.
WORK EXPERIENCE	March 2016 to Dec 2020
Hornbeck Offshore Operators Hornbeck Offshore Services is a world leader in marine transportation and specialty services to the Oil & Gas industry and to the US Military. www.hornbeckoffshore.com	Vice President Responsible for providing company-wide safety management direction for policies, procedures, and programs to deliver strategic QHSE performance and results globally, <i>USA, Mexico, Brazil, Caribbean & other international locations</i> . Actively participates and represents on regulatory and industry groups and councils. Provides input for improvements in regulations related to the industry.
WORK EXPERIENCE	April 2007 to December 2015
Chevron Corporation Chevron is one of the world's largest energy companies ranking high on the Fortune 500 list of top USA public corporations. www.chevron.com	Senior Leader, Operational Excellence, Planning & Performance Led implementation of corporate expectations. Managed goals and objectives for delivering Operational Excellence. Responsible for developing HSE key performance objectives (KPI's), targets, and metrics to monitor and benchmark company's performance. Provided and ensured sound strategy. Provided subject matter expertise (SME). Responsible for development of HSE procedures for Major Capital Projects. Led HSE audits of major contractors. Managed and supervised HSE teams comprised of employees and contractors to deliver corporate business results. Developed organizational capability staffing plans. Facilitated HSE networks and communities of practices.

2001-2007 Manager – Transocean/GlobalSantaFe International Drilling Company. Houston Texas.

2000 Production Petroleum Engineer, EOG Resources. Port of Spain Trinidad.

1998-1999 Process Engineer PotashCorp.

Board of Directors Experience:

1. Estates of NorthPark, Covington LA – Board member, 3 years. [HOME \(estatesofnorthpark.com\)](http://estatesofnorthpark.com)
2. Northshore Technical Community College, Marine Advisory Board, 2 years. St. Tammany Parish, LA.

CERTIFICATIONS:

- Safety Management Supervisor (SMS)
- NEBOSH Occupational Safety and Health Certified
- ISO 9001:2015 Lead Auditor Quality Systems
- Project Management Professional, PMP
- DNV Supervisory Loss Control and Prevention
- Lean Six-Sigma Green Belt

Technical

- Lean Six Sigma Green Belt
- PSM – Process safety Management
- PMP – Project Management Professional
- ISO 9001:2015 Certified Auditor
- International Safety Management (ISM) Auditor

Emergency & Crisis Management

- ICS (Incident Command Systems) Levels 100 and 200
- Emergency Response Team Leader Training (5-day)
- Marine and Offshore Firefighting Fire Team Leader
- OSHA 24-Hour HAZWOPER
- OSHA 24-Hour HAZ-MAT

Risk Assessment Skills & Competence

- HazID – Hazard Identification Study Facilitator
- HAZOP – Hazard and Operability Technique
- Bowtie and Fault Tree Analysis
- FMEA – Failure Mode and Effects Analysis

Leadership & Management

- Communication and Negotiation Skills
- Performance Based Leadership Workshop
- Building Effective Safety Cultures
- Operational Discipline & Excellence
- People Leadership – Leading Effective Teams
- Supervisor Essentials 1 and 2
- Developing HSE Mentoring Skills

HSE Regulatory & Industry Standards. Versed, Skilled, Proficient, and experienced in implementing regulatory requirements for Federal, Local and State requirements.

BUSINESS SKILLS

Computer Skills

Strong in Microsoft Office applications, Excel, Word, PowerPoint, SharePoint, Teams, SharePoint.

Language & Communication

Excellent Presentation skills. Strong Technical report and document writing proficiency.

People & Soft Skills

Handles negotiation, conflict, and employee relation situations well. Analytical and problem-solving skills.

INTERNATIONAL WORK EXPERIENCES

North America & USA: Florida, Texas, Louisiana, Canada: Calgary, St. John's

Europe: United Kingdom, Kazakhstan

Central/South America: Trinidad & Tobago, Mexico, Brazil

Africa: Equatorial Guinea (Malabo)

Asia: Singapore, Thailand, Brunei, Malaysia, Vietnam

EXHIBIT 2

Cristal Evans
2436 Provati CT
Jacksonville, FL 32246
cristallei13.1@gmail.com
(404) 387-0148

WORK EXPERIENCE

Information Security Specialist 2210 (GS-13)

58410 Cybersecurity Branch Deputy

Naval Information Warfare Center PAC – Philadelphia, PA

February 2019 to Current

- Risk Management Framework Lead supporting U.S. Coast Guard Assessment and Authorization (A&A) packages for tactical C4ISR systems to obtain Authority to Operate (ATO)
- Support in the management of cybersecurity compliance activities for C4ISR including; evaluating network designs and devices for information assurance (IA) vulnerabilities, developing security requirements, and assessing security controls
- Proficient in the management of ATO packages thru the Risk Management Process (RMF) utilizing the Enterprise Mission Assurance Support Service (EMASS)
- Review vulnerability assessments and documentations
- Develop Plan of Action and Milestones (POA&M) to address security deficiencies.

Information Security Analyst

Advance Science Technology – Moorsetown, NJ

February 2018 to January 2019

- Provide support for the Navy Assessment and Authorization (A&A) packages for tactical C4ISR systems to obtain Authority to Operate (ATO)
- Support in the management of cybersecurity compliance activities for C4ISR including; evaluating network designs and devices for information assurance (IA) vulnerabilities, developing security requirements, and assessing security controls
- Proficient in the management of ATO packages thru the Risk Management Process (RMF) utilizing the Enterprise Mission Assurance Support Service (EMASS)
- Review vulnerability assessments and documentations
- Develop Plan of Action and Milestones (POA&M) to address security deficiencies.

Information Security Analyst

Security Systems Incorporated (SSI) – Lakehurst, NJ

August 2016 to January 2018

- Serves as an information systems security officer for the Navy Aviation Data Management and Control Systems (ADMACS) network. Performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction.
- Leads the development and implementation of IT security plans, policies and procedures. Develops the artifacts for attainment of organization-wide, network-wide, lab and program compliance assessments and authorizations
- Perform audits of IT assets for security violations and noncompliance.
- Provides required remediation to correct security violations and issues.
- Information Systems Security Officer for cross domain solution (CDS)

Information Security Engineer

Leidos – Aberdeen Proving Ground, MD

March 2013 to July 2016

513th Military Intelligence – Fort Gordon, GA

- Security Engineer for a military Intelligence Surveillance and Reconnaissance Program, responsible for coordinating comprehensive program and project plans in support of Enterprise IT initiatives; developing Certification and Accreditation (C&A) support documentation IAW applicable DoD and IC directives; and providing subject matter expertise for IA architecture activities through written and verbal guidance to the customer on current and emerging IA standards, processes, and best practices.
- Performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction.

- Perform IA testing and conduct annual security review, preparing and analyzing test results to develop into a POA&M for engineering review and remediation, identify security vulnerabilities and provided guidance on mitigating risks to systems undergoing the C&A process.
- Assist in the management and establishment of security policies and procedures.
- Manage security assessments of the command's information systems and networks utilizing eEye Retina, DISA Gold Disk Scanner, Windows Automated Security Scanning Program; remediation of IA vulnerabilities identified as a result of those assessments following the DoD Information Assurance Certification and Accreditation Program (DIACAP) security framework process. Review vulnerability assessments documentation.
- Assist in leading, supporting, and/or facilitating security assessments of the customer's overall security posture, and mitigation of IA vulnerabilities and residual risks.
- Perform IA testing, develop risk assessments, perform threat analyses, and manage initial and subsequently identified risks.
- Perform network security analysis and risk management for designated unclassified and classified networks.
- Develop Plan of Action and Milestones (POA&M) to address deficiencies.
- Support of IA program including development, collection, assessment, and reporting of IA metrics.
- Ensures compliant patch management, IAVA compliance, and maintain CCB-approved configurations, consistent with DoD and Intel Community (IC) policies and procedures.

Information Security Analyst

General Dynamics Information Technology - Fort Bragg, NC

May 2012 to February 2013

Member of the Army JWICS Network Auditing Program assigned to the Ground Intelligence Support Activity duties include:

- Ensuring the integrity and protection of the JWICS network, systems, applications, and classified information by technical enforcement of security policies through diligent review of audit data and alerts via security tools such as ArcSight, HBSS, SureView. Collects, analyzes, and escalates security events; discerns real incidents from routine events.
- Performs proactive threat identification to include initial threat assessments, triage, and coordinate escalation of significant events in a timely manner.
- Researches and documents events that may affect the confidentiality, integrity, or availability of classified information within the JWICS network to support escalation of events to Senior Analysts.
- Assists in the development, implementation, and documentation of audit analysis techniques, tactic, and procedures (TTP's) in accordance with DoD and Intelligence Community (IC) policies, regulations, directives, and standards that will ensure increased security and efficient handling of information security events on the JWICS network.

Information Management Officer and Security Manager

General Dynamics Information Technology - Fort Gordon, GA

October 2010 to May 2012

Served as Information Systems Security Officer (ISSO) for the National Security Agency/Central Security Service.

- Ensuring the integrity and protection of the JWICS network, systems, applications, and classified information by technical enforcement of security policies through diligent review of audit data and alerts via security tools such as ArcSight, HBSS, SureView. Collects, analyzes, and escalates security events; discerns real incidents from routine events.
- Performs proactive threat identification to include initial threat assessments, triage, and coordinate escalation of significant events in a timely manner.
- Researches and documents events that may affect the confidentiality, integrity, or availability of classified information within the JWICS network to support escalation of events to Senior Analysts.

Assists in the development, implementation, and documentation of audit analysis techniques, tactic, and procedures (TTP's) in accordance with DoD and Intelligence Community (IC) policies, regulations, directives, and standards that will ensure increased security and efficient handling of information security events on the JWICS network

Joint Multinational Network Division NCOIC

United States Army - Camp Arifjan, Kuwait

May 2009 to June 2010

- Responsible for the supervision and management of six subordinate IT specialist
- Information Assurance Security Officer (IASO) responsible for ensuring implementation of IA policies IAW DIACAP and ICD standards of units within US Army Central Command.
- Maintained situational awareness of IA posture (including PO&AM updates), conducted reviews, and initiated recertification, if required.
- Physical security officer accountable for physical access control, vulnerabilities and threat assessment

Instructor/Writer

United States Army

October 2006 to Present

- Instructor and developer supporting the educational objectives for the 25B MOS (US Army Military Occupational Specialty Information Technology Course).

- Chosen as part of the 25B Course Instructor Tiger Team, to co-chair in the first implementation of the COMPTIA S+ program as a Center of Excellence school
- Selected as first instructor to teach COMPTIA Security+ module for 25B course at Fort Gordon Signal School
- Section Information Management Officer responsible for workgroup administration functions: patching and vulnerability management for 56 workstations

EDUCATION

M.S. Cybersecurity

Currently pursuing M.S. Cybersecurity at Wilmington University (expected to graduate Spring 2024)

CERTIFICATIONS

Comptia Security+ (SYS401)

CCNA

ITIL

CISSP (currently preparing to take exam July 2023)

ADDITIONAL INFORMATION

- Information Assurance/Network Security Specialist with over 12+ years' experience in information systems.
- CompTIA certified security professional possessing, CCNA, Security + and CEH certifications.
- Meets IAT Level II qualifications in accordance with DoD Directive 8570. Strong background in mission critical data, systems and network security, handling sensitive and classified materials with an active federally investigated
- TS/SCI security clearance.
- Excellent group and interpersonal communications, organization, demonstration, and presentations skills.

SKILLS

- Network Security: AWS Cloud Security Architect, ArcSight, HBSS, InnerView Splunk
- Military Systems: Tactical Network Management System, MCS/BCS, TIMS, GCCS, CPOF

EXHIBIT 3



Deborah S. Hickman DNP, MHA, RN CRNFA, N.E.A.-B.C.

2996 Brettungar Drive
Jacksonville, FL 32246

(c) 912-506-2883
(w) 904-953-7255
Deborah.h18@comcast.net
Hickman.deborah@mayo.edu

Executive Summary

- Demonstration of multidisciplinary healthcare leadership through current professional and evidence-based practice. Highly developed communication, writing and decision skills, problem solving, and time management skills.
- Experienced transformational strategic, business, and operational leader in acute care, physician practice, and ambulatory facilities. Successful in customer service through teamwork, creativity, conflict resolution and collaboration.
- Strength in project management, construction, re-design, strategic growth management, change management (Six Sigma, Team STEPPS, and other mixed methodology), regulatory compliance (TJC, CMS, Magnet, and other accreditation programs).
- Advanced technology, AI/Robotics/Predictive Analytics, business, technical writing, marketing, and clinical expertise. Strengths in data analysis, innovation, and creativity.
- Healthcare leader, provider, and clinical staff recruitment, retention and development strategy. Strong in skills management, adaptability, and critical thinking with emotional intelligence.
- Relevant and current knowledge of economics, politics, healthcare business, population health, health information systems, current market forces, reimbursement, and fiscal accountability.
- Maintains high level of involvement in national organizations such as AORN, ASC, and ASPAN, AST, AAMI.

Experience

Mayo Clinic; Jacksonville, FL; January 2023 – Present

Nurse Administrator FLA Inpatient, Surgical and Diagnostic Services

- ✚ The No. 1 hospital in Florida 2022-2023 (US News & World Report); Private 304 beds/34 operating rooms
- ✚ Responsible for 2 Post Surgical Care Units, 2 Short Stay /Ambulatory Units, Outpatient Radiology, Interventional Radiology

- ✚ Bronze Mayo Quality fellow (1/2023)
- ✚ IS-100.C (FEMA) Emergency Management Institute; Introduction to Incident Command System (ICS training)
- ✚ IS-200C: (FEMA) Emergency Management Institute; Basic Incident Command System for Initial Response (ICS training)
- ✚ NA Advisor to Nursing Value Analysis Committee (FLA)
- ✚ NA Lead Evolving Models of Care: Inpatient LPN Care Model
- ✚ Ambulatory Model of Care: OP Cancer Care (BMT, other infusions)
- ✚

Johnson and Johnson MedTech HPC (2018 – 2022 by request)

Consultant / Speaker

- ✚ **AITA (Alpha and Beta)**
- ✚ **Ethicon Hub (future ecosystem)**
- ✚ **R-Tab (advanced visualization with AI for surgical training)**
- ✚ **Cerebro (QI metrics data collection from energy device)**
- ✚ **Orchestrator (surgical throughput)**
- ✚ **Aurora Image Viewer (3D model with CT and MRI)**
- ✚ **OTAVA (robotics development)**
- ✚ **RAD (Ethicon “Robotic and Digital” surgery (joint venture with WCH) committee member**

Baptist Medical Center; Jacksonville, FL; August 2016 to November 2022

Director of Adult Surgical Services

- ✚ 500 Bed Acute Care / Tertiary Care Facility
- ✚ Responsible for >300 FTEs, with 10 direct reports
- ✚ > 19.5K annual cases/procedures; \$1.3 billion gross revenue, \$179 million expense annual budget.
- ✚ Including 17 MOR, 4 CVOR, 7 Neuro OR, 4 ASC Orthopedic, 2 ASC Multispecialty, all PACU sites, Endoscopy Services, Day Stay, Pre-Anesthesia Clinical Evaluation unit, Anesthesia, Perfusion, Surgical and Anesthesia Scheduling, Bloodless Medicine program for health system, Health system Prep and Sterile
- ✚ Co-Chair System Surgical Value Enhancement Team, meeting goals > \$1.5 M annually.
- ✚ System Champion for TJC Rights and Responsibilities Chapter
- ✚ Baptist MD Anderson Surgical Services Lead

- ✚ System Leader SSI Task force; ERAS protocol champion
- ✚ Lotus Award Co-Chair
- ✚ Operational Performance Improvement Rapid Improvement Event Chair (Neurosurgery; Surgical Scheduling)
- ✚ System and Nursing Research Committee
- ✚ Cerner, LeanTass, OR Hub Software Analytics Clinical Specialist; Epic Transition team
- ✚ New construction consolidated Central Sterilization / Instrument Tracking; Neurosurgery Pre/Post Expansion (12 bays); ASC;
- ✚ TJC, Comprehensive Stroke Center, Magnet, Leap Frog, Press Ganey, etc.
- ✚ System Orthopedic Service Line (surgical services representative)
- ✚ Addition of 24 surgeons to the MOR campus over 3-year period
- ✚ Lead Adult Surgical Services Executive Steering Committee for Adult Surgical Services, Gastroenterology and Endoscopic Services, Neurosurgery Services, and Ambulatory Surgery

Southern Orthopedics and Sports Medicine; Apex Surgery Center; Brunswick, GA (March 2015 to August 2016)

Practice Administrator

5 MD Orthopedic and Subspecialty Surgery Practice, Peak Performance Physical Therapy, MRI, and new to construct Apex Surgery Center

- Hired in time of restructuring to work with managing partners and consultants to evaluate, recommend, and restructure business and clinical services in the practice
- **Project Management** for new ASC for single specialty orthopedics with 23 hr. stay support for outpatient total joint replacement

Renue Plastic Surgery and Renue Surgery Center(s); Brunswick, St. Simons, St. Mary's, Waycross and Jessup, GA; (January 2009 to February 2015)

Director of Surgical and Support Services

- ✚ **Certified RN First Assistant (CRNFA)** for 3 MDs credentialed in 6 Acute (hospital) and 2 Ambulatory Surgery Center
- ✚ Plastic, Reconstructive, and Hand Surgery Practice
- ✚ Responsible for the project management construction and process design of two (2) new Free Standing Ambulatory Surgery Center(s) and 4 new practice sites
- ✚ Obtained and sustain of successful Georgia State Department of Human Resources and Licensure as well as (CMS) Medicare and

Medicaid approval for both ASCs.

- ✦ Successfully obtain and sustain AAAHC Accreditation in all ASC facilities.
- ✦ CPR and ACLS Instructor; PALS certified

Southeast Georgia Health System, Brunswick, Georgia; (March 2005 – January 2009)

System Director of Surgical and Support Services

- ✦ Responsible for fiscal and operational leadership of Perioperative Services in 2 Acute Care Hospitals, and 1 free standing ENT Ambulatory Surgery Center (ASC), Bariatric Care Center of Excellence, and Heartburn Care Center.
- ✦ Construction of new Outpatient Care Center (Open 7/10/2006)
- ✦ Free standing ENT Center with AAAHC Accreditation with Deemed Status, and successful annual State Survey for licensure.
- ✦ Professional anesthesia contract development, negotiation, and enforcement for all anesthesia services. All other Surgery related contracting and contract management.
- ✦ Program evaluation (RFP creation), Feasibility Study, and Implementation of independent programs such as Bariatric, Hyperbaric, Wound Care, and Heartburn Treatment Center.

Inova Heart and Vascular Institute; Inova Health System, Fairfax Hospital, Falls Church, VA; (Feb. 2004 – March 2005)

Patient Care Director, RNFA, Cardiovascular, Thoracic, Transplant Perioperative Services (CVOR) and Support Services (Stat Lab)

- ✦ Responsible for fiscal and operational management of 6 (Cardiovascular) OR Suite, CRNFA program, Stat Lab, Perfusion, Pre-Operative Services, and a Viewing Dome Community Outreach Program/Foundation that serves adult and pediatric cardiovascular, thoracic and transplant surgery. DaVinci Robotic cases, Heart and Lung transplantation, VAD surgical program (end destination and bridge to transplant), and lung volume reduction surgery.
- ✦ Construction/Design of new state of the art stand-alone heart facility to include all Stryker/Berchtold Super Suites with voice activation and image routing of multiple systems (Stryker, PACS, centricity, CareCast, Cerner, EKO, USA, etc.)
- ✦ Manage move plan to new facility with multidisciplinary team of: RNs, RNFAs, PAs, Residents, Surgical Technicians, Perfusionists, Cardiovascular Technologists, Laboratory Technologists, and

other ancillary staff with no interruptions of services.

- ✚ Fully licensed and CAP and AABB Laboratory Accreditation
- ✚ Magnet leadership team

**Penn State (Milton S. Hershey) Medical Center, Hershey, PA;
(September 2002-Feb. 2004)**

Nurse Manager Perioperative Services – Main OR

- ✚ Responsible for fiscal and operational management of 18 suite Main Operating Rooms at major teaching, level one trauma center, including all specialties and transplant services.
- ✚ Project leadership of 2 new “Super-Suite” Operating Rooms
- ✚ Manage in multi-union facility to include negotiations, strike-contingency
- ✚ Interactive robotic (SIM) learning lab for staff/medical student training
- ✚ Presented as model leader for Center for Leadership and Development (see hospital website)
- ✚ Successful management in a facility with 2 labor unions and 1 employed at will human resource group. Successful negotiation in 2 contract cycles.

Wellspan Health, York, PA; (October 1999-September 2002)

CN III Surgical Services – Open Heart Team (Wellspan York). Perioperative RN (pre-intra-post) – Apple Hill Surgical Center

- ✚ Responsible for direct patient care in the operating room of those patients undergoing cardiovascular and thoracic surgery in this teaching/trauma center.
- ✚ Function in the Circulating, Scrub, RN First Assistant (RNFA) roles.
- ✚ Skilled in equipment such as IABP (Intra-Aortic Balloon Pump), pacemakers, cell salvage systems, etc.
- ✚ Provide perioperative patient care in freestanding (joint venture/for profit) ambulatory surgery center (Competent and assigned to all levels of care: Pre-op, Intra-op, PACU stage I and II).
- ✚ Member of Clinical Advancement Panel, and Documentation Committee.
- ✚ Magnet clinical unit council

2001 **Independent Consultant Quorum Health Resources**

- ✦ Spanish Peaks, Colorado VA Hospital
- ✦ Provide consulting services for expansion to include surgical services in this rural VA facility

Nanticoke Health Systems, Seaford, DE; (Dec. 1997– Sept. 1999)

Manager Surgical Services

- ✦ Responsible for fiscal and operational management of Surgical Services.
- ✦ Project management of new facility construction to include Operating Rooms (6) and PACU.
- ✦ Evaluation, selection and transition team HER conversion

Atlantic General Hospital, Berlin, MD; March 1993-December 1997

Nurse Manager (Multiple Units)

- ✦ Nurse Manager Surgical Services, Infection Control, and Employee Health
- ✦ RN First Assistant (initiated education program for RNFA and Perioperative Elective with BSN program)
- ✦ Supervisor Emergency Services
- ✦ Design, construction, and operationalize new independent community hospital facility
- ✦ Responsible for fiscal and operational management of Surgical Services (Ambulatory Surgery, Outpatient Services, Operating Room, Post Anesthesia Care Unit, Central Sterile Processing and Distribution, Employee Health, and Infection Control).
- ✦ Successful adaptation during downsizing efforts in a facility managed by a for-profit organization (Quorum Health Resources)
- ✦ Medical staff recruitment (created RNFA program to meet the expectations of the surgeons) as well as participating in Credentialing Committee.
- ✦ Met and exceeded State of Maryland (Medicare) regulations through four consecutive inspections.
- ✦ Received full three years JCAHO Accreditation with no deficiencies (first visit).
- ✦ Helicopter transport RN
- ✦ House supervision PRN
- ✦ Marketing/ Fund Raising/ Speakers Bureau/ Event Chair

Peninsula Regional Medical Center, Salisbury, MD; June 1982-March 1993

- + **Registered Nurse** Operating Room, Level 1 Trauma Center
- + **Charge nurse** responsibilities on evening/night shift.
- + Proficient in Circulating and Scrub role.
- + Post Anesthesia Care Unit expertise.
- + Surgical Scrub Technician, Operating Room
- + Phlebotomist, Laboratory Department
- + Primary Unit Assistant ICU Step Down Unit
- + Primary Unit Assistant at satellite facility (66th St. Med. Ctr.) in Ocean City, Maryland.
- + Nursing Assistant

Education

- + Jacksonville University, Jacksonville, FL
Doctor of Nursing Practice (DNP); 2020.

- + Wilmington College, Georgetown, DE
Master of Science (MS); Health Care Administration.
1999.

- + Delaware County Community College, Media, PA
Registered Nurse First Assistant (RFNA); 1994.

- + Salisbury State University, Salisbury, MD
Bachelor of Science Degree in Nursing (BSN); 1987.
SSU Nursing Honor Society, Sigma Theta Tau International

- + Wicomico Senior High School (Graduate), Salisbury, MD
(Medical Services Program with LPN training), 1982

- + Georgetown University, Washington, DC
Georgetown Healthcare Leadership Institute, 2004 and 2008

**Licensure,
Certifications, etc.**

- + RN State of FL (Previous license in good standing in MD, PA, DE, VA, CA, GA)
- + Certified nurse Operation Room (CNOR) since 1994
- + Certified RN First Assistant (CRNFA) since 2010
- + Sigma Theta Tau International Lambda Eta Chapter

✚ BLS and ACLS Instructor since 1999, PALS certified

✚ OTHER VOLUNTEER SERVICES:

- Member Northeast Florida Association of the Nightingales
- Candidate for AORN National Office (Nominated 2011-2017-2018, 2021).
- AORN Recommended Practices Advisory Committee 2007-2015 (8 yrs.)
- AORN Surgical Conference Education Advisory Committee and Chair 2016-2018
- CCI - CRNFA Item/Test Form Review Committee 2011-2012, 2015
- CCI- CRNFA Test Question Development Committee 2012-2013
- Guest Editor, Author, and Contributor to AORN Journal, Perioperative Nursing Clinics, OP Surgery Magazine, WebMD, various text(s), and AORN Recommended Practices (available upon request)
- Active Member in AORN since 1988, Delegate at Large for National AORN convention(s) attended annually since 1994.
- AORN Leadership Specialty Assembly Past Chair 2010-2011
- AORN Ambulatory Specialty Assembly Chair 2012-2013
- Professional/Practice Issues Chair for Leadership SA, Ambulatory SA, and Plastic/Reconstructive SA. Additional Specialty Assembly memberships: RN First Assistant, Informatics
- Guest Speaker for Zimmer at National AORN meeting (Prevention of SSI through EBP bundle adoption) 2016
- Member of ASC and ASPAN since 2009
- Past Member of Cerner Information Systems Government Affairs user subcommittee
- AORN Chapter author “RNFA Core Curriculum”
- Test question reviewer at CCI for CNOR, and CRNFA
- Alexander’s Care of the Patient in Surgery volunteer chapter editor (Vascular and Thoracic Surgery) 2006
- Volunteer McGladrey Classic Golf Tournament, Sea Isl. GA 2009-2013
- Volunteer United Way 2016-2022
- Volunteer Habijax 2017-2018, 2021, 2022
- Volunteer Players Golf Tournament, Ponte Vedra 2016-2022

- Volunteer WebX.com Tournament, Atlantic Beach, FL 2017-2018
- Volunteer Jim Furyk Tournament, Jacksonville, FL 2021-2022

Publications

- Hickman, D.S., Morgan, L., Mohr, D.L., McCart, D. (2020). Classification of Surgical Case Descriptions for Surgical Scheduling Improvement in Neurosurgery (DNP Capstone Project). Jacksonville University, Jacksonville, Florida, USA.
- Hickman, D.S. (2013). Floating Nurses to Specialty Areas. Retrieved from Gardner-Webb University (64).
- Hicks, R., Denholm, B., Hickman, D. contributor (2013). Recommended Practices Implementing AORN Recommended Practices for Care of Patients Undergoing Pneumatic Tourniquet-Assisted Procedures. *AORN Journal* 98(4), 383-393.
- Hickman Mathis, D. (2011). The Culture of Safety. *Perioperative Nursing Clinics; Plastic and Reconstructive Surgery* 6(2), 187-193. Doi: 10.1016/j.cpen.2011.04.003.
- Note: guest editor for volume 6 also
- Messina, B.A.M., Iammiciello, J.M., Escallier, L.A., Hickman D.S. contributor (2011). Opening the Doors to the OR: Providing Students with Perioperative Clinical Experience (with Ambulatory Take-Away). *AORN Journal* 94(2), 180-188
- Hickman, D.S. (2009). Talk Your Way to a Culture of Safety. *Outpatient Surgery Magazine (on-line)*; <http://editionsbyfry.com/Olive/ODE/OSM/PrintPagesView.htm>
- Seifert, P.C., Hickman, D.S. (2005). Enhancing Patient Safety in a Healing Environment. *Topics in Advanced Practice Nursing eJournal*.5(1).
- Hickman, D.S. (2005). *Core Curriculum for the RN First Assistant/ Module 4 vascular Surgery*. In: Vaiden, R. (ed. 4).
- Hickman, D.S., (1999). Communicating Change; Introduction of Surgical Technicians in a Small Rural Community Hospital (Master's Thesis). Wilmington University, Wilmington, Delaware, USA.

Biography synopsis

Nurse Administrator – Deborah S. Hickman, DNP, MHcA, RN, C-RNFA, CNOR and N.E.A.-B.C. joined Mayo Clinic in Florida, January 3, 2023 as Nurse Administrator. Ms. Hickman received her LPN training from Wicomico Community College, received her Bachelor of Science in Nursing from Salisbury State University (University of Maryland System) Salisbury, MD, her Master of Science in Health Care

Administration, from Wilmington College in Delaware, and her DNP through Jacksonville University (2020). Ms. Hickman completed her Registered Nurse First Assistant from Delaware Community College, in Media, Pennsylvania and is a CRNFA. She has been a member of Sigma Theta Tau International Honor Society of Nursing, and a member of Association of Perioperative Nurses (AORN) since 1990. She received her Certification in Perioperative Nursing in 1994 and has maintained that certification throughout her career. She is a certified Nurse Executive Advanced and a member of the NE-FONL. Mrs. Hickman attended the Georgetown University, School of Nursing and Health Science and The McDonough School of Business Healthcare Leadership Institute in Washington DC. Mrs. Hickman has over 35 years of experience in acute, ambulatory, and office-based health care. She has performed in many staff capacities and risen in the ranks of leadership maintaining Administrative and Clinical Director level positions in perioperative healthcare in a range of small community hospitals, small and large private practices, large academic facilities, and very large multi-facility health systems. Prior to her role at Mayo Clinic in Florida, Ms. Hickman was the Director of Adult Surgical Services at Baptist Medical Center Jacksonville. She was the Administrator for Southern Orthopedics and Sports Medicine, as well as Renue Plastic Surgery and Surgery Center(s). She was the System Director of Surgical and Support Services for Southeast Georgia Health System, Brunswick, Georgia. Ms. Hickman served as the Director of Cardiac and Thoracic Surgery for the Inova Heart and Vascular Institute in Fairfax, VA, and previously the Director of In-Patient Surgery for Penn State Milton S. Hershey Medical Center. Ms. Hickman has served her professional organization of AORN at the local and national level for many years. Her publications are listed.

EXHIBIT 4

Elena Korsakova, MBA, CPA

(904) 881 – 7259

korse200120@yahoo.com

EXPERIENCE

City of Jacksonville (Jacksonville, FL) July 2008 – Present
Public Accounts Auditor at the Office of the City Council Auditor – assisted external auditors with annual audits, worked on performance audits of City’s departments, agencies, and special accounts, assisted City Council in their review and monitoring of the City’s budget, worked on special audit work and projects requested by City Council

Florida State College at Jacksonville (Jacksonville, FL) Aug. 2013 – Aug 2020
Accounting Adjunct – taught accounting classes on as needed basis

LICENSURE

Certified Public Accountant, AC42115, Florida (Current, Active)

EDUCATION

University of North Florida, Jacksonville, FL Dec. 2010
Master of Business Administration (Accounting), GPA 3.5/4.0

University of North Florida, Jacksonville, FL May 2008
Bachelor of Business Administration (Accounting), GPA 3.6/4.0

INTERNSHIPS

Unitrin Kemper (Jacksonville, FL) May 2007 – Dec. 2007
Accounting & Finance Intern – audited lease agreements and travel expenses, analyzed operations workflow, assisted with real estate budget and forecasting models/projects, consolidated A/P database, assisted accounting staff with ledger conversion

ADDITIONAL EXPERIENCE

UNF Tutoring Center (Jacksonville, FL) Sept. 2007 – July 2008
Accounting Tutor – assisted students with accelerated levels of accounting and finance

UNF Dean’s Office, COBA (Jacksonville, FL) Jan. 2007 – May 2007
Office Assistant – assisted in various projects, maintained personnel files, delivered checks

ACTIVITIES

Women’s Basketball Team at UNF (former member)

ADDITIONAL SKILLS

Computer: Microsoft Office, IDEA, Oracle

Language: Russian (native)

SCHOLARSHIPS & HONORS

KPMG Scholarship 2008

Blanche and Luther Coggin Scholarship 2007, 2006

Student Government Scholarship 2007, 2006

National Dean’s List 2005, 2004

President’s Honor List Fall 2005, Spring 2005

Phi Theta Kappa (International Honor Society)

Golden Key (International Honor Society)

EXHIBIT 5

KAREN YOUNG

2978 Pescara Drive, Jacksonville, Florida · 9045146074

Youngk1001@att.net

I am a proactive and motivated resident who has lived in Tamaya since September 2019. I have served on several task forces- Landscape, Finance, and Amenity Policies. I have volunteered at several amenity activities- Decorating cupcakes for Halloween, Octoberfest, and 2 functions this December, meeting Santa and a breakfast. I have attended most of the CDD meetings and workshops since moving into the community and was a volunteer to get proxies when we could add a member to the HOA Board. I am well aware of the concerns of many of the residents and the constraints of the Board. I believe I could be an asset to the board as I am retired and have plenty of time to organize, research or whatever may be needed.

EXPERIENCE

1977 – 2012

TEACHER, DUVAL COUNTY SCHOOL BOARD

I was fortunate to be able to teach at Sandalwood High School my entire career. I was department chair of Family and Consumer Sciences, sponsored Junior and Junior Varsity Cheerleaders, Anchor Club and Senior Class. I was given the honor of being Teacher of the year in 2000. I was also an adjunct teacher with Florida Community College of Jacksonville.

1983 – 1985

CATERER, HAPPY HEARTS

I started the catering business in 1983 with another teacher. We organized, planned, and did all finances for the business. We managed employees as needed for events. We ended the business in 1985 when I had my second child.

EDUCATION

MARCH 1977

BACHELOR OF SCIENCE, FLORIDA STATE UNIVERSITY

Member of Garnet Key Honor society, Member of Alpha Gamma Delta Sorority, Little Sister for Sigma Nu Fraternity. Held the offices of Activities Chair and Social Chair in the Sorority.

JUNE 1977

FLORIDA COMMUNITY COLLEGE OF JACKSONVILLE

I went back to add science to my teaching certificate.

SKILLS

- Good organization skills
- Attention to details
- Management skills
- Personal relationship skills

EXHIBIT 6

Marie G. Watson

2806 Bastia Court Jacksonville, FL 32246 • Cell: 904-219-2336 • jodabo@comcast.net

Professional Summary

Trusted Professional with 47+ years in Market Business Development, Financial Sales & Management. Highly effective in sourcing and retaining long-term client relationships. Extremely motivated and driven to exceed goals and expectations.

Strengths

- Goal/Detail oriented
- Superior organizational skills
- Extensive referral network
- Commendable work ethic
- Financial analysis aptitude
- Exceptional communication skills
- Strong client relations
- Market tenure

Work History

VP/Commercial Lending, 03/2018 to Current

SouthState Bank/f/k/a CenterState Bank – Jacksonville, FL

- Business Development Officer
- Strategic pre-call planning with effective market research related to preferred industries and targeted prospect calls.
- Source new loan/deposit opportunities that build long-term banking relationships.
- Review loan application package, to include detailed cash flow and financial analysis to complete the pre-underwriting process.
- Advise clients of financial services that could be beneficial.
- Oversee the entire loan process to ensure the client receives exceptional service and receives timely updates throughout the loan process.
- Develop positive customer relationships through consistent client contact and excellent service.
- Effective management and growth of existing client portfolio
- Cultivate a loyal customer base, resulting in a high level of repeat and referral business.
- Work collaboratively in team environment.
- Develop and maintain a loyal COI referral network.
- Represent the brand and company professionally to drive more business referrals.

VP/Business Relationship Banker, 04/2013 to 03/2018

JPMorgan Chase Bank – Jacksonville, FL

- Business Development Officer in Chase Bank expansion market.
- Develop and maintain loyal COI referral network.
- Effective management and growth of existing client portfolio
- Develop new loan opportunities driven by industry research and targeted prospect calls.
- Review loan application package, to include detailed cash flow and financial analysis, detailed credit summary, and recommendation for Underwriting approval,
- Responsible for collection of updated financials and completion of Annual Credit Reviews.
- Deepen client relationships through cross-sale of Treasury products and services.
- Cultivate successful partnerships with Wealth Advisors, Retail Staff and Treasury Bankers.

VP/Bank Manager/Business Relationship Loan Officer, 01/2000 to 01/2013

First Citizens Bank f/k/a Ironstone Bank – Jacksonville, FL

- Jacksonville Woman of the Year/LLS
- Top affiliate sales for new memberships/Jacksonville Chamber of Commerce
- Numerous Top Sales awards throughout my career

Work experience prior to 2000 available upon request

Professional Affiliations

- CREW
- MGMA
- NAIOP
- SBRN
- Women Business Owners
- Jacksonville Chamber of Commerce -Trade and Logistics Council, Professional Women's Council, Health Council

Education

- **JPMorgan Chase - Chicago, IL** - Advanced Cash Flow and Financial Analysis
- **First Citizen Bank-Alpharetta, GA** - Credit Training and Cash Flow Analysis
- **Watson School of Real Estate-Jacksonville, FL** - Real Estate Salesperson
- **Penn State-York Campus** - Business

EXHIBIT 7

To: Whom It May Concern

Fr: Mark Delahunty, 2578 Tartus Dr, 954-678-8813

Re: Open CDD Board seat

My family:

My wife of 43 years, Ramona, and I live at 2578 Tartus Dr and have been here since April 2019. We have enjoyed living in this quickly changing and exciting community and look forward to all the changes yet to be. You may have seen me running at 6am each morning with our 2 Red and White Irish Setters, Murphy and Charlie.

We have 2 daughters - Erin and Caitlin - and 2 granddaughters – Quinn and Rosie – and they played a critical part in our decision to move here. Located in Atlanta and Orlando, we wanted to live in an area that was attractive to them for vacations and holiday visits. Our community, with its location, amenities, facilities and people hit every note. We love sharing our good fortune with them throughout the years.

My goal, whether appointed to the Board or not, is to ensure our forever home and community is and will always be a wonderful place not only for my family, but for all our neighbors.

My Story:

I am retired United Parcel Service executive. I spent 35 years with that great organization before retiring in 2010, in part to do elder care for both sets of parents.

My career spanned operations, finance, sales, marketing, new product development and process design. I learned by doing, caring and working with partners and stakeholders to achieve our desired outcomes.

During my last 10 years, I coordinated analysis around potential New Products and Services for the organization. During this time, we launched over \$2 Billion of realized new ventures for the company. Maybe more importantly, we helped the organization understand the risks and reward trade offs and were able to stop projects when they were not acceptable. Board of Director presentations, Major Customer interactions, negotiations with Unions, outside stakeholders and entities across the world were all part of this experience.

These efforts required working across every function and operation to conceptualize outcomes; design or adapt processes to achieve goals; build infrastructure and operations to introduce and support these new opportunities and build consensus and gain cross organizational buy in to ensure we had a united vision as we attacked the inevitable challenges we faced.

Prior to that, I spent 2 years as part of a cross functional team chartered with redefining UPS Corporate Processes for both Product Development and Business Information Analysis. As such we examined HOW things were done: what was desired to be done: where hidden obstacle or pocket vetoes were found and what activities or decisions did not support the strategies and goals of the company. Our recommendations were adopted and the Processes we defined are in place.

My experience also includes being the Controller Coordinator of UPS Product Cost. In this group we developed the first product level view of profitability for the company. Again, this required working closely with stakeholders across the company to understand how to allocate costs by activity; how to

assign \$ by logical rules and methods and how to tie focus to strategic goals. It was critical to understand the 80/20 concept. Focus on the 20% of “things” that drove 80% of benefit or obstacle. Know what to concentrate on and do it.

As the District Controller for Southeast Texas (Southern Texas/Houston) I directly managed over 125 employees in work required to support our growing and complex organization day to day.

With over 400,000 employees and a \$100B in revenue, to say UPS is the World Leader in Logistics is not overstating things. At the District level, our efforts enabled our men and women make the engine hum locally.

I also spent my first 10 years in Operations. The logistics of picking up, sorting, feeding, delivering hundreds of millions of parcels is complex. But at the end of the day its concepts are simple. Motivated people, who are managed well, treated fairly and given the tools they need to succeed can accomplish great things.

Education:

MBA – Finance, Florida Atlantic University

BBA – Labor Relations/Human Resource Management, Florida Atlantic University

Developed and taught Logistics Training Workshops for UPS in conjunction with Michigan State University

Dozens of workshops, seminars, etc. around finance, process design and management, labor relations, activity cost analysis, negotiation strategy

Why do I want to volunteer?

As a retiree I have the time and focus available to help ensure we utilize our assets in the most advantageous manner. My experience taught me to focus on the critical issues to overcome problems or gain opportunities. With experience working across functions, stakeholders and people of every economic and social background, I’ve been successful at driving results through buy in and partnership.

Tamaya is our forever home. We’ve been coming to Jacksonville for 40 years to visit friends and family. When we drove into the community for the first time, Ramona turned to me and said, “this is the place”.

I’d like the honor of being considered for the open position. However, we will be out of the country on a preplanned family vacation from June 10th until July 15th. I will have access to email and texts but obviously will not be able to attend the meeting on June 19th. However, I have been considered previously and spoken to the Board in a previous meeting, so I hope I can still be considered.

EXHIBIT 8

Ryan H. Jones, AIF®, AWMA®
ryanhudsonjones@aol.com
ryan.h.jones@raymondjames.com
904.614.2809 (Cell)

Ryan is a Senior Vice President, and senior partner with Magnolia Wealth Advisors of Raymond James & Associates and focuses on Wealth and Investment Management. Magnolia Wealth Advisors consult in the areas of Tax Aware Investing, Estate Strategies, Business Succession Planning, Charitable Planning, Multiple Generation Wealth Strategies, Tax Efficiency Strategies, Equity Preservation Strategies and Investment Management for High Net Worth Families, Business Owners, Executives, Non-Profits and Foundations.

Ryan has his Series 6, 63, 65, 7, Life & Variable Annuities licenses. Ryan also holds professional designations as an AIF®, Accredited Investment Fiduciary, & the AWMA®, Accredited Wealth Management Advisor, a professional education degree through the College for Financial Planning. Ryan was annually named to the Executive and Director's Council as a Premier Advisor at his previous firm, This designation is held by a select group of Financial Advisors that reflects a high level of standards as measured by the firm's criteria for revenue generation, educational attainment and client-service best practices. Ryan has been recognized as a Northeast Florida Premier Wealth Manager in Jacksonville Magazine.

While in his profession Ryan guides others in their investments, Ryan is personally - and fully - invested in Northeast Florida and her people. On a near-daily basis, Ryan gives of his time, talents and treasures to many facets of our community - helping improve education for our children, offering care and compassion for the underprivileged, and assisting with support for special needs children and their families. Yet, the greatest return on Ryan's community service is realized in his work with other young adults to strengthen their faith, so as to encourage and equip them to help others as well.

Specifically, Ryan served as President, Vice President, Treasurer, Board Member and Paul Harris Fellow of the Riverside Rotary Club. Ryan served at a local church on the Board of Trustees, President of the Foundation, Deacon & Bible Fellowship Teacher. Ryan assisted in establishing & serving as the Treasurer & President of the Covenant School of Jacksonville (a K-12 Hillsdale Curriculum Licensed School). Ryan has also served on many local Boards including the Jacksonville Community Council (JCCI), The Ronald McDonald House, Ortega Elementary School Advisory Council, AmiKids Jacksonville, Foundation of Strength, DSAJ, Pine Castle Inc. & The Jacksonville Chamber of Commerce Board of Trustees.

Ryan is also a member of the Leadership Jacksonville Class of 2020. The goal of Leadership Jacksonville is to educate, connect & inspire diverse leaders to build & strengthen their communities. Ryan was a member the Jacksonville Regional Political Leadership Institute sponsored by the Jacksonville Chamber of Commerce. The Institute seeks to "encourage energetic and inspiring members of the business community to become outstanding public leaders." This institute, along with Leadership Jacksonville develops leaders to assume greater responsibility as community trustees who improve the quality of life for self, family & community.

Nominated by the Jacksonville City Council President, Ryan served on the Jacksonville Taxation, Revenue & Utilization of Expenditures (TRUE) Commission - an advisory body to the City regarding fiscal policy. The TRUE Commission's goal is to improve the City's long-range financial soundness, planning, budgeting, and management.

Ryan holds his B.A. in Political Science, Pi Sigma Alpha Honors from the University of Florida. He was a member of the Student Honor Court, Student Traffic Court, and the Sigma Chi Fraternity. Northeast Florida has been home to Ryan for over four decades. Now, Ryan and his wife Jennifer are rearing four children in the community they love and serve.

EXHIBIT 9

**BEACH
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF BEACH COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THE STATE OF FLORIDA.

Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF _____

The foregoing oath was administered before me this ___ day of _____, 2023, by _____, who personally appeared before me, and is personally known to me or has produced _____ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisors of _____ Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

(NOTARY SEAL)

Notary Public, State of Florida

Print Name: _____

Commission No.: _____ Expires: _____

EXHIBIT 10

Beach
A Community Development District

NEW SUPERVISOR INFORMATION SHEET

Please return completed forms to
Vesta District Services
Records Management
250 International Parkway, Suite 208
Lake Mary, FL 32746
Phone: 321-263-0132, EXT-193
District Manager: David McInnes

1) Name: _____

2) Address: _____

3) County of Residence _____

4) Phone or Cell _____

5) Email Address _____

6) Waive OR Accept Compensation of Statutorily Allowed \$200 per Meeting
_____. If you have elected to receive compensation
then please forward the attached payroll forms along with the New Supervisor
Information Sheet.

Payroll Information

1) Date of Birth: _____

2) Drivers License Number: _____

EXHIBIT 11

FORM 1

STATEMENT OF FINANCIAL INTERESTS

2022

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

CHECK ONLY IF CANDIDATE OR NEW EMPLOYEE OR APPOINTEE

****** THIS SECTION MUST BE COMPLETED ******

DISCLOSURE PERIOD:

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2022.

MANNER OF CALCULATING REPORTABLE INTERESTS:

FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**):

COMPARATIVE (PERCENTAGE) THRESHOLDS OR **DOLLAR VALUE THRESHOLDS**

PART A -- PRIMARY SOURCES OF INCOME [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

PART B -- SECONDARY SOURCES OF INCOME
[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.

INSTRUCTIONS on who must file this form and how to fill it out begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
 (If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

PART E — LIABILITIES [Major debts - See instructions]
 (If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]
 (If you have nothing to report, write "none" or "n/a")

	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
NAME OF BUSINESS ENTITY		
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

PART G — TRAINING For elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

SIGNATURE OF FILER:

Signature:

Date Signed:

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2022.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county

or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

17) Each member of the governing body of a "large-hub commercial service airport," as defined in Section 112.3144(1)(c), Florida Statutes, except for members required to comply with the financial disclosure requirements of s. 8, Article II of the State Constitution.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

DISCLOSURE PERIOD: The "disclosure period" for your report is the calendar year ending December 31, 2022.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your social security number, bank account, debit, charge, and credit card numbers are not required and you should redact them from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written and notarized request.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony if considered gross income under federal law, but not child support.

Examples:

- If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.
- If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.
- If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

- (1) You owned (either directly or indirectly in the form of an equitable

or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

- (2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

- You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).
- You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(7), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure

period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s), but income from these public sources should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony if considered gross income under federal law, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and

bonds, list each individual company from which you derived more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than 10% of your gross income from that business entity; **and,**

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(7), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer, appointed school superintendent, or a commissioner of a community redevelopment agency created under Part III, Chapter 163 whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

EXHIBIT 12

FLORIDA COMMISSION ON ETHICS



GUIDE
to the
SUNSHINE AMENDMENT
and
CODE of ETHICS
for Public Officers and Employees

2023

State of Florida
COMMISSION ON ETHICS

John Grant, *Chair*
Tampa

Glenton “Glen” Gilzean, Jr., *Vice Chair*
Orlando

Michelle Anchors
Fort Walton Beach

William P. Cervone
Gainesville

Don Gaetz
Niceville

William N. “Willie” Meggs
Tallahassee

Ed H. Moore
Tallahassee

Wengay M. Newton, Sr.
St. Petersburg

Jim Waldman
Fort Lauderdale

Kerrie Stillman
Executive Director
P.O. Drawer 15709
Tallahassee, FL 32317-5709
www.ethics.state.fl.us
(850) 488-7864*

*Please direct all requests for information to this number.

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I. HISTORY OF FLORIDA'S ETHICS LAWS

Florida has been a leader among the states in establishing ethics standards for public officials and recognizing the right of citizens to protect the public trust against abuse. Our state Constitution was revised in 1968 to require a code of ethics, prescribed by law, for all state employees and non-judicial officers prohibiting conflict between public duty and private interests.

Florida's first successful constitutional initiative resulted in the adoption of the Sunshine Amendment in 1976, providing additional constitutional guarantees concerning ethics in government. In the area of enforcement, the Sunshine Amendment requires that there be an independent commission (the Commission on Ethics) to investigate complaints concerning breaches of public trust by public officers and employees other than judges.

The Code of Ethics for Public Officers and Employees is found in Chapter 112 (Part III) of the Florida Statutes. Foremost among the goals of the Code is to promote the public interest and maintain the respect of the people for their government. The Code is also intended to ensure that public officials conduct themselves independently and impartially, not using their offices for private gain other than compensation provided by law. While seeking to protect the integrity of government, the Code also seeks to avoid the creation of unnecessary barriers to public service.

Criminal penalties, which initially applied to violations of the Code, were eliminated in 1974 in favor of administrative enforcement. The Legislature created the Commission on Ethics that year "to serve as guardian of the standards of conduct" for public officials, state and local. Five of the Commission's nine members are appointed by the Governor, and two each are appointed by the President of the Senate and Speaker of the House of Representatives. No more than five Commission members may be members of the same political party, and none may be lobbyists, or hold any public employment during their two-year terms of office. A chair is selected from among the members to serve a one-year term and may not succeed himself or herself.

In 2018, Florida's Constitutional Revision Commission proposed, and the voters adopted, changes to Article II, Section 8. The earliest of the changes will take effect December 31, 2020, and will prohibit officials from abusing their position to obtain a disproportionate benefit for themselves

or their spouse, child, or employer, or for a business with which the official contracts or is an officer, partner, director, sole proprietor, or in which the official owns an interest. Other changes made to the Constitution place restrictions on lobbying by certain officeholders and employees, and put additional limits on lobbying by former public officers and employees. These changes will become effective December 31, 2022.

II. ROLE OF THE COMMISSION ON ETHICS

In addition to its constitutional duties regarding the investigation of complaints, the Commission:

- Renders advisory opinions to public officials;
- Prescribes forms for public disclosure;
- Prepares mailing lists of public officials subject to financial disclosure for use by Supervisors of Elections and the Commission in distributing forms and notifying delinquent filers;
- Makes recommendations to disciplinary officials when appropriate for violations of ethics and disclosure laws, since it does not impose penalties;
- Administers the Executive Branch Lobbyist Registration and Reporting Law;
- Maintains financial disclosure filings of constitutional officers and state officers and employees; and,
- Administers automatic fines for public officers and employees who fail to timely file required annual financial disclosure.

III. THE ETHICS LAWS

The ethics laws generally consist of two types of provisions, those prohibiting certain actions or conduct and those requiring that certain disclosures be made to the public. The following descriptions of these laws have been simplified in an effort to provide notice of their requirements. Therefore, we suggest that you also review the wording of the actual law. Citations to the appropriate laws are in brackets.

The laws summarized below apply generally to all public officers and employees, state and local, including members of advisory bodies. The principal exception to this broad coverage is the exclusion of judges, as they fall within the jurisdiction of the Judicial Qualifications Commission.

Public Service Commission (PSC) members and employees, as well as members of the PSC Nominating Council, are subject to additional ethics standards that are enforced by the Commission on Ethics under Chapter 350, Florida Statutes. Further, members of the governing boards of charter schools are subject to some of the provisions of the Code of Ethics [Sec. 1002.33(26), Fla. Stat.], as are the officers, directors, chief executive officers and some employees of business entities that serve as the chief administrative or executive officer or employee of a political subdivision. [Sec. 112.3136, Fla. Stat.].

A. PROHIBITED ACTIONS OR CONDUCT

1. Solicitation and Acceptance of Gifts

Public officers, employees, local government attorneys, and candidates are prohibited from soliciting or accepting anything of value, such as a gift, loan, reward, promise of future employment, favor, or service, that is based on an understanding that their vote, official action, or judgment would be influenced by such gift. [Sec. 112.313(2), Fla. Stat.]

Persons required to file financial disclosure FORM 1 or FORM 6 (see Part III F of this brochure), and state procurement employees, are prohibited from **soliciting** any gift from a political committee, lobbyist who has lobbied the official or his or her agency within the past 12 months, or the partner, firm, employer, or principal of such a lobbyist or from a vendor doing business with the official's agency. [Sec. 112.3148, Fla. Stat.]

Persons required to file FORM 1 or FORM 6, and state procurement employees are prohibited from directly or indirectly **accepting** a gift worth more than \$100 from such a lobbyist, from a partner, firm, employer, or principal of the lobbyist, or from a political committee or vendor doing business with their agency. [Sec.112.3148, Fla. Stat.]

However, notwithstanding Sec. 112.3148, Fla. Stat., no Executive Branch lobbyist or principal shall make, directly or indirectly, and no Executive Branch agency official who files FORM 1 or FORM 6 shall knowingly accept, directly or indirectly, **any expenditure** made for the purpose of lobbying. [Sec. 112.3215, Fla. Stat.] Typically, this would include gifts valued at less than \$100 that formerly were permitted under Section 112.3148, Fla. Stat. Similar rules apply to members and employees of the Legislature. However, these laws are not administered by the Commission on Ethics. [Sec. 11.045, Fla. Stat.]

Also, persons required to file Form 1 or Form 6, and state procurement employees and members of their immediate families, are prohibited from accepting any gift from a political committee. [Sec. 112.31485, Fla. Stat.]

2. *Unauthorized Compensation*

Public officers or employees, local government attorneys, and their spouses and minor children are prohibited from accepting any compensation, payment, or thing of value when they know, or with the exercise of reasonable care should know, that it is given to influence a vote or other official action. [Sec. 112.313(4), Fla. Stat.]

3. *Misuse of Public Position*

Public officers and employees, and local government attorneys are prohibited from corruptly using or attempting to use their official positions or the resources thereof to obtain a special privilege or benefit for themselves or others. [Sec. 112.313(6), Fla. Stat.]

4. *Abuse of Public Position*

Public officers and employees are prohibited from abusing their public positions in order to obtain a disproportionate benefit for themselves or certain others. [Article II, Section 8(h), Florida Constitution.]

5. *Disclosure or Use of Certain Information*

Public officers and employees and local government attorneys are prohibited from disclosing or using information not available to the public and obtained by reason of their public position, for the personal benefit of themselves or others. [Sec. 112.313(8), Fla. Stat.]

6. *Solicitation or Acceptance of Honoraria*

Persons required to file financial disclosure FORM 1 or FORM 6 (see Part III F of this brochure), and state procurement employees, are prohibited from **soliciting** honoraria related to their public offices or duties. [Sec. 112.3149, Fla. Stat.]

Persons required to file FORM 1 or FORM 6, and state procurement employees, are prohibited from knowingly **accepting** an honorarium from a political committee, lobbyist who has lobbied the person's agency within the past 12 months, or the partner, firm, employer, or principal of such a lobbyist, or from a vendor doing business with the official's agency. However, they may accept the payment of expenses related to an honorarium event from such individuals or entities, provided that the expenses are disclosed. See Part III F of this brochure. [Sec. 112.3149, Fla. Stat.]

Lobbyists and their partners, firms, employers, and principals, as well as political committees and vendors, are prohibited from **giving** an honorarium to persons required to file FORM 1 or FORM 6 and to state procurement employees. Violations of this law may result in fines of up to \$5,000 and prohibitions against lobbying for up to two years. [Sec. 112.3149, Fla. Stat.]

However, notwithstanding Sec. 112.3149, Fla. Stat., no Executive Branch or legislative lobbyist or principal shall make, directly or indirectly, and no Executive Branch agency official who files FORM 1 or FORM 6 shall knowingly accept, directly or indirectly, **any expenditure** made for the purpose of lobbying. [Sec. 112.3215, Fla. Stat.] This may include honorarium event related expenses that formerly were permitted under Sec. 112.3149, Fla. Stat. Similar rules apply to members and employees of the Legislature. However, these laws are not administered by the Commission on Ethics. [Sec. 11.045, Fla. Stat.]

B. PROHIBITED EMPLOYMENT AND BUSINESS RELATIONSHIPS

1. *Doing Business With One's Agency*

(a) A public employee acting as a purchasing agent, or public officer acting in an official capacity, is prohibited from purchasing, renting, or leasing any realty, goods, or services for his or her agency from a business entity in which the officer or employee or his or her spouse or child owns more than a 5% interest. [Sec. 112.313(3), Fla. Stat.]

(b) A public officer or employee, acting in a private capacity, also is prohibited from renting, leasing, or selling any realty, goods, or services to his or her own agency if the officer or employee is a state officer or employee, or, if he or she is an officer or employee of a political subdivision, to that subdivision or any of its agencies. [Sec. 112.313(3), Fla. Stat.]

2. *Conflicting Employment or Contractual Relationship*

(a) A public officer or employee is prohibited from holding any employment or contract with any business entity or agency regulated by or doing business with his or her public agency. [Sec. 112.313(7), Fla. Stat.]

(b) A public officer or employee also is prohibited from holding any employment or having a contractual relationship which will pose a frequently recurring conflict between the official's private interests and public duties or which will impede the full and faithful discharge of the official's public duties. [Sec. 112.313(7), Fla. Stat.]

(c) Limited exceptions to this prohibition have been created in the law for legislative bodies, certain special tax districts, drainage districts, and persons whose professions or occupations qualify them to hold their public positions. [Sec. 112.313(7)(a) and (b), Fla. Stat.]

3. Exemptions—Pursuant to Sec. 112.313(12), Fla. Stat., the prohibitions against doing business with one's agency and having conflicting employment may not apply:

- (a) When the business is rotated among all qualified suppliers in a city or county.
- (b) When the business is awarded by sealed, competitive bidding and neither the official nor his or her spouse or child have attempted to persuade agency personnel to enter the contract.
NOTE: Disclosure of the interest of the official, spouse, or child and the nature of the business must be filed prior to or at the time of submission of the bid on Commission FORM 3A with the Commission on Ethics or Supervisor of Elections, depending on whether the official serves at the state or local level.
- (c) When the purchase or sale is for legal advertising, utilities service, or for passage on a common carrier.
- (d) When an emergency purchase must be made to protect the public health, safety, or welfare.
- (e) When the business entity is the only source of supply within the political subdivision and there is full disclosure of the official's interest to the governing body on Commission FORM 4A.
- (f) When the aggregate of any such transactions does not exceed \$500 in a calendar year.
- (g) When the business transacted is the deposit of agency funds in a bank of which a county, city, or district official is an officer, director, or stockholder, so long as agency records show that the governing body has determined that the member did not favor his or her bank over other qualified banks.
- (h) When the prohibitions are waived in the case of ADVISORY BOARD MEMBERS by the appointing person or by a two-thirds vote of the appointing body (after disclosure on Commission FORM 4A).
- (i) When the public officer or employee purchases in a private capacity goods or services, at a price and upon terms available to similarly situated members of the general public, from a business entity which is doing business with his or her agency.

(j) When the public officer or employee in a private capacity purchases goods or services from a business entity which is subject to the regulation of his or her agency where the price and terms of the transaction are available to similarly situated members of the general public and the officer or employee makes full disclosure of the relationship to the agency head or governing body prior to the transaction.

4. *Additional Exemptions*

No elected public officer is in violation of the conflicting employment prohibition when employed by a tax exempt organization contracting with his or her agency so long as the officer is not directly or indirectly compensated as a result of the contract, does not participate in any way in the decision to enter into the contract, abstains from voting on any matter involving the employer, and makes certain disclosures. [Sec. 112.313(15), Fla. Stat.]

5. *Legislators Lobbying State Agencies*

A member of the Legislature is prohibited from representing another person or entity for compensation during his or her term of office before any state agency other than judicial tribunals. [Art. II, Sec. 8(e), Fla. Const., and Sec. 112.313(9), Fla. Stat.]

6. *Additional Lobbying Restrictions for Certain Public Officers and Employees*

A statewide elected officer; a member of the legislature; a county commissioner; a county officer pursuant to Article VIII or county charter; a school board member; a superintendent of schools; an elected municipal officer; an elected special district officer in a special district with ad valorem taxing authority; or a person serving as a secretary, an executive director, or other agency head of a department of the executive branch of state government shall not lobby for compensation on issues of policy, appropriations, or procurement before the federal government, the legislature, any state government body or agency, or any political subdivision of this state, during his or her term of office. [Art. II Sec 8(f)(2), Fla. Const. and Sec. 112.3121, Fla. Stat.]

7. *Employees Holding Office*

A public employee is prohibited from being a member of the governing body which serves as his or her employer. [Sec. 112.313(10), Fla. Stat.]

8. *Professional and Occupational Licensing Board Members*

An officer, director, or administrator of a state, county, or regional professional or occupational organization or association, while holding such position, may not serve as a member of a state examining or licensing board for the profession or occupation. [Sec. 112.313(11), Fla. Stat.]

9. *Contractual Services: Prohibited Employment*

A state employee of the executive or judicial branch who participates in the decision-making process involving a purchase request, who influences the content of any specification or procurement standard, or who renders advice, investigation, or auditing, regarding his or her agency's contract for services, is prohibited from being employed with a person holding such a contract with his or her agency. [Sec. 112.3185(2), Fla. Stat.]

10. *Local Government Attorneys*

Local government attorneys, such as the city attorney or county attorney, and their law firms are prohibited from representing private individuals and entities before the unit of local government which they serve. A local government attorney cannot recommend or otherwise refer to his or her firm legal work involving the local government unit unless the attorney's contract authorizes or mandates the use of that firm. [Sec. 112.313(16), Fla. Stat.]

11. *Dual Public Employment*

Candidates and elected officers are prohibited from accepting public employment if they know or should know it is being offered for the purpose of influence. Further, public employment may not be accepted unless the position was already in existence or was created without the

anticipation of the official's interest, was publicly advertised, and the officer had to meet the same qualifications and go through the same hiring process as other applicants. For elected public officers already holding public employment, no promotion given for the purpose of influence may be accepted, nor may promotions that are inconsistent with those given other similarly situated employees. [Sec. 112.3125, Fla. Stat.]

C. RESTRICTIONS ON APPOINTING, EMPLOYING, AND CONTRACTING WITH RELATIVES

1. *Anti-Nepotism Law*

A public official is prohibited from seeking for a relative any appointment, employment, promotion, or advancement in the agency in which he or she is serving or over which the official exercises jurisdiction or control. No person may be appointed, employed, promoted, or advanced in or to a position in an agency if such action has been advocated by a related public official who is serving in or exercising jurisdiction or control over the agency; this includes relatives of members of collegial government bodies. NOTE: This prohibition does not apply to school districts (except as provided in Sec. 1012.23, Fla. Stat.), community colleges and state universities, or to appointments of boards, other than those with land-planning or zoning responsibilities, in municipalities of fewer than 35,000 residents. Also, the approval of budgets does not constitute "jurisdiction or control" for the purposes of this prohibition. This provision does not apply to volunteer emergency medical, firefighting, or police service providers. [Sec. 112.3135, Fla. Stat.]

2. *Additional Restrictions*

A state employee of the executive or judicial branch or the PSC is prohibited from directly or indirectly procuring contractual services for his or her agency from a business entity of which a relative is an officer, partner, director, or proprietor, or in which the employee, or his or her spouse, or children own more than a 5% interest. [Sec. 112.3185(6), Fla. Stat.]

D. POST OFFICE HOLDING AND EMPLOYMENT (REVOLVING DOOR) RESTRICTIONS

1. Lobbying by Former Legislators, Statewide Elected Officers, and Appointed State Officers

A member of the Legislature or a statewide elected or appointed state official is prohibited for two years following vacation of office from representing another person or entity for compensation before the government body or agency of which the individual was an officer or member. Former members of the Legislature are also prohibited for two years from lobbying the executive branch. [Art. II, Sec. 8(e), Fla. Const. and Sec. 112.313(9), Fla. Stat.]

2. Lobbying by Former State Employees

Certain employees of the executive and legislative branches of state government are prohibited from personally representing another person or entity for compensation before the agency with which they were employed for a period of two years after leaving their positions, unless employed by another agency of state government. [Sec. 112.313(9), Fla. Stat.] These employees include the following:

(a) Executive and legislative branch employees serving in the Senior Management Service and Selected Exempt Service, as well as any person employed by the Department of the Lottery having authority over policy or procurement.

(b) Persons serving in the following position classifications: the Auditor General; the director of the Office of Program Policy Analysis and Government Accountability (OPPAGA); the Sergeant at Arms and Secretary of the Senate; the Sergeant at Arms and Clerk of the House of Representatives; the executive director and deputy executive director of the Commission on Ethics; an executive director, staff director, or deputy staff director of each joint committee, standing committee, or select committee of the Legislature; an executive director, staff director, executive assistant, legislative analyst, or attorney serving in the Office of the President of the Senate, the Office of the Speaker of the House of Representatives, the Senate Majority Party Office, the Senate Minority Party Office, the House Majority Party Office, or the House Minority Party Office; the Chancellor and Vice-Chancellors of the State University System; the general counsel to the Board of Regents; the

president, vice presidents, and deans of each state university; any person hired on a contractual basis and having the power normally conferred upon such persons, by whatever title; and any person having the power normally conferred upon the above positions.

This prohibition does not apply to a person who was employed by the Legislature or other agency prior to July 1, 1989; who was a defined employee of the State University System or the Public Service Commission who held such employment on December 31, 1994; or who reached normal retirement age and retired by July 1, 1991. It does apply to OPS employees.

PENALTIES: Persons found in violation of this section are subject to the penalties contained in the Code (see PENALTIES, Part V) as well as a civil penalty in an amount equal to the compensation which the person received for the prohibited conduct. [Sec. 112.313(9)(a)5, Fla. Stat.]

3. *6-Year Lobbying Ban*

For a period of six years after vacation of public position occurring on or after December 31, 2022, a statewide elected officer or member of the legislature shall not lobby for compensation on issues of policy, appropriations, or procurement before the legislature or any state government body or agency. [Art. II Sec 8(f)(3)a., Fla. Const. and Sec. 112.3121, Fla. Stat.]

For a period of six years after vacation of public position occurring on or after December 31, 2022, a person serving as a secretary, an executive director, or other agency head of a department of the executive branch of state government shall not lobby for compensation on issues of policy, appropriations, or procurement before the legislature, the governor, the executive office of the governor, members of the cabinet, a department that is headed by a member of the cabinet, or his or her former department. [Art. II Sec 8(f)(3)b., Fla. Const. and Sec. 112.3121, Fla. Stat.]

For a period of six years after vacation of public position occurring on or after December 31, 2022, a county commissioner, a county officer pursuant to Article VIII or county charter, a school board member, a superintendent of schools, an elected municipal officer, or an elected special district officer in a special district with ad valorem taxing authority shall not lobby for compensation on issues

of policy, appropriations, or procurement before his or her former agency or governing body. [Art. II Sec 8(f)(3)c., Fla. Const. and Sec. 112.3121, Fla. Stat.]

4. *Additional Restrictions on Former State Employees*

A former executive or judicial branch employee or PSC employee is prohibited from having employment or a contractual relationship, at any time after retirement or termination of employment, with any business entity (other than a public agency) in connection with a contract in which the employee participated personally and substantially by recommendation or decision while a public employee. [Sec. 112.3185(3), Fla. Stat.]

A former executive or judicial branch employee or PSC employee who has retired or terminated employment is prohibited from having any employment or contractual relationship for two years with any business entity (other than a public agency) in connection with a contract for services which was within his or her responsibility while serving as a state employee. [Sec.112.3185(4), Fla. Stat.]

Unless waived by the agency head, a former executive or judicial branch employee or PSC employee may not be paid more for contractual services provided by him or her to the former agency during the first year after leaving the agency than his or her annual salary before leaving. [Sec. 112.3185(5), Fla. Stat.]

These prohibitions do not apply to PSC employees who were so employed on or before Dec. 31, 1994.

5. *Lobbying by Former Local Government Officers and Employees*

A person elected to county, municipal, school district, or special district office is prohibited from representing another person or entity for compensation before the government body or agency of which he or she was an officer for two years after leaving office. Appointed officers and employees of counties, municipalities, school districts, and special districts may be subject to a similar restriction by local ordinance or resolution. [Sec. 112.313(13) and (14), Fla. Stat.]

E. VOTING CONFLICTS OF INTEREST

State public officers are prohibited from voting in an official capacity on any measure which they know would inure to their own special private gain or loss. A state public officer who abstains, or who votes on a measure which the officer knows would inure to the special private gain or loss of any principal by whom he or she is retained, of the parent organization or subsidiary or sibling of a corporate principal by which he or she is retained, of a relative, or of a business associate, must make every reasonable effort to file a memorandum of voting conflict with the recording secretary in advance of the vote. If that is not possible, it must be filed within 15 days after the vote occurs. The memorandum must disclose the nature of the officer's interest in the matter.

No county, municipal, or other local public officer shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer knows would inure to the special private gain or loss of any principal by whom he or she is retained, of the parent organization or subsidiary or sibling of a corporate principal by which he or she is retained, of a relative, or of a business associate. The officer must publicly announce the nature of his or her interest before the vote and must file a memorandum of voting conflict on Commission Form 8B with the meeting's recording officer within 15 days after the vote occurs disclosing the nature of his or her interest in the matter. However, members of community redevelopment agencies and district officers elected on a one-acre, one-vote basis are not required to abstain when voting in that capacity.

No appointed state or local officer shall participate in any matter which would inure to the officer's special private gain or loss, the special private gain or loss of any principal by whom he or she is retained, of the parent organization or subsidiary or sibling of a corporate principal by which he or she is retained, of a relative, or of a business associate, without first disclosing the nature of his or her interest in the matter. The memorandum of voting conflict (Commission Form 8A or 8B) must be filed with the meeting's recording officer, be provided to the other members of the agency, and be read publicly at the next meeting.

If the conflict is unknown or not disclosed prior to the meeting, the appointed official must orally disclose the conflict at the meeting when the conflict becomes known. Also, a written memorandum of voting conflict must be filed with the meeting's recording officer within 15 days of

the disclosure being made and must be provided to the other members of the agency, with the disclosure being read publicly at the next scheduled meeting. [Sec. 112.3143, Fla. Stat.]

F. DISCLOSURES

Conflicts of interest may occur when public officials are in a position to make decisions that affect their personal financial interests. This is why public officers and employees, as well as candidates who run for public office, are required to publicly disclose their financial interests. The disclosure process serves to remind officials of their obligation to put the public interest above personal considerations. It also helps citizens to monitor the considerations of those who spend their tax dollars and participate in public policy decisions or administration.

All public officials and candidates do not file the same degree of disclosure; nor do they all file at the same time or place. Thus, care must be taken to determine which disclosure forms a particular official or candidate is required to file.

The following forms are described below to set forth the requirements of the various disclosures and the steps for correctly providing the information in a timely manner.

1. FORM 1 - Limited Financial Disclosure

Who Must File:

Persons required to file FORM 1 include all state officers, local officers, candidates for local elective office, and specified state employees as defined below (other than those officers who are required by law to file FORM 6).

STATE OFFICERS include:

- 1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies; but including judicial nominating commission members; directors of Enterprise Florida, Scripps Florida Funding Corporation, and CareerSource Florida, and members of the Council on the Social Status of Black Men and Boys; the Executive Director, governors, and senior managers of Citizens Property Insurance Corporation; governors and senior managers of Florida Workers' Compensation Joint Underwriting Association, board members of the Northeast Florida Regional Transportation Commission, and members of the board of Triumph Gulf Coast, Inc.; members of the board of Florida is for Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, local boards of trustees and presidents of state universities, and members of the Florida Prepaid College Board.

LOCAL OFFICERS include:

1) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of the following boards, councils, commissions, authorities, or other bodies of any county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; a community college or junior college district board of trustees; a board having the power to enforce local code provisions; a planning or zoning board, board of adjustments or appeals, community redevelopment agency board, or other board having the power to recommend, create, or modify land planning or zoning within the political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; a pension board or retirement board empowered to invest pension or retirement funds or to determine entitlement to or amount of a pension or other retirement benefit.

3) Any other appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

4) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

5) Members of governing boards of charter schools operated by a city or other public entity.

6) The officers, directors, and chief executive officer of a corporation, partnership, or other business entity that is serving as the chief administrative or executive officer or employee of a political subdivision, and any business entity employee who is acting as the chief administrative or executive officer or employee of the political subdivision. [Sec. 112.3136, Fla. Stat.]

SPECIFIED STATE EMPLOYEE includes:

1) Employees in the Office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

2) The following positions in each state department, commission, board, or council: secretary or state surgeon general, assistant or deputy secretary, executive director, assistant or deputy executive director, and anyone having the power normally conferred upon such persons, regardless of title.

3) The following positions in each state department or division: director, assistant or deputy director, bureau chief, assistant bureau chief, and any person having the power normally conferred upon such persons, regardless of title.

4) Assistant state attorneys, assistant public defenders, criminal conflict and civil regional counsel, assistant criminal conflict and civil regional counsel, public counsel, full-time state employees serving as counsel or assistant counsel to a state agency, judges of compensation claims, administrative law judges, and hearing officers.

5) The superintendent or director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

6) State agency business managers, finance and accounting directors, personnel officers, grant coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.

7) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

What Must Be Disclosed:

FORM 1 requirements are set forth fully on the form. In general, this includes the reporting person's sources and types of financial interests, such as the names of employers and addresses of real property holdings. NO DOLLAR VALUES ARE REQUIRED TO BE LISTED. In addition, the form requires the disclosure of certain relationships with, and ownership interests in, specified types of businesses such as banks, savings and loans, insurance companies, and utility companies.

When to File:

CANDIDATES for elected local office must file FORM 1 together with and at the same time they file their qualifying papers.

STATE and LOCAL OFFICERS and SPECIFIED STATE EMPLOYEES are required to file disclosure by July 1 of each year. They also must file within thirty days from the date of appointment or the beginning of employment. Those appointees requiring Senate confirmation must file prior to confirmation.

Where to File:

Each LOCAL OFFICER files FORM 1 with the Supervisor of Elections in the county in which he or she permanently resides.

A STATE OFFICER or SPECIFIED STATE EMPLOYEE files with the Commission on Ethics. [Sec. 112.3145, Fla. Stat.]

2. *FORM 1F - Final Form 1 Limited Financial Disclosure*

FORM 1F is the disclosure form required to be filed within 60 days after a public officer or employee required to file FORM 1 leaves his or her public position. The form covers the disclosure period between January 1 and the last day of office or employment within that year.

3. *FORM 2 - Quarterly Client Disclosure*

The state officers, local officers, and specified state employees listed above, as well as elected constitutional officers, must file a FORM 2 if they or a partner or associate of their professional firm represent a client for compensation before an agency at their level of government.

A FORM 2 disclosure includes the names of clients represented by the reporting person or by any partner or associate of his or her professional firm for a fee or commission before agencies at the

reporting person's level of government. Such representations do not include appearances in ministerial matters, appearances before judges of compensation claims, or representations on behalf of one's agency in one's official capacity. Nor does the term include the preparation and filing of forms and applications merely for the purpose of obtaining or transferring a license, so long as the issuance of the license does not require a variance, special consideration, or a certificate of public convenience and necessity.

When to File:

This disclosure should be filed quarterly, by the end of the calendar quarter following the calendar quarter during which a reportable representation was made. FORM 2 need not be filed merely to indicate that no reportable representations occurred during the preceding quarter; it should be filed ONLY when reportable representations were made during the quarter.

Where To File:

LOCAL OFFICERS file with the Supervisor of Elections of the county in which they permanently reside.

STATE OFFICERS and SPECIFIED STATE EMPLOYEES file with the Commission on Ethics. [Sec. 112.3145(4), Fla. Stat.]

4. FORM 6 - Full and Public Disclosure

Who Must File:

Persons required by law to file FORM 6 include all elected constitutional officers and candidates for such office; the mayor and members of the city council and candidates for these offices in Jacksonville; the Duval County Superintendent of Schools; judges of compensation claims (pursuant to Sec. 440.442, Fla. Stat.); members of the Florida Housing Finance Corporation Board and members of expressway authorities, transportation authorities (except the Jacksonville Transportation

Authority), bridge authority, or toll authorities created pursuant to Ch. 348 or 343, or 349, or other general law.

What Must be Disclosed:

FORM 6 is a detailed disclosure of assets, liabilities, and sources of income over \$1,000 and their values, as well as net worth. Officials may opt to file their most recent income tax return in lieu of listing sources of income but still must disclose their assets, liabilities, and net worth. In addition, the form requires the disclosure of certain relationships with, and ownership interests in, specified types of businesses such as banks, savings and loans, insurance companies, and utility companies.

When and Where To File:

Officials must file FORM 6 annually by July 1 with the Commission on Ethics.

Beginning January 1, 2023, all Form 6 disclosures must be filed electronically through the Commission's electronic filing system. These disclosures will be published and searchable on the Commission's website.

CANDIDATES must register and use the electronic filing system to complete the Form 6, then file the disclosure with the officer before whom they qualify at the time of qualifying. [Art. II, Sec. 8(a) and (i), Fla. Const., and Sec. 112.3144, Fla. Stat.]

5. *FORM 6F - Final Form 6 Full and Public Disclosure*

This is the disclosure form required to be filed within 60 days after a public officer or employee required to file FORM 6 leaves his or her public position. The form covers the disclosure period between January 1 and the last day of office or employment within that year.

6. *FORM 9 - Quarterly Gift Disclosure*

Each person required to file FORM 1 or FORM 6, and each state procurement employee, must file a FORM 9, Quarterly Gift Disclosure, with the Commission on Ethics on the last day of any calendar quarter following the calendar quarter in which he or she received a gift worth more than \$100, other than gifts from relatives, gifts prohibited from being accepted, gifts primarily associated with his or her business or employment, and gifts otherwise required to be disclosed. FORM 9 NEED NOT BE FILED if no such gift was received during the calendar quarter.

Information to be disclosed includes a description of the gift and its value, the name and address of the donor, the date of the gift, and a copy of any receipt for the gift provided by the donor. [Sec. 112.3148, Fla. Stat.]

7. *FORM 10 - Annual Disclosure of Gifts from Government Agencies and Direct-Support Organizations and Honorarium Event Related Expenses*

State government entities, airport authorities, counties, municipalities, school boards, water management districts, and the South Florida Regional Transportation Authority, may give a gift worth more than \$100 to a person required to file FORM 1 or FORM 6, and to state procurement employees, if a public purpose can be shown for the gift. Also, a direct-support organization for a governmental entity may give such a gift to a person who is an officer or employee of that entity. These gifts are to be reported on FORM 10, to be filed by July 1.

The governmental entity or direct-support organization giving the gift must provide the officer or employee with a statement about the gift no later than March 1 of the following year. The officer or employee then must disclose this information by filing a statement by July 1 with his or her annual financial disclosure that describes the gift and lists the donor, the date of the gift, and the value of the total gifts provided during the calendar year. State procurement employees file their statements with the Commission on Ethics. [Sec. 112.3148, Fla. Stat.]

In addition, a person required to file FORM 1 or FORM 6, or a state procurement employee, who receives expenses or payment of expenses related to an honorarium event from someone who

is prohibited from giving him or her an honorarium, must disclose annually the name, address, and affiliation of the donor, the amount of the expenses, the date of the event, a description of the expenses paid or provided, and the total value of the expenses on FORM 10. The donor paying the expenses must provide the officer or employee with a statement about the expenses within 60 days of the honorarium event.

The disclosure must be filed by July 1, for expenses received during the previous calendar year, with the officer's or employee's FORM 1 or FORM 6. State procurement employees file their statements with the Commission on Ethics. [Sec. 112.3149, Fla. Stat.]

However, notwithstanding Sec. 112.3149, Fla. Stat., no executive branch or legislative lobbyist or principal shall make, directly or indirectly, and no executive branch agency official or employee who files FORM 1 or FORM 6 shall knowingly accept, directly or indirectly, **any expenditure** made for the purpose of lobbying. This may include gifts or honorarium event related expenses that formerly were permitted under Sections 112.3148 and 112.3149. [Sec. 112.3215, Fla. Stat.] Similar prohibitions apply to legislative officials and employees. However, these laws are not administered by the Commission on Ethics. [Sec. 11.045, Fla. Stat.] In addition, gifts, which include anything not primarily related to political activities authorized under ch. 106, are prohibited from political committees. [Sec. 112.31485 Fla. Stat.]

8. FORM 30 - Donor's Quarterly Gift Disclosure

As mentioned above, the following persons and entities generally are prohibited from giving a gift worth more than \$100 to a reporting individual (a person required to file FORM 1 or FORM 6) or to a state procurement employee: a political committee; a lobbyist who lobbies the reporting individual's or procurement employee's agency, and the partner, firm, employer, or principal of such a lobbyist; and vendors. If such person or entity makes a gift worth between \$25 and \$100 to a reporting individual or state procurement employee (that is not accepted in behalf of a governmental entity or charitable organization), the gift should be reported on FORM 30. The donor also must notify the recipient at the time the gift is made that it will be reported.

The FORM 30 should be filed by the last day of the calendar quarter following the calendar quarter in which the gift was made. If the gift was made to an individual in the legislative branch, FORM 30 should be filed with the Lobbyist Registrar. [See page 35 for address.] If the gift was to any other reporting individual or state procurement employee, FORM 30 should be filed with the Commission on Ethics.

However, notwithstanding Section 112.3148, Fla. Stat., no executive branch lobbyist or principal shall make, directly or indirectly, and no executive branch agency official or employee who files FORM 1 or FORM 6 shall knowingly accept, directly or indirectly, **any expenditure** made for the purpose of lobbying. This may include gifts that formerly were permitted under Section 112.3148. [Sec. 112.3215, Fla. Stat.] Similar prohibitions apply to legislative officials and employees. However, these laws are not administered by the Commission on Ethics. [Sec. 11.045, Fla. Stat.] In addition, gifts from political committees are prohibited. [Sec. 112.31485, Fla. Stat.]

9. FORM 1X AND FORM 6X - Amendments to Form 1 and Form 6

These forms are provided for officers or employees to amend their previously filed Form 1 or Form 6.

IV. AVAILABILITY OF FORMS

LOCAL OFFICERS and EMPLOYEES who must file FORM 1 annually will be sent the form by mail from the Supervisor of Elections in the county in which they permanently reside not later than JUNE 1 of each year. Newly elected and appointed officials or employees should contact the heads of their agencies for copies of the form or download it from www.ethics.state.fl.us, as should those persons who are required to file their final disclosure statements within 60 days of leaving office or employment. The Form 1 will be filed electronically with the Florida Commission on Ethics via the Electronic Financial Disclosure Management System (EFDMS), beginning in 2023.

Beginning January 1, 2023, ELECTED CONSTITUTIONAL OFFICERS and other officials who must file Form 6 annually must file electronically via the Commission's Electronic Financial Disclosure Management System (EFDMS). Paper forms will not be promulgated. Communications regarding the

annual filing requirement will be sent via email to filers no later than June 1. Filers must maintain an updated email address in their User Profile in EFDMS.

OTHER STATE OFFICERS, and SPECIFIED STATE EMPLOYEES who must file Form 1 annually will be sent the forms by mail from the Florida Commission on Ethics by June 1, 2023. Newly elected and appointed officers and employees should contact the head of their agencies for copies of the form or download the form from www.ethics.state.fl.us, as should those persons who are required to file their final financial disclosure statement within 60 days of leaving office or employment.

V. PENALTIES

A. Non-criminal Penalties for Violation of the Sunshine Amendment and the Code of Ethics

There are no criminal penalties for violation of the Sunshine Amendment and the Code of Ethics. Penalties for violation of these laws may include: impeachment, removal from office or employment, suspension, public censure, reprimand, demotion, reduction in salary level, forfeiture of no more than one-third salary per month for no more than twelve months, a civil penalty not to exceed \$10,000, and restitution of any pecuniary benefits received, and triple the value of a gift from a political committee.

B. Penalties for Candidates

CANDIDATES for public office who are found in violation of the Sunshine Amendment or the Code of Ethics may be subject to one or more of the following penalties: disqualification from being on the ballot, public censure, reprimand, or a civil penalty not to exceed \$10,000, and triple the value of a gift received from a political committee.

C. Penalties for Former Officers and Employees

FORMER PUBLIC OFFICERS or EMPLOYEES who are found in violation of a provision applicable to former officers or employees or whose violation occurred prior to such officer's or employee's

leaving public office or employment may be subject to one or more of the following penalties: public censure and reprimand, a civil penalty not to exceed \$10,000, and restitution of any pecuniary benefits received, and triple the value of a gift received from a political committee.

D. Penalties for Lobbyists and Others

An executive branch lobbyist who has failed to comply with the Executive Branch Lobbying Registration law (see Part VIII) may be fined up to \$5,000, reprimanded, censured, or prohibited from lobbying executive branch agencies for up to two years. Lobbyists, their employers, principals, partners, and firms, and political committees and committees of continuous existence who give a prohibited gift or honorarium or fail to comply with the gift reporting requirements for gifts worth between \$25 and \$100, may be penalized by a fine of not more than \$5,000 and a prohibition on lobbying, or employing a lobbyist to lobby, before the agency of the public officer or employee to whom the gift was given for up to two years. Any agent or person acting on behalf of a political committee giving a prohibited gift is personally liable for a civil penalty of up to triple the value of the gift.

Executive Branch lobbying firms that fail to timely file their quarterly compensation reports may be fined \$50 per day per report for each day the report is late, up to a maximum fine of \$5,000 per report.

E. Felony Convictions: Forfeiture of Retirement Benefits

Public officers and employees are subject to forfeiture of all rights and benefits under the retirement system to which they belong if convicted of certain offenses. The offenses include embezzlement or theft of public funds; bribery; felonies specified in Chapter 838, Florida Statutes; impeachable offenses; and felonies committed with intent to defraud the public or their public agency. [Sec. 112.3173, Fla. Stat.]

F. Automatic Penalties for Failure to File Annual Disclosure

Public officers and employees required to file either Form 1 or Form 6 annual financial disclosure are subject to automatic fines of \$25 for each day late the form is filed after September 1, up to a maximum penalty of \$1,500. [Sec. 112.3144 and 112.3145, Fla. Stat.]

VI. ADVISORY OPINIONS

Conflicts of interest may be avoided by greater awareness of the ethics laws on the part of public officials and employees through advisory assistance from the Commission on Ethics.

A. Who Can Request an Opinion

Any public officer, candidate for public office, or public employee in Florida who is in doubt about the applicability of the standards of conduct or disclosure laws to himself or herself, or anyone who has the power to hire or terminate another public employee, may seek an advisory opinion from the Commission about himself or herself or that employee.

B. How to Request an Opinion

Opinions may be requested by letter presenting a question based on a real situation and including a detailed description of the situation. Opinions are issued by the Commission and are binding on the conduct of the person who is the subject of the opinion, unless material facts were omitted or misstated in the request for the opinion. Published opinions will not bear the name of the persons involved unless they consent to the use of their names; however, the request and all information pertaining to it is a public record, made available to the Commission and to members of the public in advance of the Commission's consideration of the question.

C. How to Obtain Published Opinions

All of the Commission's opinions are available for viewing or download at its website:
www.ethics.state.fl.us.

VII. COMPLAINTS

A. *Citizen Involvement*

The Commission on Ethics cannot conduct investigations of alleged violations of the Sunshine Amendment or the Code of Ethics unless a person files a sworn complaint with the Commission alleging such violation has occurred, or a referral is received, as discussed below.

If you have knowledge that a person in government has violated the standards of conduct or disclosure laws described above, you may report these violations to the Commission by filing a sworn complaint on the form prescribed by the Commission and available for download at www.ethics.state.fl.us. The Commission is unable to take action based on learning of such misdeeds through newspaper reports, telephone calls, or letters.

You can download a complaint form (FORM 50) from the Commission's website: www.ethics.state.fl.us, or contact the Commission office at the address or phone number shown on the inside front cover of this booklet.

B. *Referrals*

The Commission may accept referrals from: the Governor, the Florida Department of Law Enforcement, a State Attorney, or a U.S. Attorney. A vote of six of the Commission's nine members is required to proceed on such a referral.

C. *Confidentiality*

The complaint or referral, as well as all proceedings and records relating thereto, is confidential until the accused requests that such records be made public or until the matter reaches a stage in the Commission's proceedings where it becomes public. This means that unless the Commission receives a written waiver of confidentiality from the accused, the Commission is not free to release any documents or to comment on a complaint or referral to members of the public or press, so long as the complaint or referral remains in a confidential stage.

A COMPLAINT OR REFERRAL MAY NOT BE FILED WITH RESPECT TO A CANDIDATE ON THE DAY OF THE ELECTION, OR WITHIN THE 30 CALENDAR DAYS PRECEDING THE ELECTION DATE, UNLESS IT IS BASED ON PERSONAL INFORMATION OR INFORMATION OTHER THAN HEARSAY.

D. How the Complaint Process Works

Complaints which allege a matter within the Commission's jurisdiction are assigned a tracking number and Commission staff forwards a copy of the original sworn complaint to the accused within five working days of its receipt. Any subsequent sworn amendments to the complaint also are transmitted within five working days of their receipt.

Once a complaint is filed, it goes through three procedural stages under the Commission's rules. The first stage is a determination of whether the allegations of the complaint are legally sufficient: that is, whether they indicate a possible violation of any law over which the Commission has jurisdiction. If the complaint is found not to be legally sufficient, the Commission will order that the complaint be dismissed without investigation, and all records relating to the complaint will become public at that time.

In cases of very minor financial disclosure violations, the official will be allowed an opportunity to correct or amend his or her disclosure form. Otherwise, if the complaint is found to be legally sufficient, a preliminary investigation will be undertaken by the investigative staff of the Commission. The second stage of the Commission's proceedings involves this preliminary investigation and a decision by the Commission as to whether there is probable cause to believe that there has been a violation of any of the ethics laws. If the Commission finds no probable cause to believe there has been a violation of the ethics laws, the complaint will be dismissed and will become a matter of public record. If the Commission finds probable cause to believe there has been a violation of the ethics laws, the complaint becomes public and usually enters the third stage of proceedings. This stage requires the Commission to decide whether the law was actually violated and, if so, whether a penalty should be recommended. At this stage, the accused has the right to request a public hearing (trial) at which evidence is presented, or the Commission may order that such a hearing be held. Public hearings usually are held in or near the area where the alleged violation occurred.

When the Commission concludes that a violation has been committed, it issues a public report of its findings and may recommend one or more penalties to the appropriate disciplinary body or official.

When the Commission determines that a person has filed a complaint with knowledge that the complaint contains one or more false allegations or with reckless disregard for whether the complaint contains false allegations, the complainant will be liable for costs plus reasonable attorney's fees incurred by the person complained against. The Department of Legal Affairs may bring a civil action to recover such fees and costs, if they are not paid voluntarily within 30 days.

E. Dismissal of Complaints At Any Stage of Disposition

The Commission may, at its discretion, dismiss any complaint at any stage of disposition should it determine that the public interest would not be served by proceeding further, in which case the Commission will issue a public report stating with particularity its reasons for the dismissal. [Sec. 112.324(12), Fla. Stat.]

F. Statute of Limitations

All sworn complaints alleging a violation of the Sunshine Amendment or the Code of Ethics must be filed with the Commission within five years of the alleged violation or other breach of the public trust. Time starts to run on the day AFTER the violation or breach of public trust is committed. The statute of limitations is tolled on the day a sworn complaint is filed with the Commission. If a complaint is filed and the statute of limitations has run, the complaint will be dismissed. [Sec. 112.3231, Fla. Stat.]

VIII. EXECUTIVE BRANCH LOBBYING

Any person who, for compensation and on behalf of another, lobbies an agency of the executive branch of state government with respect to a decision in the area of policy or procurement may be required to register as an executive branch lobbyist. Registration is required before lobbying an agency and is renewable annually. In addition, each lobbying firm must file a compensation report

with the Commission for each calendar quarter during any portion of which one or more of the firm's lobbyists were registered to represent a principal. As noted above, no executive branch lobbyist or principal can make, directly or indirectly, and no executive branch agency official or employee who files FORM 1 or FORM 6 can knowingly accept, directly or indirectly, **any expenditure** made for the purpose of lobbying. [Sec. 112.3215, Fla. Stat.]

Paying an executive branch lobbyist a contingency fee based upon the outcome of any specific executive branch action, and receiving such a fee, is prohibited. A violation of this prohibition is a first degree misdemeanor, and the amount received is subject to forfeiture. This does not prohibit sales people from receiving a commission. [Sec. 112.3217, Fla. Stat.]

Executive branch departments, state universities, community colleges, and water management districts are prohibited from using public funds to retain an executive branch (or legislative branch) lobbyist, although these agencies may use full-time employees as lobbyists. [Sec. 11.062, Fla. Stat.]

Online registration and filing is available at www.floridalobbyist.gov. Additional information about the executive branch lobbyist registration system may be obtained by contacting the Lobbyist Registrar at the following address:

Executive Branch Lobbyist Registration
Room G-68, Claude Pepper Building
111 W. Madison Street
Tallahassee, FL 32399-1425
Phone: 850/922-4987

IX. WHISTLE-BLOWER'S ACT

In 1986, the Legislature enacted a "Whistle-blower's Act" to protect employees of agencies and government contractors from adverse personnel actions in retaliation for disclosing information in a sworn complaint alleging certain types of improper activities. Since then, the Legislature has revised this law to afford greater protection to these employees.

While this language is contained within the Code of Ethics, the Commission has no jurisdiction or authority to proceed against persons who violate this Act. Therefore, a person who has disclosed information alleging improper conduct governed by this law and who may suffer adverse consequences as a result should contact one or more of the following: the Office of the Chief Inspector General in the Executive Office of the Governor; the Department of Legal Affairs; the Florida Commission on Human Relations; or a private attorney. [Sec. 112.3187 - 112.31895, Fla. Stat.]

X. ADDITIONAL INFORMATION

As mentioned above, we suggest that you review the language used in each law for a more detailed understanding of Florida's ethics laws. The "Sunshine Amendment" is Article II, Section 8, of the Florida Constitution. The Code of Ethics for Public Officers and Employees is contained in Part III of Chapter 112, Florida Statutes.

Additional information about the Commission's functions and interpretations of these laws may be found in Chapter 34 of the Florida Administrative Code, where the Commission's rules are published, and in The Florida Administrative Law Reports, which until 2005 published many of the Commission's final orders. The Commission's rules, orders, and opinions also are available at www.ethics.state.fl.us.

If you are a public officer or employee concerned about your obligations under these laws, the staff of the Commission will be happy to respond to oral and written inquiries by providing information about the law, the Commission's interpretations of the law, and the Commission's procedures.

XI. TRAINING

Constitutional officers, elected municipal officers, and commissioners of community redevelopment agencies (CRAs) are required to receive a total of four hours training, per calendar year, in the area of ethics, public records, and open meetings. The Commission on Ethics does not

track compliance or certify providers. Officials indicate their compliance with the training requirement when they file their annual Form 1 or Form 6.

Visit the training page on the Commission's website for up-to-date rules, opinions, audio/video training, and opportunities for live training conducted by Commission staff.

EXHIBIT 13

1 **MINUTES OF MEETING**

2 **BEACH**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Workshop of the Board of Supervisors of the Beach Community Development District was
5 held on Wednesday, May 10, 2023 at 5:01 p.m., at 12788 Meritage Blvd., Jacksonville, Florida 32246, with
6 Zoom Conference Call available.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present were:

10	Matt Calderaro	Board Supervisor, Vice Chairman
11	Robert Renn	Board Supervisor, Assistant Secretary
12	Chance Wedderburn	Board Supervisor, Assistant Secretary
13	Sheila Papelbon	Board Supervisor, Assistant Secretary
14	David McInnes	District Manager, Vesta District Services
15	Dana Harden	Vesta Property Services
16	Ron Zastrocky	Field Operations Manager
17	Lucite Michel	Amenity Manager

18 *The following is a summary of the discussions at the May 10, 2023 Beach CDD Board of Supervisors*
19 *Workshop. Audio for this meeting is available upon public records request.*

20 **SECOND ORDER OF BUSINESS – Discussion Items**

21 A. Exhibit 1: FY 2024 Proposed Budget & Capital Reserve Budget

22 Mr. McInnes gave a recap of the items that had been changed in the proposed FY 2024 budget
23 during and after the last budget workshop on April 26, 2023.

- 24 1. The arbitrage rebate calculations were changed from \$7,500.00 to \$3,000.00.
- 25 2. \$150,000.00 was added into the Contingency line with the intent to increase the Working
26 Capital to 2.5 to 3 months and then to eventually move \$109,319.00 from the O&M to the
27 Capital Reserve Fund when adequate working capital fund balance is established.
- 28 3. Landscape Maintenance was included at \$389,046 for the 2nd year bid plus the annuals.
- 29 4. Mr. Zastrocky was still waiting for a quote for pine straw, until the quote was received that
30 line would stay at \$68,400.00.
- 31 5. Waiting on the cost of a desktop computer or a laptop to add the cost for the Amenity
32 Website/Computer Equipment line.

33 The Board decided to keep the Amenity Fire System Monitoring contract at \$1,425.00, and they
34 would not be pursuing wiring of the guardhouse.

35 The Board decided to reduce the proposed Capital Reserve Fund from \$215,000.00 to \$100,000.00
36 for the fiscal year.

37 The following were additions that were agreed upon to be added to the budget.

- 38 1. Increase Lifestyles Programming by \$3,000.00 from \$30,000.00 to \$33,000.00.
- 39 2. Decrease Amenity Security from \$30,000.00 to \$0.00.
- 40 3. Increase Amenity/Fitness Center Staffing from \$53,040.00 to \$83,040.00

41
42 B. General Matters Regarding the District

43 **THIRD ORDER OF BUSINESS – Adjournment**

44 The workshop meeting was adjourned at 7:46 p.m.

45 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
46 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
47 *including the testimony and evidence upon which such appeal is to be based.*

48 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
49 **meeting held on June 19, 2023.**

50

51

Signature

Signature

Printed Name

Printed Name

52 **Title:** **Secretary** **Assistant Secretary**

Title: **Chairman** **Vice Chairman**

EXHIBIT 14

1 **MINUTES OF MEETING**

2 **BEACH**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Beach Community Development District
5 was held on Monday, May 15, 2023 at 6:01 p.m., at 12788 Meritage Blvd., Jacksonville, Florida 32246,
6 with Zoom Conference Call available.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Matt Calderaro	Board Supervisor, Vice Chairman
11	Robert Renn	Board Supervisor, Assistant Secretary
12	Chance Wedderburn	Board Supervisor, Assistant Secretary
13	Sheila Papelbon	Board Supervisor, Assistant Secretary

14 Also present were:

15	David McInnes	District Manager, Vesta District Services
16	Wes Haber <i>(via phone)</i>	District Counsel, Kutak Rock LLP
17	Dana Harden	Regional General Manager, Vesta Property Services
18	Loucite Michel	Amenity Manager, Vesta Property Services
19	Ron Zastrocky	Field Operations Manager, Vesta Property Services
20	Todd Dilley	Resident
21	Dave Putnam	Resident
22	Karen Young	Resident
23	Michael Simon	Resident
24	Debbie Hickman	Resident
25	Aleta Trogisch	Resident
26	Elena Kousakova	Resident
27	Greig Young	Resident
28	Robin Strickland	Resident
29	Kevin Duane	Resident
30	Kate Kendig	Resident
31	Cindy Rosborough	Resident

32 *The following is a summary of the discussions and actions taken at the May 15, 2023 Beach CDD Board of*
33 *Supervisors Regular Meeting. Audio for this meeting is available upon public records request.*

34 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

35 Supervisor Calderaro led all present in reciting the Pledge of Allegiance.

36 **This item was not previously on the agenda.**

37 Mr. McInnes stated that he had received communication from Chairman Kounoupas indicating that
38 he was resigning from the Board of Supervisors effective immediately.

39 On a MOTION by Dr. Renn, SECONDED by Ms. Papelbon, WITH ALL IN FAVOR, the Board approved
40 the amendment to the agenda to add **Resolution 2023-08**, Designating Officers, for the Beach Community
41 Development District.

43 On a MOTION by Mr. Calderaro, SECONDED by Supervisor Wedderburn, WITH ALL IN FAVOR, the
44 Board approved the amendment to the agenda to add the consideration of a proposal by All Weather
45 Contractors to install a window in the pool entry area near the fitness center, for the Beach Community
46 Development District.

47 Mr. McInnes called for a motion to select the new Chair.

48 Supervisor Papelbon nominated Supervisor Renn.

49 Supervisor Calderaro nominated himself.

50 Due to a tie in votes the Board chose to advertise the vacancy of Seat #1 to allow for interviews of
51 candidates to possibly select a replacement during the June 19th Board meeting. The Board requests
52 that candidates submit resumes to be included in the agenda package.

53 **THIRD ORDER OF BUSINESS – Audience Comments** – *(limited to 3 minutes per individual for agenda*
54 *items)*

55 Mr. Dilley commented on the community security and asked about whether a Task Force existed
56 within the community or not. He also asked about the holes in the perimeter security and what
57 would be done about that.

58 Mr. Putnam commented on the naming convention on the proposed FY 2024 budget and asked that
59 the district contingency line be renamed to something that residents such as himself could more
60 easily understand.

61 Ms. Young reiterated her opinion on the Board getting three bids for any item over \$1,000.00. She
62 noted that she reached out to a local vendor, Florida Backyard, to get prices on the tables, chairs,
63 and umbrellas, and recommended that Staff look into them as well. She also noted some confusion
64 she had regarding the options for leasing the gym equipment.

65 Mr. Simon commented on the need to make the walls around the original entrance higher so as to
66 prevent people from climbing over due to the security risk.

67 Ms. Hickman commented on the gaps in perimeter of the community, and the overall security of
68 the community. Mr. Card commented on the construction gate that Ms. Hickman had noted in her
69 comments.

70 Ms. Trogisch commented on the proposals regarding the fitness center and whether the proposed
71 equipment was comparable to or better than the current equipment.

72 Ms. Kousakova commented on thefts and other incidents that have occurred within the community.
73 She asked if it was possible for security to periodically provide a report of incidents within the
74 community to residents.

75 Mr. McInnes gave a brief clarification on what the CDD can and cannot do regarding security
76 within the community.

77 **FOURTH ORDER OF BUSINESS – Consent Agenda**

78 A. Exhibit 1: Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting
79 Held April 17, 2023

80 B. Exhibit 2: Consideration for Approval – The Minutes of the Board of Supervisors Workshop Held
81 April 26, 2023

82 C. Exhibit 3: Consideration for Acceptance – The April 2023 Unaudited Financial Statements
83
84
85

86 D. Exhibit 4: Ratification of LLS Tax Solutions, Inc. Engagement Letters

87 On a MOTION by Mr. Calderaro, SECONDED by Mr. Wedderburn, WITH ALL IN FAVOR, the Board
88 approved the Consent agenda as is, for the Beach Community Development District.

89 **FIFTH ORDER OF BUSINESS – Business Items**

90 A. Exhibit 5: Consideration & Adoption of **Resolution 2023-07**, Approving Proposed FY24 Budget
91 & Setting PH – *Exhibit A To Be Distributed*

92 Discussion ensued regarding staffing hours.

93 On a MOTION by Ms. Papelbon, SECONDED by Mr. Calderaro, WITH ALL IN FAVOR, the Board
94 adopted **Resolution 2023-07**, Approving Proposed FY24 Budget & Setting PH, for the Beach Community
95 Development District.

96 B. Consideration of Proposal for Pavers at Mailbox – *To Be Distributed*

97 This item was tabled to the June meeting.

98 C. Exhibit 6: Consideration of Proposal to Purchase Tables & Chairs at Tamaya Hall

99 This item was withdrawn from consideration to be included in the FY 2024 budget.

100 D. Exhibit 7: Consideration of Proposal for Pool Umbrellas, Bases, & Seat Cushions

101 Mr. Zastrocky gave an overview of the proposals presented. Discussion ensued. This item was
102 tabled to the June meeting.

103 E. Consideration of Fitness Equipment Leasing Options

104 Mr. Zastrocky gave an overview of the proposals presented. Discussion ensued. This item was
105 tabled to the June meeting.

106 1. Exhibit 8: Commercial Fitness Products

107 2. Exhibit 9: Florida Fitness Systems

108 3. Exhibit 10: Life Fitness

109 F. Exhibit 11: Consideration of AT&T Easement for New Phase

110 Mr. Haber gave a brief overview of this item and what it meant for the community.

111 On a MOTION by Mr. Calderaro, SECONDED by Mr. Wedderburn, WITH ALL IN FAVOR, the Board
112 approved the AT&T Easement for the New Phase, for the Beach Community Development District.

113 G. Exhibit 12: Consideration of City of Jax Traffic Control Jurisdiction Agreement

114 Mr. McInnes gave a brief overview of this item and what it meant for the community. Discussion
115 ensued. Discussion ensued.

116 On a MOTION by Dr. Renn, SECONDED by Mr. Wedderburn, WITH ALL IN FAVOR, the Board
117 approved the City of Jax Traffic Control Jurisdiction Agreement, with the contingency that the insurance
118 would cover the indemnity, for the Beach Community Development District.

119

120

121 H. Exhibit 13: Presentation of LLS Tax Solutions Arbitrage Reports

122 1. 2018 Report – 2013AB

123 2. 2022 Report – 2013AB

124 I. Reminder of Form 1's Due Date: July 1st

125 **SIXTH ORDER OF BUSINESS – Discussion Items**

126 A. June Workshop on FY24 Budget – if needed

127 Discussion ensued. A workshop was tentatively scheduled for June 8th at 3:00 PM.

128 **SEVENTH ORDER OF BUSINESS – Staff Reports**

129 A. Exhibit 14: Lifestyle & Field Management Reports

130 Ms. Harden discussed Vesta's bartending proposal. Discussion ensued.

131 Ms. Michel gave an overview of her report for the month of April.

132 Mr. Zastrocky gave an overview of his report for the month of April.

133 B. District Counsel

134 Mr. Haber gave an update on the recent legislative session. Discussion ensued.

135 C. District Manager

136 1. Resident(s) Subject Disciplinary Action

137 There being none, the next item followed.

138 2. Incident Management Tracker

139 Discussion ensued.

140 3. Exhibit 15: Action Item Report

141

142 4. Exhibit 16: Meeting Matrix

143

144 5. Arbitrage Calculations Guidance

145

146 D. District Engineer

147 The District Engineer was not present.

148 **EIGHTH ORDER OF BUSINESS – Vendor Reports**

149 A. Advanced Security Specialist

150 Mr. Card provided updates to the Board regarding security. Discussion ensued regarding security.

151 **This item was not originally on the agenda, but the agenda was amended to include it.**

152 Consideration of All Weather Contractors Proposal

153 On a MOTION by Mr. Calderaro, SECONDED by Ms. Papelbon, WITH ALL IN FAVOR, the Board
154 approved the securing of additional proposals, at a not-to-exceed of \$10,000.00, for the Beach Community
155 Development District.

156

157 **NINTH ORDER OF BUSINESS – Audience Comments – New Business/Non-Agenda** *(limited to 3*
158 *minutes per individual)*

159 Ms. Young commented on her disappointment with the lack of a resolution regarding the
160 implementation of an adult only pool as well as the landscape maintenance contract process.

161
162 Mr. Young asked about what had been done regarding the reported incident at the basketball court. He
163 also expressed his disappointment with Vesta.

164
165 Ms. Strickland noted a complaint she had regarding landscaping, and also noted a concern about the
166 check-in at the entrance gate.

167
168 Mr. Duane commented on the lack of maintenance from the current landscaping vendor.

169
170 Ms. Kendig recommended that guests going to the tennis courts and basketball court also be required to
171 sign in at the front before entering.

172
173 Ms. Rosborough commented on the discussion regarding security and check-in at the entrance
174 gate/guardhouse. She also commented on how difficult it would be for residents who work during the
175 day to attend meetings that begin at 3 PM and made the same recommendation regarding the tennis
176 courts and basketball court as Ms. Kendig.

177 **TENTH ORDER OF BUSINESS – Supervisors Requests**

178 Dr. Renn requested that the fishing policy be updated. Discussion ensued.

179 **ELEVENTH ORDER OF BUSINESS – Action Items Summary**

180 Mr. Zastrocky to obtain a quote from Florida Backyard for outdoor furniture and to revise
181 information for fitness room equipment.

182 Mr. McInnes to check with EGIS to see if they provide coverage for an indemnity claim and if
183 there are supplemental insurance indemnity claims, and to see if the company who contributed to
184 the landscape maintenance cost is still doing so on a consistent basis.

185 Ms. Harden to check if Vesta allows bartenders to be hired for private parties.

186 **TWELFTH ORDER OF BUSINESS – Next Meeting Quorum Check: June 19, 6:00 PM**

187 Three Board members presented indicated that they would attend the June 19, 2023, Board meeting.

188 Mr. Wedderburn stated that he would not be attending the next Board meeting.

189 **THIRTEENTH ORDER OF BUSINESS – Adjournment**

190 Mr. McInnes asked for final questions, comments, or corrections before requesting a motion to
191 adjourn the meeting. There being none, Mr. Wedderburn made a motion to adjourn the meeting.

192 On a MOTION by Mr. Wedderburn, SECONDED by Ms. Papelbon, WITH ALL IN FAVOR, the Board
193 adjourned the meeting at 8:54 p.m. for the Beach Community Development District.

194 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
195 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
196 *including the testimony and evidence upon which such appeal is to be based.*

197 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
198 **meeting held on June 19, 2023.**

199

200

201

202

Signature

Signature

Printed Name

Printed Name

203 **Title:** **Secretary** **Assistant Secretary**

Title: **Chairman** **Vice Chairman**

EXHIBIT 15

Beach
Community Development District

Financial Statements
(Unaudited)

Preliminary

May 31, 2023

Beach CDD
Balance Sheet
May 31, 2023

	<u>General Fund</u>	<u>Debt Service 2013A</u>	<u>Debt Service 2015A</u>	<u>Construction</u>	<u>Total</u>
1 ASSETS					
2 OPERATING ACCOUNT BU	\$ 941,506	\$ -	\$ -	\$ -	\$ 941,506
3 PAYPAL ACCOUNT BU	100	-	-	-	100
4 CHECKING ACCOUNT CS	41,343	-	-	-	41,343
5 DEBT CARD ACCOUNT CS	893	-	-	-	893
6 DEBT SERVICE ACCOUNTS:					
7 SINKING FUND	-	-	-	-	-
8 INTEREST FUND	-	-	-	-	-
9 REDEMPTION FUND	-	37	-	-	37
10 PREPAYMENT FUND	-	48,832	25,435	-	74,268
11 REVENUE FUND	-	319,477	75,516	-	394,993
12 OP REDEMPTION FUND	-	-	-	-	-
13 ACQ & CONS 2013A	-	-	-	-	-
14 ACQ & CONS 2015A	-	-	-	-	-
15 ASSESSMENTS RECEIVABLE ON-ROLL	1,293	836	365	-	2,494
16 ASSESSMENTS RECEIVABLE OFF-ROLL	54,231	-	92,938	-	147,169
17 DUE FROM OTHER FUNDS	-	118,058	51,238	-	169,295
18 PREPAID	886	-	-	-	886
19 TOTAL ASSETS	\$ 1,040,252	\$ 487,240	\$ 245,492	\$ -	\$ 1,772,985
20 LIABILITIES					
21 ACCOUNTS PAYABLE	\$ 28,911	\$ -	\$ -	\$ -	\$ 28,911
22 DEFERRED REVENUE ON-ROLL	1,293	836	365	-	2,494
23 DEFERRED REVENUE OFF-ROLL	54,231	-	92,938	-	147,169
24 DUE TO OTHER FUNDS	169,295	-	-	-	169,295
25 OUTSTANDING CHECKS	-	-	-	-	-
26 TOTAL LIABILITIES	253,729	836	93,304	-	347,869
27 FUND BALANCE					
28 NONSPENDABLE					
29 PREPAID & DEPOSITS	886	-	-	-	886
30 CAPITAL RESERVES	109,319	-	-	-	109,319
31 OPERATING CAPITAL	-	-	-	-	-
32 UNASSIGNED	676,317	486,404	152,189	-	1,314,910
33 TOTAL FUND BALANCE	786,523	486,404	152,189	-	1,425,115
34 TOTAL LIABILITIES & FUND BALANCE	\$ 1,040,252	\$ 487,240	\$ 245,492	\$ -	\$ 1,772,985

Beach CDD
General Fund
Statement of Revenue, Expenditures, and Changes in Fund Balance
For the period from October 1, 2022 to May 31, 2023

	FY 2023 Adopted Budget	FY 2023 Month of May	FY 2023 Total Actual Year-to-Date	VARIANCE Over (Under) to Budget	% Actual YTD / FY Budget
1 REVENUE					
2 ASSESSMENTS ON-ROLL	\$ 1,402,321	\$ 20,381	\$ 1,401,028	\$ (1,293)	100%
3 ASSESSMENTS OFF-ROLL	216,924	-	162,693	(54,231)	75%
4 INTEREST REVENUE	-	-	14	14	
5 OTHER FINANCING SOURCES	5,000	1,214	14,686	9,686	294%
6 CARRYFORWARD	-	-	-	-	
7 TOTAL REVENUE	\$ 1,624,245	\$ 21,596	\$ 1,578,421	\$ (45,823)	97%
8 EXPENDITURES					
9 GENERAL & ADMINISTRATIVE EXPENSES					
10 TRUSTEE FEES	\$ 8,000	\$ -	\$ 8,200	\$ 200	103%
11 SUPERVISOR FEES-REGULAR MEETINGS	10,000	800	5,800	(4,200)	58%
12 SUPERVISOR FEES-WORKSHOPS	2,000	1,400	2,400	400	120%
13 DISTRICT MANAGEMENT	42,000	4,300	28,800	(13,200)	69%
14 ENGINEERING	2,500	-	1,073	(1,427)	43%
15 DISSEMINATION AGENT	2,500	-	2,500	-	100%
16 DISTRICT COUNSEL	7,500	-	14,416	6,916	192%
17 ASSESSMENT ADMINISTRATION	5,500	458	3,667	(1,833)	67%
18 REAMORTIZATION SCHEDULE	-	-	-	-	
19 ARBITRAGE REBATE CALCULATION	-	5,850	5,850	5,850	
20 AUDIT	6,000	-	-	(6,000)	0%
21 WEBSITE	1,515	50	2,052	537	135%
22 LEGAL ADVERTISING	1,750	193	3,910	2,160	223%
23 DUES, LICENSES & FEES	175	-	175	-	100%
24 GENERAL LIABILITY INSURANCE	4,057	-	-	(4,057)	0%
25 PUBLIC OFFICIAL INSURANCE	2,895	-	-	(2,895)	0%
26 OFFICE MISCELLANEOUS	2,000	3	6,866	4,866	343%
27 TOTAL GENERAL & ADMINISTRATIVE EXPENSES	98,392	13,054	85,709	(12,684)	87%
28 FIELD EXPENSES					
29 FIELD MANAGEMENT	133,553	-	67,349	(66,204)	50%
30 PROPERTY INSURANCE	89,054	-	88,097	(957)	99%
31 LAKE MAINTENANCE	21,600	1,767	13,392	(8,208)	62%
32 LANDSCAPING (INCLUDING MATERIALS)	402,792	-	220,966	(181,826)	55%
33 IRRIGATION (REPAIRS)	10,000	285	4,933	(5,067)	49%
34 ELECTRIC - STREET LIGHTS/IRRIGATION-JEA	188,475	23,771	158,376	(30,099)	84%
35 RIGHT OF WAY / LAKE MOWING	2,500	-	-	(2,500)	0%
36 ENTRY WATER FEATURE	7,500	-	-	(7,500)	0%
37 CARRYFORWARD REPLENISH	-	-	-	-	
38 CONTINGENCY - HURRICANE / STORM CLEAN UP	8,000	-	-	(8,000)	0%
39 COMMUNITY MAINTENANCE	8,000	491	12,880	4,880	161%
40 CAPITAL IMPROVEMENTS	39,080	-	3,575	(35,505)	9%
41 TOTAL FIELD EXPENSES	910,554	26,314	569,568	(340,986)	63%

42 AMENITY EXPENSES						
43	AMENITY MANAGEMENT	154,556	-	65,511	(89,045)	42%
44	BREEZEWAY STAFF	-	-	-	-	
45	LIFEGUARD	-	-	114	114	
46	SWIMMING POOL CHEMICALS	-	-	10,272	10,272	
47	SWIMMING POOL INSPECTION	-	851	851	851	
48	AMENITY GENERAL MAINTENANCE & REPAIRS	21,510	1,565	8,621	(12,889)	40%
49	AMENITY CLEANING	-	-	10,120	10,120	
50	AMENITY ELECTRIC/WATER AND SEWER	60,000	4,135	32,815	(27,185)	55%
51	AMENITY GATES/CONTROL ACCESS	5,000	295	9,667	4,667	193%
52	AMENITY WEBSITE/COMPUTER EQUIPMENT	1,590	-	1,363	(227)	86%
53	AMENITY INTERNET/CABLE	10,000	1,124	9,058	(942)	91%
54	AMENITY DUES & LICENSES	850	-	459	(391)	54%
55	AMENITY SECURITY	800	2,520	5,700	4,900	713%
56	FITNESS EQUIPMENT MAINTENANCE	10,000	-	1,437	(8,563)	14%
57	LIFESTYLES PROGRAMMING	25,000	1,350	15,001	(9,999)	60%
58	AMENITY GAS	600	48	466	(134)	78%
59	TENNIS COURT MAINTENANCE - 4 CLAY COURTS	14,500	347	7,237	(7,263)	50%
60	LANDSCAPING MAINTENANCE AMENITY CENTER	68,400	-	25,333	(43,067)	37%
61	LANDSCAPE IMPROVEMENT	2,500	-	-	(2,500)	0%
62	AMENITY IRRIGATION (REPAIRS)	1,500	-	-	(1,500)	0%
63	PEST CONTROL	1,200	-	660	(540)	55%
64	AMENITY FIRE SYSTEM MONITORING	1,500	-	1,406	(94)	94%
65	ALARM	500	-	-	(500)	0%
66	TRASH COLLECTION	2,292	195	1,459	(833)	64%
67	TOTAL AMENITY EXPENSES	382,298	12,430	207,551	(174,747)	54%
68 ACCESS CONTROL /GATE HOUSE						
69	GUARD SERVICE	222,400	18,000	159,570	(62,830)	72%
70	GUARD HOUSE SUPPLIES	800	-	551	(249)	69%
71	GUARD HOUSE UTILITIES	3,800	199	2,030	(1,770)	53%
72	GUARD HOUSE REPAIR & MAINTENANCE	1,000	-	3,133	2,133	313%
73	BAR CODE EXPENSE	5,000	384	2,080	(2,920)	42%
74	TOTAL ACCESS CONTROL/GATE HOUSE EXPENSES	233,000	18,583	167,364	(65,636)	72%
75	TOTAL EXPENDITURES	1,624,245	70,381	1,030,191	(594,054)	63%
76	EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	(48,785)	548,230	548,230	
77 OTHER FINANCING SOURCES & USES						
78	TRANSFER IN	-	-	-	-	
79	TRANSFER OUT	-	-	-	-	
80	TOTAL OTHER FINANCING SOURCES & USES	-	-	-	-	
81	FUND BALANCE - BEGINNING	239,612		238,292	(1,320)	
82	NET CHANGE IN FUND BALANCE	-	(48,785)	548,230	548,230	
83	FUND BALANCE - ENDING	\$ 239,612		\$ 786,523	\$ 546,910	
84 ANALYSIS OF FUND BALANCE						
85	NONSPENDABLE					
86	PREPAID & DEPOSITS	886		886		
87	CAPITAL RESERVES	109,319		109,319		
88	OPERATING CAPITAL	-		-		
89	UNASSIGNED	129,407		676,317		
90	TOTAL FUND BALANCE	\$ 239,612		\$ 786,523		

Beach CDD
Debt Service 2013A
Statement of Revenue, Expenditures, and Changes in Fund Balance
For the period from October 1, 2022 to May 31, 2023

	FY 2023 Adopted Budget	FY 2023 Actual Year-to-Date	VARIANCE Over (Under) to Budget
1 REVENUE			
2 ASSESSMENTS ON-ROLL	\$ 800,640	\$ 797,473	\$ (3,167)
3 INTEREST REVENUE	-	5,119	5,119
4 MISC. REVENUE	-	48,039	48,039
5 TOTAL REVENUE	800,640	850,631	49,991
6 EXPENDITURES			
7 INTEREST EXPENSE			
8 November 1, 2022	-	313,908	313,908
9 May 1, 2023	313,920	311,425	(2,495)
10 November 1, 2023	308,058	-	(308,058)
11 PRINCIPAL RETIREMENT			
12 May 1, 2023	175,000	175,000	-
PRINCIPAL PREPAYMENT	-	70,000	70,000
13 TOTAL EXPENDITURES	796,978	870,333	(73,355)
14 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	3,663	(19,701)	(23,364)
15 OTHER FINANCING SOURCES (USES)			
16 TRANSFER IN	-	37	37
17 TRANSFER OUT (USES)	-	-	-
18 TOTAL OTHER FINANCING SOURCES (USES)	-	37	37
19 FUND BALANCE - BEGINNING	496,223	506,069	9,846
20 NET CHANGE IN FUND BALANCE	3,663	(19,664)	(23,327)
21 FUND BALANCE - ENDING	\$ 499,886	\$ 486,404	\$ (13,481)

Beach CDD
Debt Service 2015A
Statement of Revenue, Expenditures, and Changes in Fund Balance
For the period from October 1, 2022 to May 31, 2023

	FY 2023 Adopted Budget	FY 2023 Actual Year-to-Date	VARIANCE Over (Under) to Budget
1 REVENUE			
2 ASSESSMENTS ON-ROLL	\$ 366,911	\$ 366,545	\$ (365)
3 ASSESSMENTS OFF-ROLL	232,345	139,257	(93,087)
4 INTEREST REVENUE	-	44	44
5 MISC. REVENUE	-	22,196	22,196
6 TOTAL REVENUE	599,255	528,042	(71,213)
7 EXPENDITURES			
8 INTEREST EXPENSE			
9 November 1, 2022	-	221,988	221,988
10 May 1, 2023	221,988	221,988	-
11 November 1, 2023	217,268	-	(217,268)
12 PRINCIPAL RETIREMENT			
13 May 1, 2023	160,000	165,000	5,000
14 TOTAL EXPENDITURES	599,255	608,975	(9,720)
15 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	(80,933)	(80,933)
16 OTHER FINANCING SOURCES (USES)			
17 TRANSFER IN	-	149	149
18 TRANSFER OUT (USES)	-	-	-
19 TOTAL OTHER FINANCING SOURCES (USES)	-	149	149
20 FUND BALANCE - BEGINNING	96,818	232,972	136,154
21 NET CHANGE IN FUND BALANCE	-	(80,784)	(80,784)
22 FUND BALANCE - ENDING	\$ 96,818	\$ 152,189	\$ 55,371

Beach CDD Check Register - FY2023

Date	Ref. Num	Name	Memo	Deposits	Disbursements	Balance
09/30/2022		EOY Balance				295,536.89
10/01/2022	1114	Egis Insurance and Risk Advisors	FY Insurance Policy # 100122192 10/01/22-10/01/23		88,097.00	207,439.89
10/11/2022	1118	Kristin A. Robinson, MD	Refund of Deposit for rental of Pool Cabana		50.00	207,389.89
10/11/2022	100036	Advanced Security Specialist & Consulting	Invoice: T0092022A (Reference: Guard House Gate Access Management.)		8,370.00	199,019.89
10/11/2022	100037	Air Solutions Heating & Cooling Inc	Invoice: 0000094932 (Reference: Installed a new condenser fan motor, fan blade, and capacitor.)		2,038.39	196,981.50
10/11/2022	100038	Integrated Access Solutions	Invoice: 0001453 (Reference: Installation of Indoor Access Point.) Invoice: 0001472 (Referenc...		459.89	196,521.61
10/11/2022	100039	Life Fitness	Invoice: 7173030 (Reference: Clutch Kit.)		62.45	196,459.16
10/11/2022	100040	Southeast Fitness	Invoice: 100493 (Reference: Semi-annually scheduled preventative maintenance.)		640.00	195,819.16
10/11/2022	100041	Southeastern Paper Group	Invoice: 05717495 (Reference: Supplies.)		423.90	195,395.26
10/11/2022	100042	Staples	Invoice: 8067623768 (Reference: Office Supplies.)		48.07	195,347.19
10/11/2022	100043	Sun State Nursery & Landscaping, Inc	Invoice: 7821 (Reference: Irrigation Repairs.) Invoice: 7911 (Reference: Istallation of Clock...		2,236.49	193,110.70
10/11/2022	100044	Wayne Automatic Fire Sprinklers Inc.	Invoice: 952684 (Reference: Annual Extinguisher Certification Inspection.)		352.61	192,758.09
10/14/2022	100045	10-S Tennis Supply & Dinkshot Pickleball	Invoice: 156365 (Reference: Aluminum Drag Broom.) Invoice: 156337 (Reference: 10-S Linesma		437.61	192,320.48
10/14/2022	100046	Advanced Security Specialist & Consulting	Invoice: T0092022B (Reference: Guard House Gate Access Management.) Invoice: TA0092022 (12,570.00	179,750.48
10/14/2022	100047	Innersync	Invoice: 20817 (Reference: Website Services.)		1,515.00	178,235.48
10/14/2022	100048	Sun State Nursery & Landscaping, Inc	Invoice: 7986 (Reference: October Landscape Maintenance.)		35,213.10	143,022.38
10/14/2022	100049	TEKWave Solutions LLC	Invoice: 5274 (Reference: Community Visitor Management Software-OCT 2022.)		295.00	142,727.38
10/14/2022	100050	The Lake Doctors, Inc.	Invoice: 36532B (Reference: Water Management Zone 1 & 2.)		1,395.00	141,332.38
10/14/2022	100051	Turner Pest Control	Invoice: 19160304 (Reference: Monthly pest control.)		104.74	141,227.64
10/14/2022	100052	Vesta Property Services	Invoice: 403326 (Reference: September Fees.)		19,605.00	121,622.64
10/14/2022	100053	VGlobal Tech	Invoice: 4366 (Reference: Email hosting.)		50.00	121,572.64
10/14/2022	101422ACH1	JEA	Service for the month of September		27,918.90	93,653.74
10/15/2022	101522ACH1	Comcast	12788 Meritace Blvd MINI MDTA 9/28/22 to 10/27/22		535.58	93,118.16
10/17/2022	1119	Dominik Guess	Refund for Rental Cancellation		200.00	92,918.16
10/17/2022	1120	Instant PhotoCube	80's Casino Night		475.00	92,443.16
10/17/2022	101722ACH1	Comcast	12750 Meritage Blvd. GATEHOUSE 9/30-10/29/22		212.20	92,230.96
10/18/2022	101822ACH1	TECO	12545 Beach Blvd - 8/19/22 - 9/20/22		37.07	92,193.89
10/20/2022			Deposit	1,749.54		93,943.43
10/21/2022	102122ACH1	Florida Natural Gas	Fuel and Inside FGT Z3 8/19/22 - 9/18/22		17.79	93,925.64
10/22/2022	102222ACH1	Comcast	12788 Meritage Blvd. OFC 4 10/3-11/2/22		351.09	93,574.55
10/23/2022	ACH 102322	Credit Card transactions			693.49	92,881.06
10/24/2022	100054	Advanced Security Specialist & Consulting	Invoice: T0102022A (Reference: Guard House Gate Access Management.)		8,100.00	84,781.06
10/24/2022	100055	Integrated Access Solutions	Invoice: 0001945 (Reference: Service call.) Invoice: 0001950 (Reference: Service Call.) In...		900.00	83,881.06
10/24/2022	100056	Life Fitness	Invoice: 7195361 (Reference: Seat Pad.)		117.75	83,763.31
10/24/2022	100057	Southeastern Paper Group	Invoice: 05660098 (Reference: Paper Supplies.)		355.77	83,407.54
10/24/2022	100058	Staples	Invoice: 8067869974 (Reference: Office Supplies.)		400.17	83,007.37
10/26/2022	100059	Integrated Access Solutions	Invoice: 0001465 (Reference: Labor for installation, setup and testing.)		360.00	82,647.37
10/27/2022	102722ACH1	Comcast	13077 Beach Blvd. PEDESTRIAN GATE 10/10 -11/9/22		194.35	82,453.02
10/31/2022			Service Charge		1.45	82,451.57
10/31/2022		EOM Balance		1,749.54	214,834.86	82,451.57
11/03/2022			Deposit	3,000.00		85,451.57
11/07/2022	100060	DPFG M&C	Invoice: 403568 (Reference: Dissemination Agent.) Invoice: 403505 (Reference: District Manage		6,458.33	78,993.24
11/07/2022	100061	Advanced Security Specialist & Consulting	Invoice: TA0102022 (Reference: Amenities security.) Invoice: T0102022B (Reference: Guard Hc		11,070.00	67,923.24
11/07/2022	100062	Big Z Pool Service, LLC	Invoice: 11382 (Reference: Comp Pool, VFD Drive.)		1,970.00	65,953.24
11/07/2022	100063	Custom Pump & Controls, Inc.	Invoice: 22-314-04 (Reference: QUARTERLY LIFT STATION INSPECTION.)		150.00	65,803.24
11/07/2022	100064	GFL Environmental	Invoice: UG0000080959 (Reference: Nov 01/22 - Nov 30/22.)		162.01	65,641.23
11/07/2022	100065	Integrated Access Solutions	Invoice: 0002027 (Reference: BAI Barcodes Black on Black.) Invoice: 0002035 (Reference: pede		1,740.01	63,901.22

11/07/2022	100066	Kutak Rock LLP	Invoice: 3126899 (Reference: General Counsel.)	1,320.00	62,581.22
11/07/2022	100067	Sun State Nursery & Landscaping, Inc	Invoice: 8275 (Reference: Irrigation Repairs.) Invoice: 8273 (Reference: Irrigation Repairs. ...	779.17	61,802.05
11/07/2022	100068	TEKWave Solutions LLC	Invoice: 102622- (Reference: VMS - November 2022.)	295.00	61,507.05
11/07/2022	100069	Turner Pest Control	Invoice: 19363970 (Reference: Commercial Pest Control.)	104.74	61,402.31
11/07/2022	100070	VGlobal Tech	Invoice: 4416 (Reference: Email hosting.)	50.00	61,352.31
11/07/2022	100071	Wayne Automatic Fire Sprinklers Inc.	Invoice: 998491 (Reference: Annual Sprinkler Inspection.)	309.38	61,042.93
11/14/2022	1121	Matthew Calderaro	BOS MTG 11/7/22	200.00	60,842.93
11/14/2022	1122	Robert Renn	BOS MTG 11/7/22	200.00	60,642.93
11/14/2022	1123	Shelia Papelbon	BOS MTG 11/7/22	200.00	60,442.93
11/14/2022	1124	Stephen Kounoupas	BOS MTG 11/7/22	200.00	60,242.93
11/16/2022	111622ACH1	JEA	Service for the month of October	23,682.22	36,560.71
11/17/2022			Deposit	187,055.02	223,615.73
11/17/2022	111722ACH1	TECO	12545 Beach Blvd - 09/21/2022 to 10/20/2022	37.08	223,578.65
11/18/2022	111822ACH1	Comcast	12788 Meritace Blvd MINI MDTA 10/28/22 to 11/27/22	534.81	223,043.84
11/21/2022	ACH11/21/22	Florida Natural Gas	Fuel and Inside FGT Z3 9/20/22 -10/20/22	15.19	223,028.65
11/21/2022	1125	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	FY 2022/2023 Special District Fee Invoice/Update Form	175.00	222,853.65
11/21/2022	100072	Integrated Access Solutions	Invoice: 0002123 (Reference: Emergency Service Call.)	180.00	222,673.65
11/21/2022	100073	Game Time Game Truck, LLC	Invoice: 3014 (Reference: 2 Hour Game Truck.)	504.00	222,169.65
11/21/2022	100074	DPFG M&C	Invoice: 404412 (Reference: District Management Services.)	3,958.33	218,211.32
11/21/2022	100075	Sun State Nursery & Landscaping, Inc	Invoice: 8366 (Reference: November Landscape Maintenance.) Invoice: 8274 (Reference: Irrigati	35,533.06	182,678.26
11/21/2022	100076	The Lake Doctors, Inc.	Invoice: 45252B (Reference: Water Management Zone 1 & 2.)	1,395.00	181,283.26
11/21/2022	112122ACH1	Comcast	12750 Meritage Blvd. GATEHOUSE10/30/22 to 11/29/22	211.88	181,071.38
11/22/2022			Deposit	54,231.04	235,302.42
11/23/2022			Deposit	192.36	235,494.78
11/23/2022	ACH 112322	Credit Card transactions		1,245.71	234,249.07
11/25/2022			Deposit	284,806.31	519,055.38
11/25/2022	112522ACH1	Comcast	12788 Meritage Blvd. OFC 4 11/3/22 - 12/2/22	351.09	518,704.29
11/30/2022	113022ACH1	Comcast	13077 Beach Blvd. PEDESTRIAN GATE 11/10/22 to 12/9/22	194.35	518,509.94
11/30/2022			Service Charge	1.70	518,508.24
11/30/2022		EOM Balance		529,284.73	93,228.06
12/02/2022	100077	Vesta Property Services	Invoice: 404248 (Reference: October Fees.)	20,846.14	497,662.10
12/05/2022			Deposit	1,346,682.83	1,844,344.93
12/06/2022			Deposit	1,950.00	1,846,294.93
12/06/2022			Deposit	215,761.07	2,062,056.00
12/12/2022	100078	10-S Tennis Supply & Dinkshot Pickleball	Invoice: 157124 (Reference: Pro-Screen Open Mesh.)	882.34	2,061,173.66
12/12/2022	100079	Advanced Security Specialist & Consulting	Invoice: T0112022A (Reference: Guard House Gate Access Management.)	9,300.00	2,051,873.66
12/12/2022	100080	Bob's Backflow & Plumbiong Services	Invoice: 87517 (Reference: Backflow Test.)	450.00	2,051,423.66
12/12/2022	100081	Integrated Access Solutions	Invoice: 0002199 (Reference: Wireless HDMI adapter.)	369.00	2,051,054.66
12/12/2022	100083	Kutak Rock LLP	Invoice: 113022-23-1 (Reference: General Counsel.)	4,558.50	2,046,496.16
12/12/2022	100084	Southeast Fitness	Invoice: 100363 (Reference: 9/6/2022 Diagnosis or Repair.)	150.00	2,046,346.16
12/12/2022	100085	Southeastern Paper Group	Invoice: 05773688 (Reference: ECO-AIR.)	53.32	2,046,292.84
12/12/2022	100086	Sun State Nursery & Landscaping, Inc	Invoice: 8551 (Reference: Fix Breaks on the back side of wall.) Invoice: 8550 (Reference: Irr...	36,036.41	2,010,256.43
12/12/2022	100087	TEKWave Solutions LLC	Invoice: 5414 (Reference: December 2022.)	295.00	2,009,961.43
12/12/2022	100088	The Lake Doctors, Inc.	Invoice: 670593 (Reference: Monthly Water Management Service.) Invoice: 57370b (Reference:	3,095.00	2,006,866.43
12/12/2022	100089	Turner Pest Control	Invoice: 19972952 (Reference: Pest Control.)	104.74	2,006,761.69
12/12/2022	100090	Vesta Property Services	Invoice: 405450 (Reference: November Fees.)	19,793.78	1,986,967.91
12/12/2022	100091	VGlobal Tech	Invoice: 4492 (Reference: Email hosting.)	50.00	1,986,917.91
12/12/2022	100092	The Perfect Pour	Invoice: 0000151A (Reference: Bar Service for Halloween Party 10/21/22.)	625.00	1,986,292.91
12/12/2022	100093	Daytona Beach News-Journal	Invoice: 0005017635 (Reference: Oct 1 - Oct 31, 2022.)	1,003.25	1,985,289.66
12/13/2022	1126	Matthew Calderaro	BOS MTG 12/5/22	200.00	1,985,089.66
12/13/2022	1127	Robert Renn	BOS MTG 12/5/22	200.00	1,984,889.66
12/13/2022	1128	Shelia Papelbon	BOS MTG 12/5/22	200.00	1,984,689.66

12/14/2022			Deposit	192.36		1,984,882.02
12/14/2022	121422ACH1	JEA	Service for the month of November		25,621.04	1,959,260.98
12/16/2022			Deposit	165,311.36		2,124,572.34
12/19/2022	121922ACH1	Comcast	12788 Meritace Blvd MINI MDTA 11/28/22 - 12/27/22		534.81	2,124,037.53
12/20/2022	122022ACH1	Comcast	12750 Meritage Blvd. GATEHOUSE11/30/22 to 12/29/22		211.88	2,123,825.65
12/20/2022	122022ACH2	TECO	12545 Beach Blvd - 10/20/2022 -11/28/22		37.70	2,123,787.95
12/22/2022	122222ACH1	Florida Natural Gas	Fuel and Inside FGT Z3 10/20/22 to 11/28/22		14.35	2,123,773.60
12/23/2022	100094	DPFG M&C	Invoice: 405570 (Reference: District Management Services.)		3,958.33	2,119,815.27
12/23/2022	100095	Advanced Security Specialist & Consulting	Invoice: TA0112022 (Reference: Amenities security.) Invoice: T0112022B (Reference: Guard Hc		11,460.00	2,108,355.27
12/23/2022	100096	Integrated Access Solutions	Invoice: 0002285 (Reference: Gate Repair.) Invoice: 0002291 (Reference: Guard House Gate Acc		3,192.16	2,105,163.11
12/23/2022	100097	Southeastern Paper Group	Invoice: 05765238 (Reference: Supplies.) Invoice: 05748187 (Reference: Supplies.)		824.54	2,104,338.57
12/23/2022	100098	Staples	Invoice: 8068566313 (Reference: Office Supplies.)		383.73	2,103,954.84
12/23/2022	100099	Vesta Property Services	Invoice: 403470 (Reference: Billable Expenses.)		3,170.38	2,100,784.46
12/23/2022	100100	Daytona Beach News-Journal	Invoice: 0005119397 (Reference: Advertising.)		1,324.92	2,099,459.54
12/23/2022	ACH 122322	Credit Card transactions			301.35	2,099,158.19
12/27/2022	1129	Matthew Calderaro	BOS MTG 12/19/22		200.00	2,098,958.19
12/27/2022	1130	Robert Renn	BOS MTG 12/19/22		200.00	2,098,758.19
12/27/2022	1131	Shelia Papelbon	BOS MTG 12/19/22		200.00	2,098,558.19
12/27/2022	1132	Stephen Kounoupas	BOS MTG 12/19/22		200.00	2,098,358.19
12/27/2022	122722ACH1	Comcast	12788 Meritage Blvd. OFC 4 12/3/22 - 1/2/23		351.09	2,098,007.10
12/28/2022	1133	DPFG M&C	August Billable Expenses		30.63	2,097,976.47
12/30/2022			Deposit	308.38		2,098,284.85
12/30/2022	123022ACH1	Comcast	13077 Beach Blvd. PEDESTRIAN GATE 12/10/22 to 1/9/23		194.35	2,098,090.50
12/31/2022			Service Charge		1.75	2,098,088.75
12/31/2023		EOM Balance		1,730,206.00	150,625.49	2,098,088.75
01/03/2023	1135	Magnetix DJ Services	Reference: Emcee & DJ Polar Plunge. https://dpfg.payableslockbox.com/DocView/InvoiceViewer.		400.00	2,097,688.75
01/03/2023	1136	Shannon Brooke Thomas	Reference: Halloween Paint and Sip Event. https://dpfg.payableslockbox.com/DocView/InvoiceVic		150.00	2,097,538.75
01/03/2023	1137	Art-Z-Faces, Inc.	Reference: Santa Appearance. <a "="" href="https://dpfg.payableslockbox.com/DocView/InvoiceViewer.aspx?i=">https://dpfg.payableslockbox.com/DocView/InvoiceViewer.aspx?i=		300.00	2,097,238.75
01/03/2023	100101	Advanced Security Specialist & Consulting	Invoice: T0122022A (Reference: Guard House Gate Access Management.)		9,000.00	2,088,238.75
01/03/2023	100102	Southeastern Paper Group	Invoice: 05783796 (Reference: Supplies.)		258.71	2,087,980.04
01/03/2023	100103	Vesta Property Services	Invoice: 404351 (Reference: Billable Expenses.)		2,894.83	2,085,085.21
01/03/2023	100104	Daytona Beach News-Journal	Invoice: 0005097697 (Reference: Advertising.)		14.83	2,085,070.38
01/04/2023			Deposit	875.00		2,085,945.38
01/05/2023	1140	BNY Mellon Tax Distributions	Tax Distributions 2013A		689,260.69	1,396,684.69
01/05/2023	1141	BNY Mellon Tax Distributions	Tax Distributions 2015A		316,807.18	1,079,877.51
01/06/2023			Deposit	79,101.86		1,158,979.37
01/09/2023			Deposit	54,231.04		1,213,210.41
01/09/2023	100105	Advanced Security Specialist & Consulting	Invoice: TA0122022 (Reference: Amenities security.) Invoice: T0122022B (Reference: Guard Hc		12,060.00	1,201,150.41
01/09/2023	100106	Bob's Backflow & Plumbiong Services	Invoice: 88072 (Reference: Backflow Test.)		227.49	1,200,922.92
01/09/2023	100107	Integrated Access Solutions	Invoice: 0002350 (Reference: Service Call.) Invoice: 0001921 (Reference: Comcast modem bad a		272.00	1,200,650.92
01/09/2023	100108	Kutak Rock LLP	Invoice: 3158252 (Reference: General Counsel.)		1,092.50	1,199,558.42
01/09/2023	100109	Sun State Nursery & Landscaping, Inc	Invoice: 8943 (Reference: January Landscape Maintenance.)		35,213.10	1,164,345.32
01/09/2023	100110	TEKWave Solutions LLC	Invoice: 5467 (Reference: Community Visitor Management Software.)		295.00	1,164,050.32
01/09/2023	100111	The Lake Doctors, Inc.	Invoice: 63731B (Reference: Water Management.)		1,767.00	1,162,283.32
01/09/2023	100112	Turner Pest Control	Invoice: 20497453 (Reference: Commercial Pest Control.)		104.74	1,162,178.58
01/09/2023	100113	VGlobal Tech	Invoice: 4623 (Reference: Email hosting.)		50.00	1,162,128.58
01/09/2023	100114	Wayne Automatic Fire Sprinklers Inc.	Invoice: 1014988 (Reference: WayneNet Fire Alarm Monitoring.)		750.00	1,161,378.58
01/09/2023	100115	Oxi Fresh Carpet Cleaning	Invoice: 1050 (Reference: Tile and Grout & Carpet Cleaning.) Invoice: 1051 (Reference: Tile a...		2,355.25	1,159,023.33
01/09/2023	100116	Bouncers, Slides, and More Inc.	Invoice: 12152022.03 (Reference: Movie Night.) Invoice: 10082022.16 (Reference: Obstacle Co		1,330.00	1,157,693.33
01/15/2023	11523ACH1	Comcast	12788 Meritace Blvd MINI MDTA 12/28/22 - 1/27/23		547.90	1,157,145.43
01/17/2023	11723ACH1	Comcast	12750 Meritage Blvd. GATEHOUSE12/30/22 to 1/29/23		215.97	1,156,929.46
01/17/2023	100117	DPFG M&C	Invoice: 404329 (Reference: October Billable Expenses.)		48.95	1,156,880.51

01/18/2023	11823ACH1	TECO	12545 Beach Blvd - 11/28/22 - 12/19/22		40.25	1,156,840.26
01/18/2023			Deposit	192.36		1,157,032.62
01/19/2023	11922ACH1	JEA	Service for the month of December		27,981.75	1,129,050.87
01/20/2023	100118	DPFG M&C	Invoice: 406418 (Reference: December Billable Expenses.) Invoice: 406478 (Reference: District.		4,104.61	1,124,946.26
01/20/2023	100119	Integrated Access Solutions	Invoice: 0002427 (Reference: Labor for installation, setup and testing.)		899.63	1,124,046.63
01/20/2023	100121	Sun State Nursery & Landscaping, Inc	Invoice: 8548 (Reference: Irrigation Repairs made during Inspection.)		142.18	1,123,904.45
01/20/2023	100122	Coastal Maintenance M.E. LLC	Invoice: 4165 (Reference: Holiday Lights.)		5,578.00	1,118,326.45
01/22/2023	12223ACH1	Comcast	12788 Meritage Blvd. OFC 4 1/3/23 - 2/2/23		361.28	1,117,965.17
01/23/2023	ACH012323	Florida Natural Gas	Fuel and Inside FGT Z3 11/28/22 to 12/19/22		23.99	1,117,941.18
01/23/2023	1142	Chance Wedderburn	BOS MTG 1/16/23		200.00	1,117,741.18
01/23/2023	1143	Matthew Calderaro	BOS MTG 1/16/23		200.00	1,117,541.18
01/23/2023	1144	Robert Renn	BOS MTG 1/16/23		200.00	1,117,341.18
01/23/2023	1145	Shelia Papelbon	BOS MTG 1/16/23		200.00	1,117,141.18
01/23/2023	1151	Stephen Kounoupas	BOS MTG 1/16/23		200.00	1,116,941.18
01/23/2023	ACH 012323	Credit Card transactions			908.87	1,116,032.31
01/24/2023	1152	Brian T. Shirley	Stand-Up Comedy Show for Valentine's Day Cocktail Party		400.00	1,115,632.31
01/24/2023	1153	Ebony Lunsford	Cocktail Service		500.00	1,115,132.31
01/24/2023			Deposit	127,429.74		1,242,562.05
01/25/2023	100123	Advanced Security Specialist & Consulting	Invoice: T0012023A (Reference: Guard House Gate Access Management.)		9,300.00	1,233,262.05
01/25/2023	100124	Custom Pump & Controls, Inc.	Invoice: 23-314-01 (Reference: QUARTERLY LIFT STATION INSPECTION.)		150.00	1,233,112.05
01/25/2023	100125	E.T.M.	Invoice: 0206237 (Reference: Engineering Services.)		1,073.25	1,232,038.80
01/25/2023	100126	GFL Environmental	Invoice: UG0000087355 (Reference: Trash Service.)		193.73	1,231,845.07
01/25/2023	100127	Southeastern Paper Group	Invoice: 05806313 (Reference: PURELL HAND SANITIZING.)		175.71	1,231,669.36
01/25/2023	100128	Sun State Nursery & Landscaping, Inc	Invoice: 9019 (Reference: Irrigation Repairs Made During Monthly Inspection.)		151.79	1,231,517.57
01/25/2023	100129	Vesta Property Services	Invoice: 406387 (Reference: Billable Expenses.)		2,193.93	1,229,323.64
01/25/2023	100130	Daytona Beach News-Journal	Invoice: 0005202822 (Reference: Advertising.)		578.28	1,228,745.36
01/27/2023	1154	BNY Mellon Payment/Trustee Fees	Trustee Fees 2013A: November 01, 2022 to October 31, 2023		4,100.00	1,224,645.36
01/27/2023	1155	BNY Mellon Payment/Trustee Fees	Trustee Fees 2015A: November 01, 2022 to October 31, 2023		4,100.00	1,220,545.36
01/27/2023			Deposit	1,975.00		1,222,520.36
01/30/2023	1156	Magnetix DJ Services	Reference: Emcee & DJ Member Music Bingo Night		350.00	1,222,170.36
01/30/2023	13023ACH1	Comcast	13077 Beach Blvd. PEDESTRIAN GATE Jan 10, 2023 to Feb 09, 2023		199.35	1,221,971.01
01/31/2023			Service Charge		2.55	1,221,968.46
01/31/2023	EOM Balance			263,805.00	1,139,925.29	1,221,968.46
02/09/2023			Deposit	192.36		1,222,160.82
02/09/2023	100131	Advanced Security Specialist & Consulting	Invoice: T0012023B (Reference: Guard House Gate Access Management.)		9,600.00	1,212,560.82
02/09/2023	100132	Kutak Rock LLP	Invoice: 3170780 (Reference: General Counsel.)		1,897.50	1,210,663.32
02/09/2023	100133	Southeastern Paper Group	Invoice: 05817499 (Reference: Paper Supplies.)		297.63	1,210,365.69
02/09/2023	100134	Sun State Nursery & Landscaping, Inc	Invoice: 9158 (Reference: Valve Replacement.) Invoice: 9159 (Reference: Repair of break.) ...		36,225.90	1,174,139.79
02/09/2023	100135	TEKWave Solutions LLC	Invoice: 5523 (Reference: Visitor Management Software-JAN.)		295.00	1,173,844.79
02/09/2023	100136	The Lake Doctors, Inc.	Invoice: 72574B (Reference: Water Management.)		1,767.00	1,172,077.79
02/09/2023	100137	Turner Pest Control	Invoice: 20597624 (Reference: Pest Control.)		115.21	1,171,962.58
02/09/2023	100138	VGlobal Tech	Invoice: 4735 (Reference: Email:Email hosting.)		50.00	1,171,912.58
02/09/2023	100139	Community Advisors, LLC	Invoice: 1537 (Reference: Reserve Analysis.)		4,900.00	1,167,012.58
02/13/2023	100140	GFL Environmental	Invoice: UG000090424 (Reference: Trash Service.)		177.88	1,166,834.70
02/15/2023	21523ACH1	JEA	Service for the month of January		20,109.16	1,146,725.54
02/17/2023			Deposit	9,913.18		1,156,638.72
02/21/2023	22123ACH1	Comcast	12788 Meritace Blvd MINI MDTA 1/28/22 - 2/27/23		548.46	1,156,090.26
02/21/2023	22123ACH2	Comcast	12750 Meritage Blvd. GATEHOUSE1/30/23 to 2/28/23		216.20	1,155,874.06
02/21/2023	22123ACH3	TECO	12545 Beach Blvd - 12/20/22 - 1/23/23		56.44	1,155,817.62
02/23/2023	100141	Integrated Access Solutions	Invoice: 0002621 (Reference: Service Call.)		264.00	1,155,553.62
02/23/2023	100142	Southeastern Paper Group	Invoice: 05802879 (Reference: Paper Supplies.)		386.21	1,155,167.41
02/23/2023	100143	Vesta Property Services	Invoice: 406329 (Reference: December Fees.) Invoice: 405487 (Reference: Billable Expenses.)..		46,194.31	1,108,973.10

02/23/2023	22323ACH1	Florida Natural Gas	Fuel and Inside FGT Z3 12/19/22 - 1/23/23	42.56	1,108,930.54
02/23/2023	ACH 022323	Credit Card transactions		1,977.35	1,106,953.19
02/27/2023	100144	DPFG M&C	Invoice: 407496 (Reference: January Billable Expenses.) Invoice: 407582 (Reference: District ...	4,066.06	1,102,887.13
02/27/2023	100145	Advanced Security Specialist & Consulting	Invoice: T0022023A (Reference: Guard House Gate Access Management.) Invoice: TA0012023	10,980.00	1,091,907.13
02/27/2023	100146	Bob's Backflow & Plumbiong Services	Invoice: 89479 (Reference: Backflow Test.)	225.00	1,091,682.13
02/27/2023	100147	GFL Environmental	Invoice: UG0000093668 (Reference: Trash Service.)	177.88	1,091,504.25
02/27/2023	100148	Integrated Access Solutions	Invoice: 0002655 (Reference: BAI Barcodes Black on Black.)	383.78	1,091,120.47
02/27/2023	100149	Sun State Nursery & Landscaping, Inc	Invoice: 9472 (Reference: Irrigation Repairs made during Inspection.)	493.19	1,090,627.28
02/27/2023	100150	Turner Pest Control	Invoice: 20704326 (Reference: Pest Control.)	115.21	1,090,512.07
02/27/2023	100151	Vesta Property Services	Invoice: 407489 (Reference: Billable Expenses.)	592.85	1,089,919.22
02/27/2023	1157	Chance Wedderburn	BOS MTG 2/20/23	200.00	1,089,719.22
02/27/2023	1158	Matthew Calderaro	BOS MTG 2/20/23	200.00	1,089,519.22
02/27/2023	1159	Robert Renn	BOS MTG 2/20/23	200.00	1,089,319.22
02/27/2023	1160	Shelia Papelbon	BOS MTG 2/20/23	200.00	1,089,119.22
02/27/2023	1161	Stefanos Kounoupas	BOS MTG 2/20/23	200.00	1,088,919.22
02/27/2023			Deposit	1,375.00	1,090,294.22
02/27/2023			Deposit	3,297.16	1,093,591.38
02/28/2023			Service Charge	1.40	1,093,589.98
02/28/2023	EOM Balance			14,777.70	143,156.18
03/01/2023	ACH030123	Bank United	Check 126 deposited 02/27 Chargeback Fee	35.00	1,093,554.98
03/02/2023	030223ACH1	Comcast	13077 Beach Blvd. PEDESTRIAN GATE 2/10/23 - 3/9/23	199.35	1,093,355.63
03/03/2023	1162	Live Entertainment Solutions, LLC	DJ for Trivia Night on 3/16/23 including supplies	275.00	1,093,080.63
03/06/2023			Deposit	6,849.03	1,099,929.66
03/08/2023			Deposit	192.36	1,100,122.02
03/09/2023	100152	Advanced Security Specialist & Consulting	Invoice: TA0022023 (Reference: Amenities security.) Invoice: T0022023B (Reference: Guard Hc	9,960.00	1,090,162.02
03/09/2023	100153	Kutak Rock LLP	Invoice: 3182997 (Reference: General Counsel.)	1,901.50	1,088,260.52
03/09/2023	100154	TEKWave Solutions LLC	Invoice: 5578 (Reference: Visitor Management Software.)	295.00	1,087,965.52
03/09/2023	100155	First Coast Mulch	Invoice: 4831 (Reference: Mulch Installation:Playground Chips.)	3,575.00	1,084,390.52
03/13/2023	100156	Southeastern Paper Group	Invoice: 05829171 (Reference: Supplies.)	376.43	1,084,014.09
03/13/2023	100157	Sun State Nursery & Landscaping, Inc	Invoice: 9616 (Reference: March Landscape Maintenance.)	35,213.10	1,048,800.99
03/13/2023	100158	The Lake Doctors, Inc.	Invoice: 76968B (Reference: Water Management.)	1,767.00	1,047,033.99
03/13/2023	100159	Vesta Property Services	Invoice: 408152 (Reference: Amenity Management.)	18,973.93	1,028,060.06
03/13/2023	100160	VGlobal Tech	Invoice: 4781 (Reference: Email hosting.)	50.00	1,028,010.06
03/13/2023	100161	Wayne Automatic Fire Sprinklers Inc.	Invoice: 1030521 (Reference: Annual Extinguisher Certification Inspection.) Invoice: 1030371 ...	346.73	1,027,663.33
03/14/2023	1163	Matthew Calderaro	BOS MTG 3/09/23	200.00	1,027,463.33
03/14/2023	1164	Stefanos Kounoupas	BOS MTG 3/9/23	200.00	1,027,263.33
03/16/2023			Deposit	61,862.73	1,089,126.06
03/17/2023	31723ACH1	JEA	Service for the month of February	18,352.18	1,070,773.88
03/20/2023	ACH032023	TECO	12545 Beach Blvd - 1/24/23 - 2/21/23	41.09	1,070,732.79
03/20/2023	032023ACH1	Comcast	12750 Meritage Blvd. GATEHOUSE 3/01/23 to 3/29/23	216.20	1,070,516.59
03/20/2023	32023ACH2	Comcast	12788 Meritace Blvd MINI MDTA 2/28/22 - 3/27/23	548.42	1,069,968.17
03/23/2023	ACH032323	Florida Natural Gas	Fuel and Inside FGT Z3 1/23/23 - 2/21/23	16.08	1,069,952.09
03/23/2023	100162	DPFG M&C	Invoice: 408425 (Reference: District Management Services.) Invoice: 408367 (Reference: Billab.	4,224.33	1,065,727.76
03/23/2023	100163	Advanced Security Specialist & Consulting	Invoice: T0032023A (Reference: Guard House Gate Access Management.)	9,000.00	1,056,727.76
03/23/2023	100165	Vesta Property Services	Invoice: 408342 (Reference: Billable Expenses.)	603.48	1,056,124.28
03/23/2023	ACH 032323	Credit Card transactions		2,530.22	1,053,594.06
03/27/2023	22723ACH1	Comcast	12788 Meritage Blvd. OFC 4 2/3/23 - 3/2/23	361.29	1,053,232.77
03/27/2023	1165	Chance Wedderburn	BOS MTG 3/20/23	200.00	1,053,032.77
03/27/2023	1166	Matthew Calderaro	BOS MTG 3/20/23	200.00	1,052,832.77
03/27/2023	1167	Robert Renn	BOS MTG 3/20/23	200.00	1,052,632.77
03/27/2023	1168	Shelia Papelbon	BOS MTG 3/20/23	200.00	1,052,432.77
03/27/2023	100166	GFL Environmental	Invoice: UG0000096764 (Reference: Trash Service.)	195.31	1,052,237.46

03/27/2023	100167	Integrated Access Solutions	Invoice: 0002826 (Reference: Installation, set-up & testing.)	1,383.00	1,050,854.46
03/27/2023	032723ACH1	Comcast	12788 Meritage Blvd. OFC 4 3/3/23 - 4/2/23	361.24	1,050,493.22
03/28/2023			Deposit	600.00	1,051,093.22
03/30/2023	030323ACH1	Comcast	13077 Beach Blvd. PEDESTRIAN GATE Mar 10, 2023 to Apr 09, 2023	199.35	1,050,893.87
03/31/2023	100168	Bob's Backflow & Plumbiong Services	Invoice: 90342 (Reference: replace the existing backflow preventer.)	1,597.00	1,049,296.87
03/31/2023	100169	Southeastern Paper Group	Invoice: 05856941 (Reference: Paper SupplieSr.) Invoice: 05853072 (Reference: Paper Supplies.	423.65	1,048,873.22
03/31/2023	100170	Sun State Nursery & Landscaping, Inc	Invoice: 9802 (Reference: Irrigation Repairs.)	925.95	1,047,947.27
03/31/2023	100171	TEKWave Solutions LLC	Invoice: 5632 (Reference: VMS - APRIL.)	295.00	1,047,652.27
03/31/2023	100172	Turner Pest Control	Invoice: 617040310 ()	115.21	1,047,537.06
03/31/2023	100173	Beaches Electrical Service, Inc.	Invoice: 11802 (Reference: Service Call.)	187.50	1,047,349.56
03/31/2023			Service Charge	1.80	1,047,347.76
03/31/2023		EOM Balance		69,504.12	115,746.34
04/03/2023	1169	Weinglass Music	Musician 4/13/23	500.00	1,046,847.76
04/06/2023	100174	Advanced Security Specialist & Consulting	Invoice: TA0032023 (Reference: Amenities security.) Invoice: T0032023B (Reference: Guard Hc	12,330.00	1,034,517.76
04/06/2023	100175	Integrated Access Solutions	Invoice: 0002866 (Reference: Service call response to check Amenity NVR HDD.) Invoice: 0002	528.00	1,033,989.76
04/06/2023	100176	Life Fitness	Invoice: 7337480 (Reference: Parts.) Invoice: 7336389 (Reference: Parts.)	46.86	1,033,942.90
04/06/2023	100177	Southeast Fitness	Invoice: 101452 (Reference: Semi-annually scheduled preventative maintenance.)	640.00	1,033,302.90
04/06/2023	100178	Sun State Nursery & Landscaping, Inc	Invoice: 9947 (Reference: April Landscape Maintenance.)	35,213.10	998,089.80
04/06/2023	100179	The Lake Doctors, Inc.	Invoice: 84489B (Reference: Water Management.)	1,767.00	996,322.80
04/11/2023			Deposit	192.36	996,515.16
04/11/2023			Deposit	18,840.21	1,015,355.37
04/14/2023	100180	Custom Pump & Controls, Inc.	Invoice: 23-314-02 (Reference: QUARTERLY LIFT STATION INSPECTION.)	150.00	1,015,205.37
04/14/2023	100181	Integrated Access Solutions	Invoice: 0002934 (Reference: Main Control Board & Liftmaster Motor.)	1,308.91	1,013,896.46
04/14/2023	100182	Kutak Rock LLP	Invoice: 3197846 (Reference: Beach CDD - General Counsel.)	3,028.00	1,010,868.46
04/14/2023	100183	Southeastern Paper Group	Invoice: 05870004 (Reference: Supplies.)	568.49	1,010,299.97
04/14/2023	100184	Vesta Property Services	Invoice: 409165 (Reference: Amenity Management.) Invoice: 409239 (Reference: Billable Expen	21,301.36	988,998.61
04/14/2023	100185	VGlobal Tech	Invoice: 4929 (Reference: Email hosting.)	50.00	988,948.61
04/14/2023	100186	JT's Home Solutions LLC	Invoice: 197 (Reference: Touch up painting - Fitness Room.)	750.00	988,198.61
04/17/2023	0417ACH1	JEA	Service for the month of March	21,430.34	966,768.27
04/18/2023	1170	The Perfect Pour	Event at Tamaya 4/13/23	450.00	966,318.27
04/18/2023	1170	The Perfect Pour	Invoice: 0000151 (Reference: Event at Tamaya 4/13/23.)	450.00	965,868.27
04/18/2023	0418ACH1	Comcast	12788 Meritace Blvd MINI MDTA 3/28/22 - 4/27/23	548.42	965,319.85
04/19/2023	0419ACH1	TECO	12545 Beach Blvd - 2/22/23 - 3/22/23	36.35	965,283.50
04/19/2023			Deposit	3,451.56	968,735.06
04/20/2023			Deposit	54,231.04	1,022,966.10
04/20/2023	Wire042023	BNY Mellon Payment/Trustee Fees	Off Roll Assessment 2015A-1	139,418.70	883,547.40
04/20/2023	0420ACH1	Comcast	12750 Meritage Blvd. GATEHOUSE 3/30/23 - 4/29/23	216.20	883,331.20
04/20/2023			Deposit	139,406.70	1,022,737.90
04/21/2023	ACH042123	Florida Natural Gas	Fuel and Inside FGT Z3 2/23/23 - 3/22/23	10.23	1,022,727.67
04/24/2023	1171	Chance Wedderburn	BOS MTG 4/17/23	200.00	1,022,527.67
04/24/2023	1172	Matthew Calderaro	BOS MTG 4/17/23	200.00	1,022,327.67
04/24/2023	1173	Robert Renn	BOS MTG 4/17/23	200.00	1,022,127.67
04/24/2023	100187	Advanced Security Specialist & Consulting	Invoice: T0042023A (Reference: Guard House Gate Access Management.)	9,000.00	1,013,127.67
04/24/2023	100188	Big Z Pool Service, LLC	Invoice: 12240 (Reference: warranty sump pumps.)	392.00	1,012,735.67
04/24/2023	100189	Integrated Access Solutions	Invoice: 0002962 (Reference: Service Call Driveway resident entry barrier arm.) Invoice: 0002...	954.14	1,011,781.53
04/24/2023	100190	B.A.B Tennis Courts	Invoice: 1 (Reference: Tennis Center Resurfacing Project.)	5,950.00	1,005,831.53
04/24/2023	100191	Vesta District Services	Invoice: 409333 (Reference: District Management Services.)	3,958.33	1,001,873.20
04/24/2023	ACH 042423	Credit Card transactions		2,026.15	999,847.05
04/25/2023	0425ACH1	Comcast	12788 Meritage Blvd. OFC 4 4/3/23 - 5/2/23	361.24	999,485.81
04/27/2023			Deposit	1,320.00	1,000,805.81
04/30/2023			Service Charge	2.85	1,000,802.96
04/30/2023		EOM Balance		217,441.87	263,986.67

EXHIBIT 16

EXHIBIT 17



1128 Carmona Place, St. Augustine, FL 32092
 Telephone: (904) 315-3933; (904) 315-3944

Quote: 2389
 Date: 04/18/23
 Quote Expires: 05/03/23

PROJECT:
 New Cushions

BILLING ADDRESS:
 Tamaya HOA c/o Vesta Property Services
 Attn: Ron Zastrocky

SHIPPING ADDRESS:
 Tamaya Clubhouse
 12788 Meritage Boulevard, Jacksonville, FL 32246

PAYMENT TERMS: 100% PAYMENT DUE AT TIME OF ORDER

DESCRIPTION	STYLE	SIZE	FABRIC / FRAME	UNIT \$	QTY.	TOTAL \$
New Cushions, Deep Seat Sets, 1 Seat, 1 Back, New foam	Std. Fabric	Std.	TBD	\$267.00	34	\$9,078.00
New Cushions, Ottoman, New foam	Std. Fabric	Std.	TBD	\$157.00	4	\$628.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

Freight Includes: Yes/No	Please Note: Due to increased demand for outdoor products, our industry is experiencing long production lead times, as well as longer transit times from all freight/LTL carriers. Lead times provided to you at the time your orders are submitted are *estimated* lead times, and are subject to change based on availability of materials, order volume, & shipping transit times.	Product Total	\$9,706.00
Call Prior to Delivery: Y		Freight	\$780.00
Lift Gate: N		Tax Exempt	\$0.00
Limited Access Delivery: N		TOTAL	\$10,486.00

TERMS & CONDITIONS: All sales are final and can not be cancelled, returned, or refunded. **A resale tax certificate or tax exemption certificate must be supplied at time of order.** If not received, sales tax will be applied. All orders are custom made to order & require 100% Payment Due at Time of Order. Checks should be made payable to Southern Breeze Outdoor Furnishings, LLC. All orders will be drop shipped to customer unless specified otherwise. **Additional freight and/or handling charges** may be applied, and not limited to, receipt services; residential, church, or school deliveries; lift gates; change in delivery address and/or rescheduling changes of delivery date, time, or location.

I agree to order specifications above, quantities, pricing, terms & conditions: _____ Southern Breeze Outdoor Furnishings, LLC
 _____ / _____
 Purchaser's Signature / Printed Name Date Chris Smith - VP - Business Development

By signing below, I acknowledge that lead times and production do not begin until payment has been received.

 Purchaser's Signature / Printed Name Date



1128 Carmona Place, St. Augustine, FL 32092
 Telephone: (904) 315-3933; (904) 315-3944

Quote: 2388
 Date: 04/18/23
 Quote Expires: 05/03/23

PROJECT:
 Recover Cushions

BILLING ADDRESS:
 Tamaya HOA c/o Vesta Property Services

 Attn: Ron Zastrocky

SHIPPING ADDRESS:
 Tamaya Clubhouse
 12788 Meritage Boulevard, Jacksonville, FL 32246

PAYMENT TERMS: 100% PAYMENT DUE AT TIME OF ORDER

DESCRIPTION	STYLE	SIZE	FABRIC / FRAME	UNIT \$	QTY.	TOTAL \$
Recover Deep Seat Sets, 1 Seat, 1 Back, Re-use existing foam	Std. Fabric	Std.	TBD	\$217.00	34	\$7,378.00
Recover Ottoman, Re-use existing foam	Std. Fabric	Std.	TBD	\$130.00	4	\$520.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

Freight Includes: Yes/No	<i>Please Note: Due to increased demand for outdoor products, our industry is experiencing long production lead times, as well as longer transit times from all freight/LTL carriers. Lead times provided to you at the time your orders are submitted are *estimated* lead times, and are subject to change based on availability of materials, order volume, & shipping transit times.</i>	Product Total	\$7,898.00
Call Prior to Delivery: Y		Freight	\$460.00
Lift Gate: N		Tax Exempt	\$0.00
Limited Access Delivery: N		TOTAL	\$8,358.00

TERMS & CONDITIONS: All sales are final and can not be cancelled, returned, or refunded. **A resale tax certificate or tax exemption certificate must be supplied at time of order.** If not received, sales tax will be applied. All orders are custom made to order & require 100% Payment Due at Time of Order. Checks should be made payable to Southern Breeze Outdoor Furnishings, LLC. All orders will be drop shipped to customer unless specified otherwise. **Additional freight and/or handling charges** may be applied, and not limited to, receipt services; residential, church, or school deliveries; lift gates; change in delivery address and/or rescheduling changes of delivery date, time, or location.

I agree to order specifications above, quantities, pricing, terms & conditions: _____ Southern Breeze Outdoor Furnishings, LLC
 _____ / _____
 Purchaser's Signature / Printed Name Date Chris Smith - VP - Business Development

By signing below, I acknowledge that lead times and production do not begin until payment has been received.

 Purchaser's Signature / Printed Name Date



1128 Carmona Place, St. Augustine, FL 32092
 Telephone: (904) 315-3933; (904) 315-3944

Quote: 2374
 Date: 04/10/23
 Quote Expires: 04/25/23

PROJECT:
 Umbrellas & Bases

BILLING ADDRESS:
 Tamaya HOA c/o Vesta Property Services

 Attn: Ron Zastrocky

SHIPPING ADDRESS:
 Tamaya Clubhouse
 12788 Meritage Boulevard, Jacksonville, FL 32246

PAYMENT TERMS: 100% PAYMENT DUE AT TIME OF ORDER

DESCRIPTION	STYLE	SIZE	FABRIC / FRAME	UNIT \$	QTY.	TOTAL \$
Market Umbrella, Octagon, In-Table Use	Pulley & Pin	7.5'	TBD/TBD	\$340.00	13	\$4,420.00
Resin Coated Concrete Umbrella Base	Resin Coated Concrete Filled	80 lbs.	TBD	\$132.00	13	\$1,716.00
Market Umbrella, Octagon, Free-Standing Use	Pulley & Pin	9'	TBD/TBD	\$375.00	6	\$2,250.00
Premium Aluminum Shell Umbrella Base with Wheels, Free-Standing Use	Aluminum Concrete Filled	100 lbs.	TBD	\$460.00	6	\$2,760.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

Freight Includes: Yes/No	<i>Please Note: Due to increased demand for outdoor products, our industry is experiencing long production lead times, as well as longer transit times from all freight/LTL carriers. Lead times provided to you at the time your orders are submitted are *estimated* lead times, and are subject to change based on availability of materials, order volume, & shipping transit times.</i>	Product Total	\$11,146.00
Call Prior to Delivery: Y		Freight	\$880.85
Lift Gate: Y		Tax Exempt	\$0.00
Limited Access Delivery: Y		TOTAL	\$12,026.85

TERMS & CONDITIONS: All sales are final and can not be cancelled, returned, or refunded. **A resale tax certificate or tax exemption certificate must be supplied at time of order.** If not received, sales tax will be applied. All orders are custom made to order & require 100% Payment Due at Time of Order. Checks should be made payable to Southern Breeze Outdoor Furnishings, LLC. All orders will be drop shipped to customer unless specified otherwise. **Additional freight and/or handling charges** may be applied, and not limited to, receipt services; residential, church, or school deliveries; lift gates; change in delivery address and/or rescheduling changes of delivery date, time, or location.

I agree to order specifications above, quantities, pricing, terms & conditions: _____ Southern Breeze Outdoor Furnishings, LLC
 _____ / _____
 Purchaser's Signature / Printed Name Date Chris Smith - VP - Business Development

By signing below, I acknowledge that lead times and production do not begin until payment has been received.

 Purchaser's Signature / Printed Name Date

7.5' Pulley Lift - Octagon Fiberglass Market Umbrella

St. Augustine, Florida * www.southernbreezeof.com * (904) 315-3944

Proudly Made in the USA, Warranty - 7 Year Fabric; 3 Year Frame; 3 Year Finish; 1 Year Base



- A. Overall Height: 94"
- B. Clearance: 76"
- C. Closed Clearance: 44"
- Mast: 1.5"
- Weight: 16 lbs.



**Finial Color will match selected Frame Finish.*



The pulley system is supported by a woven cord which allows you to open & close the umbrella. Designed with a hook pin to keep the pulley cord out of reach and out of sight.



In-Table Umbrella Base
 Weight: 80 lbs.

Available in Brushed Silver, Onyx, Alpine White, or Desert Bronze

FEATURES:

- * 1/2" fiberglass ribs & struts allow frame to bend & flex easily in windy conditions.
- * 1.5" diameter center pole with 1/8" aluminum wall thickness provides incredible strength & durability.
- * Stainless steel hardware throughout.
- * 4-layer fabric protection and closed stitching pocket.
- * Permanent and semi-permanent mounting options. Free-standing bases available for installation on any surface.

FRAME FINISHES



Platinum Brushed Silver Golden Oak Heather Willow Onyx Alpine White Desert Bronze Carbon

Resin Coated Umbrella Bases

St. Augustine, Florida * www.southernbreezeof.com * (904) 315-3944

RESIN COATED CONCRETE FILLED BASE. 2 PIECE BASE, SECONDARY WEIGHT RING FITS INTO BASE CREATING OVERALL WEIGHT OF 80 LBS.



Matte Silver



Black



Bronze



White

* IN TABLE USE ONLY

* WEIGHT: 80 LBS.

* BASE DIAMETER: 20"

* BASE HEIGHT: 3.5"

* STEM HEIGHT: 7.6"

* TOTAL HEIGHT: 11.5"

* WARRANTY - 1 YEAR COMMERCIAL

9' Pulley Lift - Octagon Fiberglass Market Umbrella

St. Augustine, Florida * www.southernbreezeof.com * (904) 315-3944

Proudly Made in the USA, Warranty - 7 Year Fabric; 3 Year Frame; 3 Year Finish; 1 Year Base



- A. Overall Height: 97"
- B. Clearance: 77"
- C. Closed Clearance: 41"
- Mast: 1.5"
- Weight: 18 lbs.



**Finial Color will match selected Frame Finish.*



The pulley system is supported by a woven cord which allows you to open & close the umbrella. Designed with a hook pin to keep the pulley cord out of reach and out of sight.



Free-Standing Umbrella Base with Wheels.
 Weight: 100 lbs.
 Available in Brushed Silver, Golden Oak, Heather Willow, Onyx, Alpine White, Desert Bronze, and Carbon.

FEATURES:

- * 1/2" fiberglass ribs & struts allow frame to bend & flex easily in windy conditions.
- * 1.5" diameter center pole with 1/8" aluminum wall thickness provides incredible strength & durability.
- * Stainless steel hardware throughout.
- * 4-layer fabric protection and closed stitching pocket.
- * Permanent and semi-permanent mounting options. Free-standing bases available for installation on any surface.

FRAME FINISHES



Platinum Brushed Silver Golden Oak Heather Willow Onyx Alpine White Desert Bronze Carbon

Premium Aluminum Shell Umbrella Bases

St. Augustine, Florida * www.southernbreezeof.com * (904) 315-3944

CONCRETE FILLED PREMIUM ALUMINUM SHELL WITH WHEELS.
SUITABLE FOR BENEATH A TABLE WITH 8" STEM HEIGHT
FREE-STANDING BASE WITH 18" STEM HEIGHT



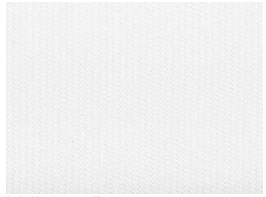
* Available in Onyx, Desert Bronze, Brushed Silver, Golden Oak, Heather Willow, Alpine White, and Carbon

- * IN TABLE USE AND FREE-STANDING USE
- * WEIGHT: 100 LBS.
- * BASE DIAMETER: 24"
- * BASE HEIGHT: 3.5"
- * STEM HEIGHT: 8" (IN TABLE) OR 18" (FREE-STANDING)
- * TOTAL HEIGHT: 11.5" (BASE + 8" STEM) OR 21.5" (BASE + 18" STEM)
- * WARRANTY - 1 YEAR COMMERCIAL

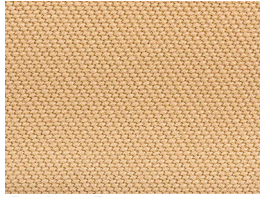
Standard Fabric Colors

9 oz. 100% Marine Grade, Solution Dyed Acrylic

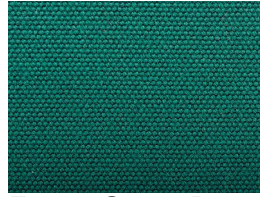
St. Augustine, Florida * www.southernbreezeof.com * (904) 315-3944



White R099



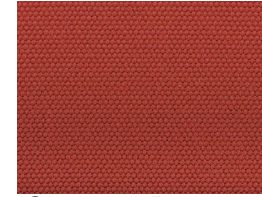
Beige R100



Forest Green R102



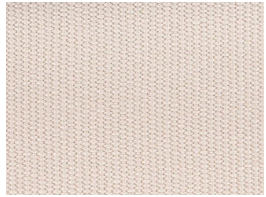
Black R103



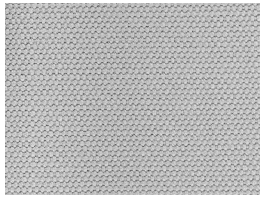
Chestnut R104



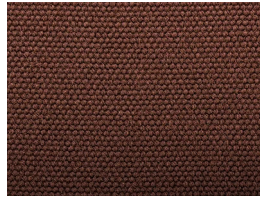
Salmon R105



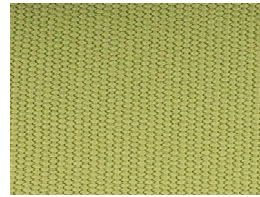
Linen R126



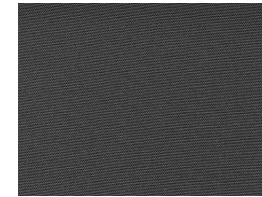
Cadet Grey R138



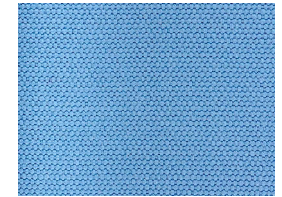
Brown R156



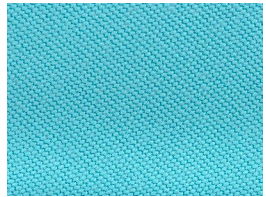
Pistachio R160



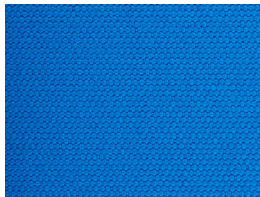
Charcoal Grey R164



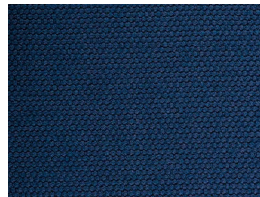
Steel Blue R169



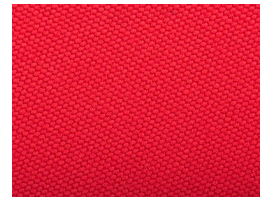
Turquoise R171



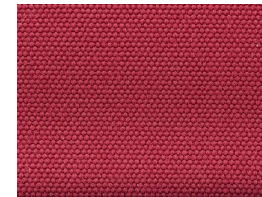
Pacific Blue R172



Captain Navy R175



Logo Red R176



Burgundy R177



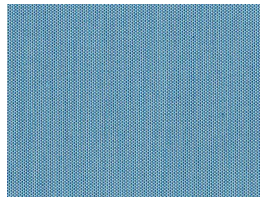
Vermillion R182



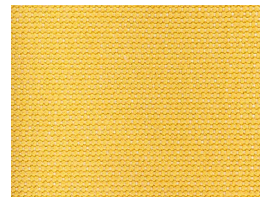
Pumpkin R185



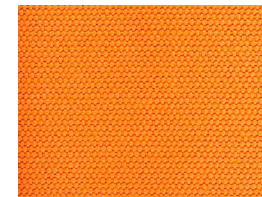
Titanium R196



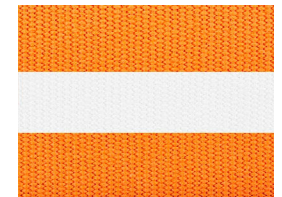
Sapphire R229



Yellow R554



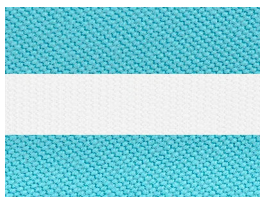
Orange R567



Orange Stripe



Navy Stripe



Turquoise Stripe



Red Stripe



Yellow Stripe



Black Stripe



Pacific Blue Stripe

EXHIBIT 18

POB 88
Russellville, AL 35653

Phone: 866.765.6726
Fax: 267.295.8794

Created Date 4/20/2023
Quote Number 00078396

Prepared By Mari Davis Bullington
Email mmdavis@lcfurn.com

Contact Name Ron Zastrocky





Email rzastrocky@vestapropertyservices.com

Bill To Name Tamaya Beach CDD
Bill To 12788 Meritage Blvd
Jacksonville, FL 32246

Ship To Name Tamaya Beach CDD
Ship To 12788 Meritage Blvd
Jacksonville, FL 32246

Management Company Vesta Property

Ship via LTL

ProductImage	Product	Product description	Customization Summary	Quantity	Sales Price	Total Price
	UMB75	7.5' Market Umbrella	BONNET FABRIC: NONE CANOPY FABRIC: NONE TIE FABRIC: NONE Umbrella Height: STANDARD 7.5' Umb Frame: Black	12.00	\$331.48	\$3,977.76
	5100LM	50 lbs. Square Steel Umbrella Base with Locking Mechanism, available in frame finishes	Finish: NONE	12.00	\$145.00	\$1,740.00
	UMB9	9' Market Umbrella	BONNET FABRIC: NONE CANOPY FABRIC: NONE TIE FABRIC: NONE Umbrella Height: STANDARD 9' Umb Frame: Black	9.00	\$426.32	\$3,836.88
	10000LM	100# Round Steel Umbrella Base with locking mechanism	Finish: NONE	9.00	\$330.00	\$2,970.00

Subtotal \$12,524.64

Quote acceptance Information

Approved By: _____

Approval Date: _____

Terms and Conditions

- *All furniture remains the property of Leisure Creations until the invoice is paid in full.
- *The consignee is responsible for unloading and inspection of all deliveries and must note damage on the freight bill. Furniture will not be replaced if the damage is not noted on the freight bill.
- *Interest will be charged at a rate of 1.5% per month on all invoices over 30 days.
- *Shipping choices F.O.B. origin or F.O.B. destination.
- *Returns require a 50% restocking fee plus the freight costs.

Tax	\$939.35
Order Freight	\$1,001.97
Fuel Surcharge	\$125.25
Order Total	\$14,591.21

Quote acceptance Information

Approved By: _____

Approval Date: _____

Terms and Conditions

- *All furniture remains the property of Leisure Creations until the invoice is paid in full.
- *The consignee is responsible for unloading and inspection of all deliveries and must note damage on the freight bill. Furniture will not be replaced if the damage is not noted on the freight bill.
- *Interest will be charged at a rate of 1.5% per month on all invoices over 30 days.
- *Shipping choices F.O.B. origin or F.O.B. destination.
- *Returns require a 50% restocking fee plus the freight costs.

EXHIBIT 19

Palm Casual

Size and style	Quantity	Unit Price	Total	Warranty Coverage Time	Notes
7.5' Pully & Pin or crank Umbrella	12	\$ 369.00	\$ 4,428.00	1yr frame 5yr fabric	Crank style
9' Pully & Pin or crank Umbrella	6	\$ 399.00	\$ 2,394.00	1yr frame 5yr fabric	Crank style
Base for 7.5' Umbrella	12				Only offer 50lb bases
Free standing Base for 9' Umbrella	6				Only offer 50lb bases
50lb base		\$ 199.00	\$ 3,582.00		Only offer 50lb bases
		Total	\$ 10,404.00		
Cushion Repair/Recover Deep Seat Sets, 1 Seat, 1 Back, Re-use existing foam	34	N/A	N/A	N/A	N/A
Recover Ottoman, Re-use existing foam	4	N/A	N/A	N/A	N/A
New Cushions, Deep Seat Sets, 1 Seat, 1 Back, New foam	34	\$ 224.00	\$ 7,616.00	Resew for life	Not deep seat sets
New Cushions, Ottoman, New foam	4	\$ 114.00	\$ 456.00	Resew for life	Not deep seat sets
		Total	\$ 8,072.00		

EXHIBIT 20

Florida Backyard

8270 Arlington Expressway
Jacksonville, FL 32211

904.722.1885
info@flbackyard.com



Quote

VALID FOR 30 DAYS

Date	Quote #	Rep
5/17/2023	77877	HOU

Name / Address
Vesta Property Services Ron Zastrocky 12788 Meritage Blvd. Jacksonville, FL 32246

Description	Qty	Price Ea.	Total
7.5' Push Button Tilt Umbrella, Fabric & Frame Color- TBD	12	199.20	2,390.40T
9' Push Button Tilt Umbrella, Fabric & Frame Color- TBD	9	235.20	2,116.80T
Garden 50 Lb Umbrella Base, Frame Color- TBD	12	145.60	1,747.20T
Monaco 100lb Umbrella Base w/ Wheels & Handle, Round Series, Frame Color- TBD	9	308.00	2,772.00T
Laurent Club/Swivel/Chair Section Cushion - Non-weltd 2020 Style, Grade D, 8019 w/ Reticulated Foam	32	183.77	5,880.64T
Laurent Ottoman Cushion - Non-weltd 2020 Style, Grade D, 8019 w/ Reticulated Foam	4	115.76	463.04T
Delivery/ Installation	1	300.00	300.00
- Fabric: TBD (Umbrellas), 8019 Dupione Deep Sea (Cushions)			
- Delivery/ Installation scheduled for- TBD (2-4 weeks)			
		Subtotal	\$15,670.08
		Sales Tax (7.5%)	\$1,152.75
		Total	\$16,822.83

EXHIBIT 21

EXHIBIT 22

Quote#

3657499 - 1



Date 24-MAY-2023

Ship To

BEACH COMMUNITY DEVELOPMENT DISTRICT
12788 MERITAGE BLVD
JACKSONVILLE, DUVAL
FL 32246-0705
United States

Contact :

O:
M:
F:
Email:
Facility ID:

Bill To

BEACH COMMUNITY DEVELOPMENT DISTRICT
12051 CORPORATE BLVD
ORLANDO, ORANGE
FL 32817-1450
US

Contact :

O:
M:
F:
Email:

Sales Representative

O:
M:
F:
Email:
Life Fitness
Phone: Main (847) 288-3300
Toll Free (800) 735-3867
Life Fitness
9525 Bryn Mawr Avenue
Rosemont, IL 60018
USA

Line	Item	Qty	Item Number	Unit Price	Unit Discount	Unit Price Selling	Total Price Selling
1	DISCOVER SE3	1	19DT-XWXXA-04R	1,400.00	-582.90	817.10	817.10

Quote#

3657499 - 1



Date 24-MAY-2023



PO Number		Subtotal	
Payment Type		List Price	1,400.00
Payment Terms	CC - FULL PMT	Adjustment and Surcharge	-582.90
Freight Terms		Selling Price	817.10
FOB			
		Freight/Fuel/Installation	0.00
		Tax	TAXES AS APPLICABLE
		Total(USD)	817.10

Notes:

This is a draft quote and not a contract - Subject to management approval

Quote#

3657499 - 1

LifeFitness

HAMMER
STRENGTH

CYBEX

Date 24-MAY-2023

INDOOR CYCLING
GROUP

SCIFIT

BRUNSWICK
BILLIARDS

Page 3/3

ADDITIONAL TERMS OF SALE:

1. By accepting this Quote, Customer agrees (a) to be bound by the terms hereof and Life Fitness' standard Terms and Conditions of Sale found at <https://www.lifefitness.com/en-us/legal/terms-conditions>; and (b) as applicable, to allow the transaction to proceed without a Customer-issued purchase order or other form of purchase agreement as a condition for payment.
2. Any additional or different terms or conditions which appear on Customer's document (including its Purchase Orders) that are inconsistent with the Life Fitness Terms and Conditions of Sale shall be voided and of no effect.
3. Life Fitness RECOMMENDS that all strength training equipment be secured to the floor to prevent tipping, rocking or displacement which might occur in the event of unanticipated use of the equipment. Life Fitness also REQUIRES that certain pieces of strength training equipment be secured to the floor. Please contact our Customer Service Department or your account representative for specific details.
4. All shipments of Products shall be F.O.B., Life Fitness' designated plant, distribution center, or warehouse unless otherwise specified.
5. Life Fitness will issue an invoice corresponding to this Quote upon shipment.
6. Life Fitness may ship partial orders.
7. Orders canceled by Customer within 60 days prior to the requested delivery date based on Section 13 below, or after shipment (or after production starts for "Built-To-Order" products) are subject to a 20% restocking fee.
8. Delays in delivery at Customer's request or due to Customer's failure may result in storage fees.
9. Prices set forth in this Quote are good for 30 days.
10. All invoices and any payments due thereon related to this Quote will be in U.S. Dollars and will reflect Exchange Rate at time of shipment.
11. Payment terms and credit lines are subject to Life Fitness credit approval.
12. Life Fitness reserves the right to limit the use of credit cards. A service fee for credit transactions may apply.
13. Life Fitness reserves the right to adjust the prices contained herein for freight and installation up through sixty (60) days after completion of installation in accordance with corresponding increases in costs imposed by freight carriers (i.e. transportation via truck, train, ship or aircraft) and/or directly related to performing the installation (i.e. delivery, labor, fuel, permits, certifications, redelivery, bolt down service). In addition, where: (i) the parties agree that the requested delivery date shall be more than 4 months after the date of this Quote (even if this Quote is not executed), (ii) due to any delay falling within the Customer's responsibilities, the actual delivery date is made more than 4 months after the date of this Quote, or (iii) the actual delivery date shall be more than 4 months after the date of this Quote (except if the delay was due to the sole fault of Life Fitness), then Life Fitness shall be entitled to increase the agreed prices appropriately if Life Fitness experiences any increase in its costs relating to: raw materials and/or labor costs related to personnel responsible for manufacturing, assembling and/or delivering and installing the products, macroeconomic conditions such as taxes, tariffs or duties, natural disasters, and labor shortages/strikes. This shall be in addition to other remedies available under these terms and conditions.
14. Until all Products are paid for in full, Customer grants to, and Life Fitness shall retain, a security interest in and lien on all Products sold to Customer and all proceeds arising from our sale of the Products by Customer and all discounts, rebates and other funds on Customer's account payable by Life Fitness. Customer authorizes Life Fitness to, at any time and from time to time, file financing statements, continuation statements, and amendments thereto that describe the Collateral, and which contain any other information required pursuant to the UCC for the sufficiency of filing office acceptance of any financing statement, continuation statement, or amendment, and Customer agrees to furnish any such information to Life Fitness promptly upon request. Any such financing statement, continuation statement, or amendment may be signed by Life Fitness on behalf of Customer and may be filed at any time in any jurisdiction. Upon Life Fitness' request, a Customer shall execute such documents that may be necessary or reasonable to protect Life Fitness' security interest.
15. When accepted, this Quote may be processed, fulfilled, and/or invoiced by Life Fitness and/or its affiliated companies, including, but not limited to, Brunswick Billiards, Cybex, SCIFIT or Indoor Cycling Group (ICG), and Customer agrees to make any required payments to the entity that issued the invoice.
16. Life Fitness disclaims all warranties for third party products sold to Customer, except that Life Fitness will, to the extent permissible, pass through to Customer all available warranties and provide all available applicable original manufacturer warranties for third party products. Customer agrees to look solely to the manufacturer or vendor of such products and services for any customer support or warranty claims. The manufacturer's or vendor's terms and conditions, including warranties, are located on their website or upon request to the manufacturer or vendor.
17. For any Subscription Services purchased pursuant to this Quote, Customer agrees (a) to be bound by the terms hereof and Life Fitness' Master Subscription Agreement found at <https://www.lifefitness.com/en-us/legal/subscriptions>; and (b) the subscription period set forth in the invoice ("Subscription Term") shall be non-cancelable during the Subscription Term and will automatically renew for a term equivalent in length to the then expiring Subscription Term at Life Fitness' then current Subscription charges. Either Customer or Life Fitness may elect to terminate any Subscription Services by providing notice in compliance with the Subscription Agreement.
18. Financing options are available through Life Fitness Leasing. For more information, please contact your local sale representative.
19. This Quote may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

ADDITIONAL TERMS OF SALE – CONSUMERS:

20. By accepting this Quote, Customer agrees to be bound by the terms hereof and Life Fitness' standard Terms and Conditions of Sale – Direct To Consumer found at <https://www.lifefitness.com/en-us/legal/terms-conditions>, as may be amended from time to time.
21. **ALL SALES ARE FINAL. NO RETURNS, REFUNDS, OR EXCHANGES EXCEPT AS PROVIDED IN THE TERMS AND CONDITIONS OF SALE – DIRECT TO CONSUMER.**
22. All Items above shall apply except for Items No. 1, 2, 4, 7, 8 and 13.

This is a draft quote and not a contract - Subject to management approval

EXHIBIT 23

AGREEMENT REGARDING TRAFFIC CONTROL JURISDICTION

(Pablo Creek Reserve)

THIS AGREEMENT REGARDING TRAFFIC CONTROL JURISDICTION

("Agreement"), is made and entered into as of the ____ day of _____, 2023, by and between **BEACH COMMUNITY DEVELOPMENT DISTRICT**, a special district created pursuant to Chapter 190, F.S. ("Beach CDD"), whose mailing address is 250 International Parkway, Suite 208, Lake Mary, FL 32746 and the **CITY OF JACKSONVILLE, FLORIDA**, a municipal corporation and a political subdivision of the State of Florida ("City"), whose mailing address is 117 W. Duval Street, Suite 480, Jacksonville, Florida 32202.

WITNESSETH:

WHEREAS, this Agreement provides for municipal traffic control jurisdiction by the Jacksonville Sheriff's Office over the limited access roads located within the boundaries of the Beach CDD; and

WHEREAS, this Agreement is entered into with the consent of the Duval County Sheriff (the "Sheriff") and the Association, and ratified by the Jacksonville City Council; and

NOW THEREFORE, for and in consideration of the mutual benefits each to flow to the other, it is hereby agreed that:

1. The provisions of Chapter 316, Florida Statutes, the State Uniform Traffic Control statutes, shall apply to all vehicular traffic on the roads within the boundaries of the Beach CDD.
2. The Jacksonville Sheriff's Office deputies shall have the same authority to control traffic on roads within the Beach CDD as on the City's streets and highways.
3. The Beach CDD shall pay the City the actual amount of any costs incurred by the City for services requested and subsequently provided by the City which exceed the ordinary level of traffic control service.
4. The Beach CDD shall hold harmless, indemnify and defend the City, its elected officials, officers, employees and agents against any claim, action, loss, damage, injury, liability, cost and expense of whatsoever kind or nature (including, but not by way of limitation, attorneys fees, expert witness fees, and court costs) arising out of injury (whether mental or corporeal) to persons, including death or damage to or destruction of property, arising out of or incidental to the performance by the City under this Agreement, whether caused by the negligent acts or omissions of the City, its elected officials, officers, employees and agents, or otherwise.
5. The exercise of traffic control jurisdiction provided for by this Agreement shall be in addition to jurisdictional authority presently exercised by the City under law, and nothing in this Agreement shall be construed to limit or remove any such jurisdictional authority.
6. Pursuant to §316.006(3)(b)2, Florida Statutes, which provides that "No such agreement shall take effect prior to October 1, the beginning of the county fiscal year, unless this

requirement is waived in writing by the sheriff”, the Sheriff has consented that this Agreement shall become effective immediately upon execution by all parties hereto, which consent is evidenced by the Consent attached hereto as Exhibit "A" and by this reference is made a part hereof.

7. This Agreement may be canceled at any time by act of the Council for the City of Jacksonville or by either party upon giving thirty (30) days advance written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date set forth above.

“CITY”
CITY OF JACKSONVILLE, a municipal corporation and a political subdivision of the State of Florida.

ATTEST:

By: _____
Name: Jim McCain
Its: Corporation Secretary

By: _____
Name: Lenny Curry
Its: Mayor

Address: 117 W. Duval Street, Ste. 480
Jacksonville, Florida 32202

“Beach CDD”
BEACH COMMUNITY DEVELOPMENT DISTRICT, a special district created pursuant to Chapter 190, F.S.

ATTEST:

By: _____
Name: _____
Its: _____

By: _____
Name: _____
Its: _____

Address: c/o Vesta District Services
250 International Pkwy.,
Ste. 208
Lake Mary, FL 32746

STATE OF FLORIDA
COUNTY OF DUVAL

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by _____, the _____ of BEACH COMMUNITY DEVELOPMENT DISTRICT. He/She (check one) [] is personally known to me

or [] has produced a valid driver's license as identification.

NOTARY PUBLIC, State of Florida

Name: _____

My Commission Expires:

My Commission Number:

STATE OF FLORIDA
COUNTY OF DUVAL

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by _____ for Lenny Curry, the Mayor, and attested by Jim McCain, the Corporation Secretary, of the City of Jacksonville, a municipal corporation and a political subdivision of the State of Florida, on behalf of the aforesaid municipal corporation. He (check one) [] is personally known to me or [] has produced a valid driver's license as identification.

NOTARY PUBLIC, State of Florida

Name: _____

My Commission Expires:

My Commission Number:

Approved as to form:

By: _____

Name: Rita M. Mairs

Its: Assistant General Counsel

EXHIBIT 24

From: [Mike Veazey](#)
To: [David C. McInnes](#); james.kendig@att.net
Cc: [Dee Belet](#); [Joe Blanco](#)
Subject: FW: [External] Beach CDD: Proposed Agreement with the Tamaya Residential Homeowners Association
Date: Tuesday, February 7, 2023 5:17:57 PM
Attachments: [image001.png](#)
[18. EXHIBIT 08 - Business Items - Agreement on Enforcement of Restrictions on CDD Owned Roads.pdf](#)

David, James please see below from Leland on the process for fining residents. I believe the process has changed recently and now requires a Board Meeting before a resident fining committee could hold a hearing. All of this is additional fees that the POA does not have in this years budget.

Regarding Towing I believe that representation from the POA/ CDD needs to be present to sign off when the tow truck is there to tow, so if its 2AM someone needs to be on site to first tag and then meet the tow truck. The POA does not have a presence after hours to meet anyone.

We have sent the CDD Document to the POA attorney for review.

Thanks

Mike Veazey

Development Project Manager

ICI HOMES | 14785 Old St Augustine Rd Suit 3 | Jacksonville, FL 32258

Direct: 904.652.2558 | Mobile: 386.566.7454 | mveazey@icihomes.com

www.ICIHomes.com

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From: Dee Belet <DBelet@lelandmanagement.com>
Sent: Friday, January 27, 2023 11:24 AM
To: Mike Veazey <MVeazey@icihomes.com>
Cc: Liane Barker <lbarker@lelandmanagement.com>; Dee Belet <DBelet@lelandmanagement.com>
Subject: FW: [External] Beach CDD: Proposed Agreement with the Tamaya Residential Homeowners Association

Mike;

This agreement would then place the enforcement to the POA, which will definitely increase costs associated with letters being sent to violators, labor would increase as the research to identify the offenders will require CAM to contact Security with Tag Numbers in hope to identify owner of vehicle and who they are visiting or the associated address the vehicle belongs too.

I know both Tamaya and CDD would prefer not to have an abundance of signage through out the community to allow for towing, but towing would be the more beneficial act.

As you know, if the POA elects to execute the agreement, you will need to complete the following steps for enforcement;

1. Hold Board Meeting to impose fines against violator
2. Send violator Notice of Hearing
3. Have an Appeals Committee host the Hearing whereas the individual has the opportunity to defend why a fine should not be imposed.
4. If committee rejects fine, no further action take
5. If committee confirms fine, (\$100/day up to \$1,000 aggregate) POA will need to perform collections on fine. POA cannot lien fine unless is minimum \$1,000. Most violators would only acquire \$100 fine if imposed and it will sit on their account until they sell property due to collection measure unable to be performed.

Dee Belet, Director - Northeast FL, PCAM

Jacksonville

10175 Fortune Parkway Suite 906, Jacksonville, FL 32256

Phone: (904) 483-2987

Email: DBelet@lelandmanagement.com

Website: www.LelandManagement.com

Resident Support questions - residentsupport@lelandmanagement.com

The Management Company You Don't Have to Manage

From: Mike Veazey <MVeazey@icihomes.com>

Sent: Thursday, January 26, 2023 5:05 PM

To: Liane Barker <lbarker@lelandmanagement.com>; Dee Belet <DBelet@lelandmanagement.com>

Subject: FW: [External] Beach CDD: Proposed Agreement with the Tamaya Residential Homeowners Association

EXTERNAL EMAIL: Do not click links or open attachments unless you recognize the sender and know the content is safe.

Liane, Dee, see attached from the CDD regarding parking on the streets at Tamaya. Would like to get your perspective from Property Management side and then also send to Ed Ronsman or Jim and get their take.

Thanks

Mike Veazey

Development Project Manager

ICI HOMES | 14785 Old St Augustine Rd Suit 3 | Jacksonville, FL 32258

Direct: 904.652.2558 | Mobile: 386.566.7454 | mveazey@icihomes.com

www.ICIHomes.com

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From: David C. McInnes <dmcinnes@dpfgmc.com>

Sent: Thursday, January 26, 2023 1:40 PM

To: Mike Veazey <MVeazey@icihomes.com>

Subject: [External] Beach CDD: Proposed Agreement with the Tamaya Residential Homeowners Association

Hello Mike:

I wanted to follow up on matter that was brought up by several Tamaya residents in recent months

at our Regular Board meetings. It deals with parking of cars on the streets.

As you are aware, the roads within the community are owned by the Beach Community Development District. According to District Counsel, in order to prohibit parking on those roads and allow for towing of illegally parked vehicles, a number of signs would have to be posted throughout the community. The number of signs required to be posted will be an eyesore. The District Counsel did have one possible solution, however. That would be for the District's Board of Supervisors to enter into an agreement with the homeowner's association that would basically say that the Board did not oppose the homeowner's association from using their rules (and fine authority) to enforce a no street parking policy.

To that end, the District Counsel drafted the attached agreement which was discussed and passed unanimously at the 1/16/2023 Regular Board meeting. I am sending the agreement to you for consideration by the Tamaya-Residential Homeowners Association. If this is something that the association is willing to accept, please let me know and we can fine tune the language—specifically the areas highlighted in yellow. If this is something the association does not wish to pursue, kindly advise so I can let the District's Board of Supervisors know and take this off my "pending items" list.

Thanks for your time and consideration.

Sincerely,

David C. McInnes

District Manager

DPFG Management & Consulting LLC

250 International Parkway, Suite 208

Lake Mary, FL 32746

Office Phone: 321-263-0132 ext. 193

DPFG is a wholly owned subsidiary of Vesta Property Service Inc.



www.VestaPropertyServices.com

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Board members should not respond to this e-mail with a "reply to all" to avoid possible

EXHIBIT 25

EXHIBIT 26

Date of Action Item	Action Item	Status
7/18/2022	The District Manager will speak with Vesta regarding the safety checklist, lifeguard duties, and observations made on the lifeguards by the Task Force.	11/14/2022: Amenity staff will consult Vesta for more lifeguard training and will make changes next season.
4/17/2023	FOM to visit Durbin Creek regarding pool lanes	
5/10/2023	DM to provide Board with Evaluation Criteria for Annual Vendor Review	
5/10/2023	Supervisors to Provide Staff with Potential Additional Sources of Funding by 5/19	5/11:Email sent to Board; one response received by 5/19 (requested response date)
5/15/2023	FOM to obtain quote from Florida Back Yard for outdoor furniture	In 6/19 agenda package
5/15/2023	FOM to revise information for fitness room equipment	
5/15/2023	DM to check with Egis to see if they provide coverage for an indemnity claim and if there is supplemental insurance for indemnity claims.	5/23: Email of Egis's reply sent to Supervisors.
5/15/2023	Dana to check and see if Vesta allows bartenders to be hired for private parties	To report during 6/19 meeting.
5/15/2023	DM to see if company who contributed to landscape maintenance cost is still doing so on consistent basis	5/24: Email to Board informing them that First Florida Credit Union sends \$192.36 monthly. 6/19 agenda item.

EXHIBIT 27

BEACH CDD MEETING AGENDA MATRIX

June, 2023	Regular Meeting: 6/19	<p><i>Presentations</i></p> <p><i>Consent Agenda Items</i></p> <ul style="list-style-type: none"> • Meeting Minutes <ul style="list-style-type: none"> ▪ 5/15/2023 Regular Meeting ▪ 5/10/2023 Workshop • Unaudited Financials (May 2023) <p><i>Business Items</i></p> <ul style="list-style-type: none"> • Interview of Candidates for Seat #1 • Consideration of Proposal for Pavers at Mailbox • Consideration of Proposal for Pool Umbrellas, Bases and Seat Cushions • Consideration of Fitness Room Equipment Leasing Options • Consideration of Hardware Needed for Motion Sensors Near Guardhouse • City of Jacksonville Resolution Update—Egis Response to Indemnity Question <p><i>Discussions</i></p> <ul style="list-style-type: none"> • Overnight Street Parking • Payment from Property Owners along Tamaya Boulevard for Landscape Maintenance <p><i>Staff Reports</i></p> <ul style="list-style-type: none"> • District Manager <ul style="list-style-type: none"> ○ Resident(s) Subject to Disciplinary Action ○ Incident Report Tracker ○ Action Item Report ○ Meeting Matrix • District Counsel • District Engineer 	<ul style="list-style-type: none"> • 2/7: Reply from HOA
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BEACH CDD MEETING AGENDA MATRIX

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">July, 2023</p>	<p>Regular Meeting: 7/17</p>	<p><i>Presentations</i></p> <p><i>Consent Agenda Items</i></p> <ul style="list-style-type: none">• Meeting Minutes<ul style="list-style-type: none">▪ 6/19/2023 Regular Meeting • Unaudited Financials (June 2023) <p><i>Business Items</i></p> <ul style="list-style-type: none">• Adopt FY 2024 Budget—if not done during 6/19 Meeting• Selection of Chair and Vice Chair• Resolution regarding Officers <p><i>Discussions</i></p> <p><i>Staff Reports</i></p> <ul style="list-style-type: none">• District Manager<ul style="list-style-type: none">○ Resident(s) Subject to Disciplinary Action○ Incident Report Tracker○ Action Item Report○ Meeting Matrix• District Counsel• District Engineer	
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BEACH CDD MEETING AGENDA MATRIX

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">August, 2023</p>	<p>Regular Meeting: 8/21</p>	<p><i>Presentations</i></p> <p><i>Consent Agenda Items</i></p> <ul style="list-style-type: none">• Meeting Minutes<ul style="list-style-type: none">▪ 7/17/2023 Regular Meeting• Unaudited Financials (July 2023) <p><i>Business Items</i></p> <p><i>Discussions</i></p> <p><i>Staff Reports</i></p> <ul style="list-style-type: none">• District Manager<ul style="list-style-type: none">○ Resident(s) Subject to Disciplinary Action○ Incident Report Tracker○ Action Item Report○ Meeting Matrix• District Counsel• District Engineer	
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BEACH CDD MEETING AGENDA MATRIX

<p><i>September, 2023</i></p>	<p><i>Regular Meeting: 9/18</i></p>	<p><i>Presentations</i></p> <p><i>Consent Agenda Items</i></p> <ul style="list-style-type: none">• Meeting Minutes<ul style="list-style-type: none">▪ 8/21/2023 Regular Meeting• Unaudited Financials (August 2023) <p><i>Business Items</i></p> <p><i>Discussions</i></p> <p><i>Staff Reports</i></p> <ul style="list-style-type: none">• District Manager<ul style="list-style-type: none">○ Resident(s) Subject to Disciplinary Action○ Incident Report Tracker○ Action Item Report○ Meeting Matrix• District Counsel• District Engineer	
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BEACH CDD MEETING AGENDA MATRIX

<i>Unscheduled Items</i>		<p><i>Presentations</i></p> <p><i>Consent Agenda Items</i></p> <p><i>Business Items</i></p> <p><i>Discussions</i></p> <ul style="list-style-type: none">• CDD Agreement to allow HOA to enforce no parking on CDD owned streets <p><i>Staff Reports</i></p> <p><i>Public Hearing</i></p>	<ul style="list-style-type: none">• 2/7: Reply from HOA
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BEACH CDD MEETING AGENDA MATRIX

SUBJECT	NOTES
Safety and Security	<ul style="list-style-type: none">• Speeding in Community• Single Point of Entry/Sign-In Point for Amenities• Point of Entry for Sidewalks
Expanding Amenities	<ul style="list-style-type: none">• Facilitators
Pocket Parks	<ul style="list-style-type: none">• Beautification